

## London Borough of Enfield

### Cabinet

**Meeting Date: 8 February 2023**

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**Subject: Budget Report 2023/24 and Medium Term Financial Plan 2023/24 to 2027/28**

**Cabinet Member: Cllr Tim Leaver, Cabinet Member for Finance**

**Executive Director: Fay Hammond, Executive Director Resources**

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**Key Decision: 5484**

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### Purpose of Report

1. The purpose of this report is to set the Revenue Budget and Council Tax for the 2023/24 financial year. It also updates the Council's Medium Term Financial Plan (MTFP) in the light of those decisions. In summary, it recommends:
  - i. A net revenue budget of £286.842m for 2023/24, a 10.40% increase when compared with 2022/23.
  - ii. The net revenue budget contains investment in services of £1.720m and new savings/income proposals of £12.768m.
  - iii. A core Council Tax of £1,314.96 at band D, a 2.99% increase on 2022/23.
  - iv. A further £203.34 at band D to pay for Adult Social Care as allowed by Central Government, a 2.00% increase on 2022/23.
  - v. This results in a charge for Enfield Council of £1,518.30 at Band D, a 4.99% increase; equivalent to an increase of £1.38 per week for a Band D property.
  - vi. Additionally, the Council will levy a Council Tax of £434.14 at Band D on behalf of the Greater London Authority which is an 9.74% increase; equivalent to an increase of £0.74 per week for a Band D property.
  - vii. In total the impact of these proposals will be total Council Tax of £1,952.44 at Band D, a 6.01% increase on the 2022/23 level, equivalent to an increase of £2.12 per week for a Band D property.
2. These proposals are the culmination of the 2023/24 budget planning process and provide information on:
  - i. the financial outlook for the Council and its services
  - ii. the details of the Local Government Finance Settlement
  - iii. the outcome of the recent budget consultation exercise
  - iv. the details of the Council Tax

- v. the Council's Medium Term Financial Plan over the next five years including savings proposals and pressures included in the Medium Term Financial Plan
- 3. As has been the case in recent years, the budget process has sought to protect the most vulnerable in the Borough with the reallocation of resources protecting Children's and Adults Social Care services.
- 4. The report also makes recommendations regarding the Schools' Budget.
- 5. The Budget has been developed alongside the Ten Year Capital Strategy and Capital programme 2023/24 to 2032/33 and the Ten Year Treasury Management Strategy 2023/24 to 2032/33; these are both separate reports on this agenda.
- 6. Finally, the report includes recommendations on the appropriate level for the Council's contingencies, balances and earmarked reserves undertaken in the context of the risks and uncertainties associated with the budget and Medium Term Financial Plan.

## **Proposals**

- 7. Cabinet is recommended to note:
  - i. The budget is in a balanced position for 2023/24, however, this is in part achieved by around £3.7m use of one-off funding sources (made up of benefit from the Business Rates Pool and a Collection Fund surplus on Council Tax).
  - ii. Increased Government funding of £12m for social care in 2023/24; £1.23m reduction in other core Government grant funding (excluding business rates).
  - iii. For business rates related funding - with 2023/24 being the first year of a new ratings valuation cycle, a reduction in Government top-up grant of £2.75m, coupled with an increase in locally generated and retained business rates income of £8.3m; an increase in business rates s31 grant funding of £4.53m (primarily inflation linked).
  - iv. Government funding assumptions continue to rely on Council Tax as a key source of funding for Adult Social Care through the Precept
  - v. As was the case for 2022/23 Enfield will be joining a smaller pool of 8 authorities to pool business rates for 2023/24. The potential one-off benefits from the Pool are estimated at £1.5m which has been built into the MTFP position for 2023/24.
  - vi. The considerable impact that the current high inflation environment has had on the budget setting process for 2023/24, with an estimated pressure of £22m, around three times the amount that has been accounted for annually over the past decade.
- 8. Cabinet is recommended to:
  - i. With regard to the Revenue Budget for 2023/24 to recommend to Council to set the Council Tax Requirement for Enfield at £146.963m in 2023/24; and

- ii. Recommend to Council to set the Council Tax at Band D for Enfield's services for 2023/24 at £1,518.30, being a 2.99% general Council Tax increase and a 2.00% Adult Social Care Precept.
- 9. Cabinet is recommended to recommend to Council to agree the Medium Term Financial Plan, including:
  - i. The pressures set out in Appendix 1a totalling £45.926m in 2023/24, which include:
    - a. £6.827m for Demographic pressures within Adults and Children's Social Care and SEN Transport to reflect growing demand in these areas.
    - b. £21.874m of Inflation and pay award funding
  - ii. £2.201m investment in transformation funded by the flexible use of capital receipts.
  - iii. full year effects of prior year savings and income totalling £3.058m set out in Appendix 2a.
  - iv. the new savings of £10.224m and income proposals of £2.524m in 2023/24 set out in Appendix 2b.
  - v. adopt the key principles set out in the Medium Term Financial Plan section below (paragraphs 209 to 214).
  - vi. note the £5.000m increase in Capital Financing included within the pressures figure to invest in proposals to deliver long term benefits to the Borough. £25.000m is set aside for Capital Financing over the lifetime of the current MTFP.
- 10. Cabinet is recommended to recommend that Council agrees the planned flexible use of capital receipts in 2022/23 being £2.604m and approves the planned flexible use of capital receipts in 2023/24, being £2.201m (paragraphs 170 to 171 and Appendix 3).
- 11. Cabinet is recommended to recommend that Council agrees the Schools Budget for 2023/24 (paragraphs 172 to 195 and Appendix 4).
- 12. Cabinet is recommended to recommend to Council to agree the changes in Fees and Charges for 2023/24 as set out in paragraph 169 and Appendices 11 to 15 and to note the MTFP Update report to Cabinet in January recommended to Council to delegate authority to Executive Directors and Directors to negotiate discounts and make in year amendments where appropriate.
- 13. Cabinet is recommended to note the gap remaining in the MTFP for 2024/25 of £14.487m; and of £72.848m for the period 2024/25 to 2027/28 and the actions being taken to address this challenging position.
- 14. Cabinet is recommended to recommend that Council agrees that the New Homes Bonus funding of £0.723m is applied as a one-off contribution to the General Fund in 2023/24.
- 15. Cabinet is recommended to note the feedback from the Budget Consultation at Appendix 5a.

16. Cabinet is recommended to note the minutes of the Overview and Scrutiny Committee Meeting on 16 January 2023 which are set out in Appendix 5b of this report.
17. Cabinet is recommended with regard to the robustness of the 2023/24 budget and the adequacy of the Council's earmarked reserves and balances to:
  - i. note the risks and uncertainties inherent in the 2023/24 budget and the MTFP (paragraphs 215 to 219) and agree the actions in hand to mitigate them;
  - ii. note the advice of the Executive Director of Resources regarding the recommended levels of contingencies, balances and earmarked reserves (paragraphs 220 to 226 and Appendix 8a) and have regard to the comments of the Director of Finance (paragraphs 245 to 247) when making final decisions on the 2023/24 budget; and
  - iii. agree the recommended levels of central contingency and general balances (paragraphs 220 to 226). It should be noted that the Section 151 officer has recommended an increase to the minimum level of General Balances in 2023/24 from £14m to £14.5m.

### **Reason for Proposal**

18. To set the Council's Budget Requirement and level of Council Tax for 2023/24 within the timescales set out in legislation. The Council has a statutory duty to approve a balanced budget for 2023/24 along with consideration of the finances over the medium term and the Council's reserves and balances. It is essential that there is a clear understanding of the anticipated income and expenditure flows for the Council, despite the uncertainties, and for savings proposals to ensure full delivery from 1 April 2023 wherever possible to maximise their contribution to addressing the financial pressures in 2023/24 and beyond.

### **Relevance to the Council Plan**

19. The primary purpose of the development of the Budget and Medium Term Financial Plan is to direct resources to deliver the objectives set out in the Council's Corporate Plan:
  - a. Good Homes in Well Connected Neighbourhoods
  - b. Safe, Healthy and Confident Communities
  - c. An Economy that Works for Everyone.
20. The development of the Budget 2023/24 and MTFP 2023/24 to 2027/28 is focused on the Corporate Plan and ensuring finite resources are focused on the Council's key objectives. A new Council Plan for 2023-26 is being recommended to Council this evening. We have reflected on progress made on delivering our most recent plan, and on the challenges and opportunities for the borough and its residents for the next three years, to create a new refreshed vision and priorities for 2023 – 2026.
21. The new Council Plan provides a renewed strategic direction for the Council as it continues to invest in the borough to deliver positive outcomes for residents. The Plan sets out five overarching priorities; five principles; and six future outcomes we're working towards. The Plan will be used to inform

and guide staff across the organisation on the Council vision and priorities and will be available online for all our stakeholders and partners to learn more about the Council and our goals. The five priorities are:

- Clean and green spaces
  - Strong, healthy and safe communities
  - Thriving children and young people
  - More and better homes
  - An Economy that works for everyone
22. The Plan emphasises the need for financial resilience and moving to a position where we are less reliant on central government funding and instead resourced more by funding generated in-borough (e.g., our Council Tax base and National Non Domestic Rates), and through inward investment using levers such as our Local Plan.
23. Enfield Council declared a climate emergency in the summer of 2019 and implemented a Climate Action Plan, including a commitment to decarbonise the Council's infrastructure. This budget helps to deliver on that commitment with ongoing investment in programmes and projects which deliver reductions in carbon emissions and improve resilience to climate change. Examples in this budget period include the review of day services and transport to reduce carbon emissions through rationalising transport routes. Another example would be the in house Children's Home which will reduce the need for out of borough travel.
24. The Council's Commercial Strategy contributes to deliver a sustainable budget going forward through development of business cases to bring in additional income as well as service redesign. In the 2023/24 budget additional income of £2.524m has been included as part of the contribution towards closing the budget gap. The approach to fees and charges was set out in the Cabinet report in January which included a review of service costs, benchmarking and market review.

## **Introduction**

25. There are a number of components in the Budget 2023/24 and MTFP 2023/24 to 2027/28 report. In order to aid reading, a broad list of the sections, tables and charts within the report is set out below.

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26. The following Appendices can be found at the end of the report

<b>No.</b>	<b>Appendix</b>
1a	Funding Assumptions included in the MTFP 2023/24 – 2027/28
1b	Pressures in the MTFP 2023/24 to 2027/28
1c	Movement from position reported in January MTFP Update
2a	Full Year Effects of Prior Year Savings and Income
2b	New Budget Savings and Income Proposals
2c	Equality Impact Assessments
3	Capital Receipts Flexibility Efficiency Statement
4a	Schools Budget 2023/24 – Summary
4b	Dedicated Schools Grant and Schools Budget - Details
5a	Budget Consultation - Summary of Results
5b	Budget Consultation – Minutes of OSC Budget Meeting
6	Budget Risks
7a	Earmarked Reserves Overview
7b	Estimated Movements in Earmarked Reserves
8a	Statement of Robustness of Budget Estimates
8b	Adequacy of Reserves – Risk Evaluation
9	Specific Grants 2023/24 to 2027/28
10	Revenue Budget – Departmental Control Totals 2023/24
11	Place Department Fees and Charges
12	People Department Fees and Charges
13	Chief Executive’s Department Fees and Charges
14	Resources Department Fees and Charges
15	Changes to Fees & Charges from January Cabinet position

### **National Context and Local Government Finance Settlement**

27. The Council continues to operate in an environment of considerable uncertainty and financial challenge. The current levels of inflation are the highest seen in a generation. The war in Ukraine has led to energy price rises and supply chain disruption. In addition, the legacy issues left behind by the Covid-19 pandemic continue to impact on the budget position. The issues outlined here meant that Government had extremely limited bandwidth to address Local Government finance, and communication was

extremely limited until the Chancellor's Autumn Statement in November. This made the financial planning process through 2022 challenging.

28. Chancellor's Autumn Statement

29. On 17 November 2022, the Chancellor delivered his Autumn Statement, alongside the Office for Budget Responsibility's (OBR's) new set of Economic and Fiscal Outlook forecasts. The Autumn Statement responds to the OBR forecasts and sets out the medium-term path for public finances.

30. The Chancellor has set two new fiscal policy rules which guide the Autumn Statement:

- Public sector net debt (excluding the Bank of England) needs to be falling as a percentage of GDP by the fifth year of the rolling forecast; and
- Public sector net borrowing (the deficit) needs to be below 3% of GDP by the fifth year of the rolling forecast.

31. The Autumn Statement confirms that Departmental Expenditure Limit (DEL) budgets in 2023/24 and 2024/25 will be maintained at least in line with the budgets set at the Spending Review in 2021.

32. At Spending Review 2021, departments were also provided with funding to cover employer costs of the Health and Social Care Levy. As the Levy is no longer being introduced as a separate tax from April 2023 and departments will not face these additional costs, their budgets have been adjusted to remove this compensation.

33. After this Spending Review period, departmental resource spending will grow at 1% a year in real terms. Departmental capital spending will continue at the same level in cash terms.

34. Cost of Living, Pensions & Benefits

35. From April 2023, the government will adjust the Energy Price Guarantee (EPG), which places a limit on the price households pay per unit of gas and electricity. This means that a typical household in Great Britain will pay £3,000 per annum (up from the current £2,500 per annum) from April 2023 to April 2024, saving £14 billion of government spending.

36. The government will keep the EPG under review and may revisit the parameters of the scheme; for example, if the forecast cost increases significantly. The government will consult on amending the scheme as soon as is feasible after April 2023, so that those who use very large volumes of energy have their state support capped, whilst the vast majority of households can continue to benefit.

37. This proposal is intended to ensure taxpayers do not subsidise all of the energy usage of those households with extremely high usage. The consultation will explore the best way to ensure that vulnerable high energy users, such as those with medical requirements, are not put at risk.

38. The government will provide households on means-tested benefits with an additional £900 Cost of Living payment in 2023/24. Pensioner households will receive an additional £300 Cost of Living payment, and individuals on disability benefits will receive an additional £150 Disability Cost of Living payment in 2023/24. These payments will be made on a UK-wide basis.



39. The government is increasing benefits in line with inflation, measured by September CPI, which is 10.1% this year. This includes increasing the State Pension by inflation, in line with the commitment to the Triple Lock. The standard minimum income guarantee in Pension Credit will also increase in line with inflation from April 2023 (rather than in line with average earnings growth).
40. The benefit cap will be raised by 10.1%, in line with September CPI, so that more households will see their payments increase as a result of uprating from April 2023. The cap will be raised from £20,000 to £22,020 for families nationally and from £23,000 to £25,323 in Greater London. For single adults, it will be raised from £13,400 to £14,753 nationally and from £15,410 to £16,967 in Greater London.
41. Budget Headlines for Local Government
42. Core Spending Power for Local Government will increase nationally in 2023/24 by 9.2% in cash terms, which equates to nearly 6% in real terms. This includes an assumption that local authorities will choose to maximise Council Tax increases – the core referendum rate is increased to 2.99% and local authorities will also be able to increase Council Tax by a further 2% in 2023/24 in the form of the Adult Social Care Precept. These Council Tax limits have also been confirmed for 2024/25.
43. The details of how Core Spending Power has changed in recent years is detailed in the table below.

**Table 1: Core Spending Power – national figures**

	2019/20	2020/21	2021/22	2022/23	2023/24
	£m	£m	£m	£m	£m
Settlement Funding Assessment (SFA)	14,560	14,797	14,810	14,882	15,671
Under indexing the Business Rate Multiplier	400	500	650	1,275	2,205
Council Tax Requirement	27,768	29,227	30,308	31,922	33,838
Specific Government Grants	3,717	4,707	4,843	6,462	7,830
	<b>46,445</b>	<b>49,231</b>	<b>50,611</b>	<b>54,541</b>	<b>59,544</b>

44. The core schools budget in England will receive an additional £2.3 billion of funding in 2023-24 and £2.3 billion in 2024-25.
45. The government has delayed the national rollout of social care charging reforms from October 2023 to October 2025. Funding for implementation will be maintained within local government to enable local authorities to address current adult social care pressures.
46. The government will make available up to £2.8 billion in 2023-2024 in England and £4.7 billion in 2024/25 to help support adult social care and discharge. This includes £1 billion of new grant funding in 2023/24 and £1.7 billion in 2024-25, further flexibility for local authorities on council tax and

delaying the rollout of adult social care charging reform from October 2023 to October 2025:

- £1.3 billion in 2023/24 and £1.9 billion in 2024/25 will be distributed to local authorities through the Social Care Grant for adult and children's social care.
  - £600 million will be distributed in 2023/24 and £1 billion in 2024/25 through the Better Care Fund, with the intention of getting people out of hospital on time into care settings, freeing up NHS beds.
  - £400 million in 2023/24 and £680 million in 2024/25 will be distributed through a grant ringfenced for adult social care which is also intended to help to support discharge.
47. The government will provide local authorities in England with additional flexibility in setting council tax, by increasing the referendum limit for increases in council tax to 2.99% per year from April 2023. In addition, local authorities with social care responsibilities will be able to increase the adult social care precept by up to 2.00% per year. The previous policy, set at the 2021 Spending Review, was for a core council tax limit of 1.99% without need of a referendum, with an extra 1.00% for adult social care. The government has not formally announced that the assumptions made on council tax increases will apply after 2023/24, although there are signs this will continue for at least 2024/25 as well.
48. Business Rates
49. From 1 April 2023, business rates bills in England will be updated to reflect changes in property values since the last revaluation in 2017. A package of targeted support worth £13.6 billion over the next five years is intended to support businesses as they transition to their new bills. It is stated that local authorities will be fully compensated for the loss of income as a result of these business rates measures and will receive new burdens funding for administrative and IT costs.
50. Elements of this package are as follows:
- The business rates multipliers will be frozen in 2023-24 at 49.9p and 51.2p, preventing them from increasing to 52.9p and 54.2p. This is worth £9.3 billion over the next five years.
  - Upwards Transitional Relief will cap bill increases caused by changes in rateable values at the 2023 revaluation. This £1.6 billion of support will be funded by the Exchequer, rather than by limiting bill decreases, as at previous revaluations. The 'upward caps' will be 5%, 15% and 30%, respectively, for small, medium, and large properties in 2023/24, and will be applied before any other reliefs or supplements. The caps will increase in later years of the scheme. The Government has responded to its consultation on the transitional relief scheme.
  - Retail, Hospitality and Leisure Relief - support for eligible retail, hospitality, and leisure businesses is being extended and increased from 50% to 75% business rates relief up to £110,000 per business in 2023/24. Around 230,000 RHL properties will be eligible to receive this increased support worth £2.1 billion.

- Bill increases for the smallest businesses losing eligibility or seeing reductions in Small Business Rate Relief (SBRR) or Rural Rate Relief (RRR) will be capped at £600 per year from 1 April 2023. This is support worth over £500 million over the next three years and is intended to protect over 80,000 small businesses, who are losing some or all eligibility for relief. This is intended to ensure that no small business losing eligibility for SBRR or RRR will see a bill increase of more than £50 per month in 2023/24.
- At Autumn Budget 2021, the government announced a new improvement relief to ensure ratepayers do not see an increase in their rates for 12 months as a result of making qualifying improvements to a property they occupy. This will now be introduced from April 2024. This relief will be available until 2028, at which point the government will review the measure.

51. Social Housing Rent Cap

52. The government is limiting the increase in social housing rents. Under current rules, rents could have risen by up to 11.1% – but now they will only be able to rise by a maximum of 7% in 2023/24.
53. This policy change applies to social housing provided by Registered Providers (including Local Authorities and Housing Associations). However, Supported Housing provided by Registered Providers will be excepted from having to comply with this policy; therefore rents will be allowed to rise by up to CPI+1% in 2023-24 for this accommodation.

54. Provisional Local Government Finance Settlement

55. The Provisional Local Government Finance Settlement was announced on 19 December 2022. It is a one year settlement only and is based on the Spending review 2021 (SR21) funding levels updated for the 2022 Autumn Statement announcements. Limited information for 2024/25 was released in respect of the Council Tax and ASC Precept maximum permitted levels and some indicative Social Care Grant figures. The key points impacting on the financial position for the Council are set out in paragraphs 73 to 94.
56. Whilst there is notable additional funding for social care, as well as inflation funding via Revenue Support Grant uplift (£1.8m) and NNDR (through cap compensation for the multiplier grant), we also see significant reductions in other funding streams, e.g. £2.2m reduction in Services Grant.
57. Allocations have not yet been published for the Public Health Grant and the Housing Benefit Admin Subsidy Grant.
58. Alongside the Provisional Local Government Finance Settlement, the Department for Levelling Up, Housing & Communities (DLUHC) announced funding from the Council Tax Support Fund on 23 December 2022. A total of £100m was announced for 2023/24 to help local authorities support the most vulnerable households with council tax payments. Enfield's share will be £0.935m and this money will be utilised to support more residents through the hardship fund.
59. The Household Support Fund, which was created during the pandemic to support households with the cost of essentials, will be extended in England over 2023-24, with £1bn allocated nationally. Borough allocations have not

yet been announced, however by way of indication, Enfield received £5.7m from the £1bn allocation for 2022/23.

60. Despite the increases seen in SFA from 2020/21 to 2023/24 there has been a significant decline in Government support to Enfield since 2010/11 as set out in Table 2 below.

**Table 2: Enfield Settlement funding Assessment 2010/11 to 2023/24**

	2010/11	2020/21	2021/22	2022/23	2023/24
	£m	£m	£m	£m	£m
Settlement Funding Assessment *	191.2	94.7	95.3	97.4	110.1
Annual cash change on previous year	N/A	+2.1	+0.6	+2.1	+12.7
Annual percentage change on previous year	N/A	+2.3%	+0.6%	+2.2%	+13.0%
Cumulative cash reduction since 2010/11	0.0	-96.5	-95.9	-93.8	-81.1
Cumulative percentage reduction since 2010/11	0.0	-50.5%	-50.2%	-49.1%	-42.4%

\* Settlement Funding Assessment is composed of the Government's estimate of locally retained business rates, the business rates top up, and revenue support grant (RSG). Figures also include compensation for under-indexing the business rates multiplier (s31 grant)

61. The final Local Government Finance Settlement for 2023/24 was still outstanding at the time of this report being published. If it is confirmed before the 2023/24 Budget report is published for full Council, officers will review the final allocations to work out if any significant changes have been made from the figures given in the provisional settlement, and the Council report will be updated accordingly.

### Financial Summary

62. The overall position for the Council is a balanced budget for 2023/24 but with future years budget gaps totalling £72.848m which will need addressing through a combination of increases in government funding, potential council tax increases and further savings and efficiencies over the medium term.
63. A narrative of the key issues follows the table with further detail on all elements provided in the relevant sections of the report.

**Table 3: Summary Position for 2023/24**

Changes in year	£000
<b>Funding:</b>	
Grants	(8,142)
Tax (growth in Business Rates income, s31 grants, Council Tax increases)	(21,762)
Collection Fund Surplus on Council Tax	(2,181)

Reversal of Use of Reserves in 2022/23	1,985
<b>Funding</b>	<b>(30,100)</b>
<b>Spending</b>	<b>45,926</b>
<b>FYE Savings and Income proposals</b>	<b>(3,058)</b>
<b>New Savings and Income proposals</b>	<b>(12,768)</b>
<b>Remaining Gap for 2023/24 Budget</b>	<b>0</b>

64. The overall budget position for the Council is fairly complex.
65. Government grant funding increases of £8.1m alongside increased Council Tax and NNDR revenues of £21.8m, a £2.2m Collection Fund surplus relating to Council Tax, and the reversal of the one-off use of £2m of reserves which supported the 2022/23 budget brings in additional net funding of £30.1m.
66. This does not, however, keep pace with the forecast spending pressures for 2023/24 which amount to £45.9m.
67. £21.9m of the overall pressures figure relates to inflation which almost three times what has been factored into planning for the following year in recent history and illustrates the increase we see within a high and volatile inflationary environment. £5.9m has been allocated for an estimated 4% pay award for 2023/24, plus £2.8m of catch up inflation where the 2022/23 pay award provision was not enough to cover the actual cost of the increase. Contractual inflation has also been provided for Adult Social Care at £8.7m. Energy costs have seen significant price increases so inflation of £2.8m has been added in this area. Other smaller amounts across service areas make up the remainder of the inflation total.
68. £6.8m of demographic pressures has been built into the demand led services; a £5m increase has been allocated to the Council's Capital Financing budget; service pressures of £10.5m predominantly in social care, temporary accommodation and addressing capacity issues in the Financial Assessments & Income and Debt Teams; and £1.7m of investment in key services.
69. Funding is short of the spending pressures and so £12.8m of new savings and income proposals, along with £3.1m of full year effect savings agreed in prior budget setting rounds, is necessary to balance the budget.
70. The Council has continued to direct its resources to its corporate priorities and the most vulnerable in the Borough. Table 4 sets out investments, pressures and savings by service area.

**Table 4: Investment, Pressures and Savings by Service 2023/24**

	Corporate	Chief Exec/ Resources	Adult Social Care	Public Health	Children's and Education	Place	Total
	£m	£m	£m	£m	£m	£m	£m
Demography	0.000	0.000	2.280	0.000	4.547	0.000	6.827

Inflation	8.949	0.000	8.712	0.000	0.944	3.269	21.874
Investment	0.000	0.000	0.000	0.000	1.000	0.720	1.720
Capital Financing	5.000	0.000	0.000	0.000	0.000	0.000	5.000
Pressures	0.753	3.599	3.273	0.000	0.738	2.816	11.179
Covid-19 Reversals	(0.674)	0.000	0.000	0.000	0.000	0.000	(0.674)
<b>Sub-total</b>	<b>14.028</b>	<b>3.599</b>	<b>14.265</b>	<b>0.000</b>	<b>7.229</b>	<b>6.805</b>	<b>45.926</b>
Full Year savings	0.100	(0.588)	(1.820)	0.000	0.000	(0.750)	(3.058)
New Savings	0.000	(2.506)	(3.476)	(0.200)	(1.630)	(4.956)	(12.768)
<b>Sub-total</b>	<b>0.100</b>	<b>(3.094)</b>	<b>(5.296)</b>	<b>(0.200)</b>	<b>(1.630)</b>	<b>(5.706)</b>	<b>(15.826)</b>
<b>Net Change in Resource</b>	<b>14.128</b>	<b>0.505</b>	<b>8.969</b>	<b>(0.200)</b>	<b>5.599*</b>	<b>1.099</b>	<b>30.100</b>
Funding – Grants	(5.059)	0.000	(3.083)	0.000	0.000	0.000	(8.142)
Funding - Collection Fund	(2.181)	0.000	0.000	0.000	0.000	0.000	(2.181)
Funding - Business Rates	(14.161)	0.000	0.000	0.000	0.000	0.000	(14.161)
Funding - Council Tax	(5.649)	0.000	0.000	0.000	0.000	0.000	(5.649)
Funding - CTS Scheme	(1.953)	0.000	0.000	0.000	0.000	0.000	(1.953)
<b>Sub-total</b>	<b>(29.002)</b>	<b>0.000</b>	<b>(3.083)</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>(32.085)</b>
<b>Gap</b>	<b>(14.874)</b>	<b>0.505</b>	<b>5.886</b>	<b>(0.200)</b>	<b>5.599</b>	<b>1.099</b>	<b>(1.985)</b>
Reversal of Use of Reserves from 2022/23	1.985	0.000	0.000	0.000	0.000	0.000	1.985
<b>Grand Total</b>	<b>(12.889)</b>	<b>0.505</b>	<b>5.886</b>	<b>(0.200)</b>	<b>5.599</b>	<b>1.099</b>	<b>0.000</b>
<i>* Includes £1.065m of growth for SEN Transport. This area sits within the Place Department in the Council's structure, but the driver for this growth is increased passenger numbers within Education.</i>							

### Summary of Budget Proposals and Impact on Council Tax

71. The Localism Act requires Council approval of the Council Tax Requirement.
72. Table 5 sets out the Council's budget position and Council Tax Requirement after taking into account the proposed changes detailed in this

report. For completeness, Schools and Housing Revenue Account budgets for 2023/24 are also provided.

**Table 5: Budget Position & Council Tax 2023/24**

	<b>2022/23</b>	<b>2023/24</b>
	£000	£000
<b>Net revenue budget</b>		
Other Services (base budget)	259,701	259,825
	<b>259,701</b>	<b>259,825</b>
<b>Budget Movements:</b>		
Demographic and Cost Pressures	19,229	39,880
Investment in Services	1,760	1,720
Covid-19 Reversals	(13,894)	(674)
Capital Financing	1,020	5,000
Changes to Service Specific Grants	0	(3,083)
Full Year Effect of previous budget decisions	705	(3,058)
Proposals for New Savings	(8,696)	(12,768)
<b>Net Budget</b>	<b>259,825</b>	<b>286,842</b>
<b>Less Corporate Funding:</b>		
Settlement Funding Assessment <sup>1</sup>	(97,426)	(110,086)
Use of Reserves to balance budget	(1,985)	0
Corporate Specific Grants	(21,053)	(26,112)
Collection Fund Net (Surplus)/Deficit	0	(2,181)
Estimated Business Rates Pool Benefit	0	(1,500)
<b>Corporate Funding</b>	<b>(120,464)</b>	<b>(139,879)</b>
<b>Council Tax Requirement</b>	<b>139,361</b>	<b>146,963</b>
Tax Base (Band D equivalents)	96,369	96,794
<b>Council Tax (Band D)</b>	<b>£1,446.12</b>	<b>£1,518.30</b>

<sup>1</sup> includes Revenue Support Grant, Business Rates Income and section 31 grants

<b>Schools Budget</b>	<b>2022/23</b>	<b>2023/24</b>
	£000	£000
Schools Budget	389,208	414,273
Dedicated Schools Grant	(389,208)	(414,273)
<b>London Borough of Enfield Total</b>	<b>0</b>	<b>0</b>

<b>Housing Revenue Account Budget</b>	<b>2022/23</b>	<b>2023/24</b>
	£000	£000
Supervision & Management General & Special	23,043	23,189
Repairs and Maintenance	13,735	15,101
Corporate & Democratic Core	138	138
Cost of Capital & Depreciation	22,266	27,030
Bad Debt Provision	610	650
Self-financing contribution	9,092	6,843

<b>Expenditure Total</b>	<b>68,884</b>	<b>72,951</b>
Rents, Service Charges and Other Income	(68,884)	(72,951)
<b>Income Total</b>	<b>(68,884)</b>	<b>(72,951)</b>
<b>Net Total</b>	<b>0</b>	<b>0</b>

## Grant Funding

### 73. Settlement Funding Assessment

74. There has been an increase in the Settlement Funding Assessment (SFA) for a fourth successive year after ten years of reduction from 2011/12 onwards. The Revenue Support Grant (RSG) element of the SFA has increased by 10.1% in 2023/24 in line with September CPI inflation. This benefits Enfield by £1.846m. Government has also rolled three pre-existing grants into RSG. These are Local Council Tax Support Admin Subsidy Grant (LCTSASG), Council Tax Discounts – Family Annexe, and Natasha’s Law (relates to Food Safety and the requirement to list full ingredients for allergy sufferers). The most significant of these for Enfield is the LCTSASG which is £0.684m, the other two account for just £0.014m. Enfield’s RSG allocation for 2023/24 will increase by £2.544m overall. Councils will be compensated for the business rates multiplier freeze up to the Consumer Price Index (CPI) inflation measure, rather than previously used – and – higher Retail Price Index (RPI). However, it is important to note that the “freeze in the multiplier” already includes an element of inflation (estimated at 3.9%) and therefore only the balance of the CPI owing (6.2%) is expected to be refunded through the multiplier compensation grant.

### 75. Services Grant

76. The Services Grant was introduced in 2022/23 and was thought to be one off but is continuing in 2023/24. The grant has been reduced by 44% in 2023/24 (total funding for this grant is £464m nationally with £86m for London boroughs). This reduction is to account for the cancelation of the increase in National Insurance Contributions and to route some funding to the Supporting Families programme. The distribution of the remaining grant will continue to follow the Settlement Funding Assessment as previously. Enfield’s allocation reduces from £5.113m in 2022/23 to £2.881m in 2023/24, a decrease of £2.232m.

### 77. Social Care Support Grant

The Provisional Local Government Finance Settlement largely confirmed the adult social care funding package as announced at the Autumn Statement which shows significant growth:

- Repurposed funding from the delay to adult social care charging reform – This funding would have come to sector anyway, but now without associated new burden. This money, totalling £1,265m in 2023/24 and £1,877m in 2024/25, will be distributed as additional funding to the social care grant. The distribution mechanism used for this funding will continue to equalise against the adult social care precept. Enfield’s share of this new funding is £7.034m in 2023/24. The estimated 2024/25 Enfield share would be £10.437m using the same allocation basis as in 2023/24.
- Additional funding in the settlement - some further funding was announced in the settlement totalling £81m nationally. Enfield has received £0.423m of this allocation. The Independent Living Fund has



also been rolled into Social Care Grant. Enfield's allocation is £0.725m which is unchanged from 2022/23 levels, so this has net nil impact. However where smaller grants are rolled into larger funding tranches, we lose the transparency that discrete smaller funding streams allow.

- New grant funding for discharge - this funding totals £300m in 2023/24 and £500m in 2024/25. This is 50% of the funding announced for this purpose at the Autumn Statement – NHS England will receive the other 50%. Funds will have to be pooled through the Better Care Fund process. Enfield's share of the funding is £1.644m in 2023/24 and an estimated £2.740m in 2024/25.
  - Ringfenced grant for ASC Market Sustainability and improvement Fund - while the ASC funding reforms have been pushed back to October 2025 (as set out at AS22), the existing £162m Market Sustainability and Fair Cost of Care Fund has been combined with £400m of ringfenced new funding, set out at AS22. Funding will be distributed using the ASC relative needs formula. London boroughs will receive £87m (15%) in 2023-24. The government expects this new grant funding to enable local authorities to make tangible improvements to adult social care in particular to address discharge delays, social care waiting times, low fee rates and workforce pressures in the adult social care sector. there will be reporting requirements placed on the new Adult Social Care Grant against these objectives. The existing £162m is the same for 2024/25 but the £400m allocated in 2023/24 increases to £683m in 2024/25. Enfield's share of the funding is £3.041m in 2023.24 growing to an estimated £4.567m in 2024/25.
78. In addition, £2.787m has been allocated to Adult Social Care in respect of the additional Council Tax raised from increasing the ASC Precept by 2.00% in 2023/24.
79. Lower Tier Services Grant
80. The Lower Tier Services Grant (£111m) and a proportion of expired New Homes Bonus Legacy Payments (estimated at £276m) will be repurposed to guarantee that all authorities will see an increase in core spending power of at least 3%, before additional council tax income is factored in. Enfield received £0.671m of Lower Tier Services Grant in 2023/23. This grant is discontinued in 2023/24, meaning a loss of £0.671m of funding.
81. New Homes Bonus
82. The New Homes Bonus (NHB) will continue in 2023/24 with a new round which will attract no legacy payments. Enfield's allocation of NHB increases from £0.172m in 2022/23 to £0.723m in 2023/24 an increase of £0.551m. As has been the case for a number of years now, the future of NHB is uncertain so no NHB allocations are forecast in the MTFP beyond 2023/24.
83. Homelessness Prevention Grant
84. Homelessness Prevention Grant allocations were announced on 23 December 2022. Allocations were announced for the next two years to assist local authorities in planning services. Enfield's allocation is £9.072m for 2023/24 and £9.136m for 2024/25. Proposed arrangements which had been previously considered would have seen grant levels cut drastically, so the avoidance of these arrangements is very much welcomed, although the

level of funding Enfield will receive is unlikely to be sufficient to match the growing pressures in the system since Enfield has amongst the highest numbers of homelessness in the country.

85. Rough Sleeping Initiative Fund

86. A three year award for this grant was announced in 2022/23 to provide more certainty to local authorities and aid service planning. Enfield's grant funding for Rough Sleeping Initiatives totals £2.896m over 3 years (£1.003m in 2022/23, £0.969m in 2023/24 & £0.924m in 2024/25).

87. Housing Benefit Administration Grant

88. Details on this grant are still awaited, the current assumption in the MTFP is for a 10% reduction from the 2022/23 grant level.

89. Supporting Families Grant

90. This was previously known as Troubled Families Grant. Enfield's allocation for 2022/23 was £1.665m. The indicative allocation for 2023/24 is £1.941m, so a potential increase of £0.276m.

91. Public Health Grant

92. The 2022/23 Public Health Grant allocation is £18.024m. The confirmed Public Health Grant allocations for 2023/24 have not yet been published. The 2021 Spending Review announced that inflationary increases as measured by the GDP Deflator) would be provided on the Public Health grant so some level of increase can be expected although the impact to the overall budget is net nil since Public Health is a ring-fenced grant.

93. Other Grants

94. Funding from the Council Tax Support Fund was announced on 23 December 2022. This funding is to help local authorities support the most vulnerable households with council tax payments. Enfield will receive £0.935m of funding which will be utilised to support more residents through the hardship fund.

**Council Tax, Business Rates and Collection Fund**

95. The statutory calculations of the proposed Council Tax for each property band and the formal Council resolutions required under the 1992 Local Government Finance Act will be reported to Council on 23 February 2023 for approval.
96. On 25 January 2023, the Council agreed a Council Tax Base of 95,962 Band D Equivalent properties for 2023/24 (96,369 in 2022/23). If the Council Tax Support proposal also on February Council agenda is agreed this evening, the tax base would increase to an estimated 96,794 based on the latest composite collection rate of 95.75% (96.9% in 2022/23).
97. In light of the uncertainty around Council Tax collection rates with the cost of living crisis and high inflation currently being experienced, modest growth of £0.500m each year in Property growth as measured by Band D Equivalents is being forecast for the future years in the MTFP period. This growth should be achievable and reduces the risk of setting council tax income targets which could prove unachievable leading to material deficits on the Collection Fund. The impact of the growth is shown in the table below.

**Table 6a: Property Growth**

Year	2023/24	2024/25	2025/26	2026/27	2027/28
Additional Properties	292	330	330	330	330
Impact in Year (£000)	443	500	500	500	500

98. Also on the agenda of February's Council meeting is the proposed Council Tax Support scheme for 2023/24. The 2023/24 scheme introduces an earned income banded scheme for those households claiming Universal Credit, based on net earned income and household type. There is currently inequity in the system which is why we are proposing to change it. Universal Credit claimants working receive more Council Tax Support and pay less Council Tax than those working but claiming other benefits e.g., Working Tax Credit. This proposal will align these two groups of claimants to make the scheme fairer.
99. The recommended scheme maintains existing levels of support for over 80% of existing claimants. The proposed income banded scheme will reduce Council Tax Support for approximately 6,500 working households by an average of £220 per annum or £4.23 a week. The proposed changes follow a 12 week consultation process, which generated 185 responses. The overall cost of the Council Tax Support Scheme for 2023/24 is estimated at £39.358m, taking into account the administration's intention to increase Council Tax by 4.99% in 2023/24 plus the GLA's provisional precept value.

**Table 6b: Council Tax Support Claimant Numbers**

Category	Number of Claimants 31/12/2022	Number of Claimants est. 31/03/2023
Pension Age	7,759	7,680
Working Age – Universal Credit (UC)	15,161	15,720
Working Age	12,018	11,270
Total	34,938	34,670

100. A collection rate of 96.9% was built into the 2022/23 budget for Council Tax, however the cost of living crisis has negatively impacted residents, with the forecast actual rate for the year being closer to 95%. As a result, the collection rate for 2023/24 has been factored down to 95.75%.
101. The Council is including a £2.181m Council Tax surplus into the 2023/24 budget. This reflects a surplus generated in 2021/22 on the back of a prudent forecast for that year, given the Covid19 pandemic. This surplus remains in excess of the forecast year end position for 2022/23, taking into account the final year of offsetting the 3-year spread deficit of £7.867m in 2023/24, of which the Council's annual share is £2.109m. Besides the resources in the Collection Fund Equalisation Reserve that the Council uses to smooth out variations in the Collection Fund receipt profiles, Government agreed section 31 grants at the end of 2020/21 to cover 75% of the 2020/21 deficit.

102. The Council Tax assumptions in the current Medium Term Financial Plan are shown below in both Band D equivalents and in monetary terms.

**Table 6c(i): Band D Equivalents**

	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>
Forecast	96,794	97,262	97,730	98,198	98,666

**Table 6c(ii): Impact in Monetary Terms**

	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>
	£000	£000	£000	£000	£000
Forecast	146,963	147,673	148,384	149,094	149,805

**103. National Non-Domestic Rates (NNDR) and Business Rates Retention**

104. Integral to setting the Council's budget is forecasting the business rate income; of the total business rate income collected the Council retains 30% share of the net rates payable and the remaining share is allocated to the GLA and central Government.
105. 2023/24 represents the first year (since 2017) of a new valuation list. Enfield has seen a 17.9% increase in its total rateable value, from £276m (before applying the multiplier, which broadly halves the value for collectable rates prior to further adjustments such as bad debt) as at the 2017 list, to £326m for the 2023 valuation list. This exceeds both outer London (11.3%) and national (7.3%) averages, with material increases for businesses classified as commercial (£28.7m) and industrial (£10.8m).
106. The gross rate payable value for 2023/24 is £162m (shared across Enfield, GLA and Central Government). To help businesses adjust to the revaluation of their properties, which takes effect from April 2023, the Chancellor announced a £1.6 billion transitional relief scheme to cap bill increases for those who will see higher bills. Enfield sees transitional relief of £13.9m in 2023/24, however there is still risk in businesses' ability to pay, hence a collection rate forecast of 93.7% (up from 92.5% in 2022/23) and a provision against appeals of £4.5m
107. Taking all of this into account, the retained element of business rates increases year on year by £8.3m, though this is also as a result of a prudent estimate in the year before, relating to the recovery from the pandemic. The increase in rateable values driven by the revaluation translates as an increase in the retained rates element of the Government's assessment of our "Core Spending Power". However this also impacts negatively on the top-up element, which reduces by £2.75m year on year to £36.7m in 2023/24, as a result of the valuation increase, where Government estimates a greater level of locally generated income will be realised.
108. As 2023/24 is the first year of a new valuation list, the Council has prudently decided to assume no net growth for later years, with performance in-year of income collection to be closely monitored, and used to inform the next iteration of financial planning for 2024/25 onwards.

109. The Chancellor announced a £13.6 billion package of support for business rates payers in England. To protect businesses from rising inflation the multiplier will be frozen in 2023-24 while relief for 230,000 businesses in retail, hospitality and leisure sectors is also increased from 50% to 75% in 2023-24. This new relief for eligible retail, hospitality and leisure properties provides 75% relief on rates bills up to £110,000 rateable value per business.
110. The Council's 30% share of retained business rates is expected to be £33.1m, which includes a forecast prior year's deficit of £3.155m. Reliefs payable by S31 grant, excluding cap compensation for under-indexing of the multiplier, amounts to £7.1m.
111. Given where inflation currently stands, cap compensation for under-indexing of the multiplier is a larger amount than is usually the case (see Provisional Local Government Finance Settlement section above from paragraph 54 also). Across the retained and top up elements against which it is applied, the Council will receive £12.4m based on current estimates. This means total S31 grants of £19.5m, an increase of £4.5m on 2022/23.
112. The aggregate position for the Settlement Funding Assessment, taking into account Retained rates, top-up, S31 and Revenue Service Grant (RSG), is £110.1m. But note that as outlined above in this report, we have seen other elements of Central Government funding reduce.

**Table 6d: Business Rate Forecasts**

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Forecast	£000	£000	£000	£000	£000	£000
RSG	(18,214)	(20,758)	(20,758)	(20,758)	(20,758)	(20,758)
Retained NNDR	(24,777)	(33,112)	(33,112)	(33,112)	(33,112)	(33,112)
Top-Up	(39,474)	(36,724)	(36,724)	(36,724)	(36,724)	(36,724)
S. 31 Grants*	(14,961)	(19,492)	(19,492)	(19,492)	(19,492)	(19,492)
<b>Total</b>	<b>(97,426)</b>	<b>(110,086)</b>	<b>(110,086)</b>	<b>(110,086)</b>	<b>(110,086)</b>	<b>(110,086)</b>

\*The Section 31 Grant line includes inflationary growth

113. As mentioned above, the estimated collection rate for businesses has been increased marginally to 93.7%, however as 2023/24 is the first year of a new valuation ratings list, it is difficult to forecast beyond one year with certainty, without evidence of collection rate performance.

**Table 6e: Assumed Bad Debt Collection Rates**

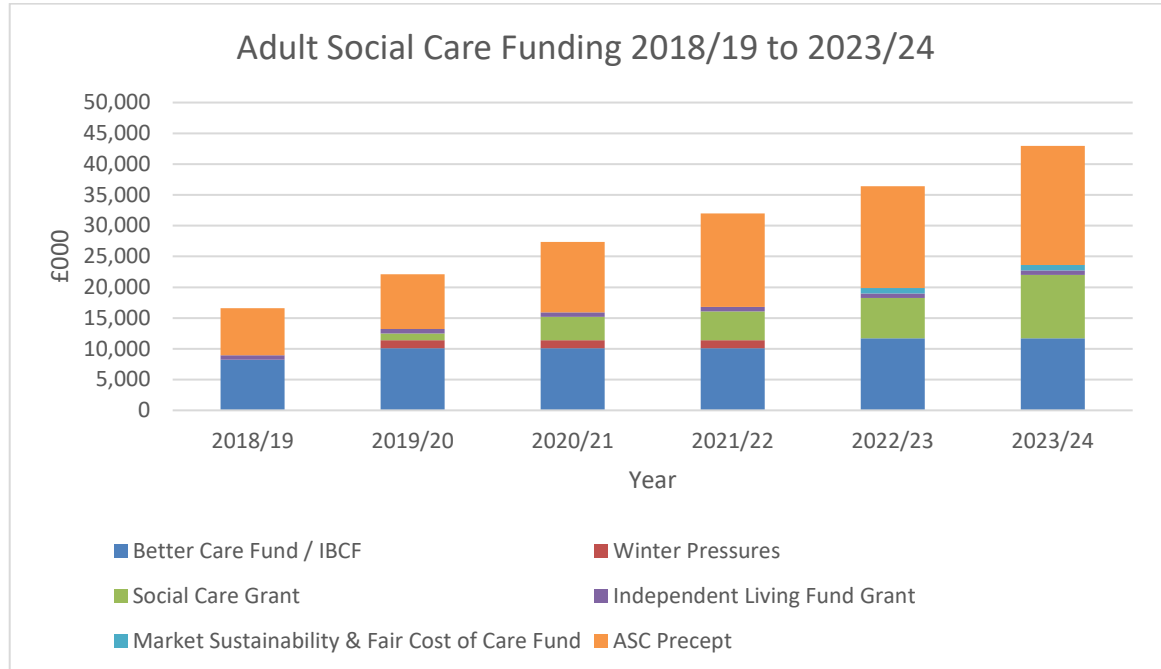
2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
7.5%	6.7%	5%	4%	4%	4%

114. Whilst there had been an expectation that Council Tax and Business Rates performance would start to recover post-Covid, the rapidly occurring Cost of Living crisis brings a new challenge, and hence forecasting over the medium term remains a challenge. It also remains to be seen how the new business rates valuation will fare, with 2023/24 representing the start of a new cycle.

115. Collection rate performance and, in relation to business rates volume and success of ratings appeals, together with how inflation evolves, will determine how the MTFP is updated through 2023.
116. Finally, in the same way as for 2022/23 the Council is a member of an 8 Council Business Rate Pool for 2023/24, which was agreed within the January MTFP update. The latest estimated benefit of the 2022/23 pool is £2.6m of which £1.5m is being used as one-funding within the 2023/24 budget. A similar financial benefit is estimated for 2023/24 however this remains under regular review.
117. Local Referendums on Council Tax Increases
118. The Localism Act requires councils to hold a referendum for proposed Council Tax increases in excess of a threshold set annually by the Secretary of State for Communities and Local Government. The Referendums Relating to Council Tax Increases (Principles) (England) Report 2023/24, published with the settlement, sets out the principles which the Secretary of State has determined will apply to local authorities in England in 2023/24.
119. For 2023/24, the increase in the relevant basic amount of Council Tax is excessive if the increase in the authority's relevant basic amount of Council Tax for 2023/24 is 3.00% or more above the relevant basic amount of Council Tax for 2022/23. In addition to this, a further amount, known as the Adult Social Care Precept, can be raised for expenditure on Adult Social Care, which should not exceed 2.00% in 2023/24. For 2023/24 Enfield Council has chosen to increase the general Council Tax by 2.99% and raise a 2.00% ASC precept to support the costs of ASC demand pressures.
120. The Council is required to determine whether its basic amount of Council Tax is excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992. The London Borough of Enfield element of the Council Tax, in accordance with the regulation, is not excessive as it is within the thresholds set by the Secretary of State.
121. Enfield froze Council Tax for 6 years from 2010/11 to 2015/16, saving taxpayers a potential 15.5% increase. This was partially compensated for between 2012/13 and 2015/16 by a Government grant paid to all councils who froze their Council Tax but has resulted in foregone income of around £14m in the base budget.
122. Adult Social Care Precept
123. The capacity for councils to charge an Adult Social Care (ASC) Precept was introduced in the Spending Review and Autumn Statement 2015. This was designed to help local authorities with responsibility for Adult Social Care to meet the increasing care needs of their population. The additional Council Tax raised from this precept must be used for Adult Social Care. Enfield has made use of this facility since 2016/17. The 2022 Spending Review allowed local authorities to apply a 2.00% ASC precept in 2023/24 and also indicatively for 2024/25. Enfield are applying the 2.00% ASC Precept for 2023/24. The funding from the ASC precept and the additional grant funding announced by the Government will be used by the Council directly on maintaining and improving provision of Adult Social Care.

124. In December 2016, the Kings Fund noted the impact of this precept where income generation has no relation to population need. Based on income deprivation among older people, the 10 least deprived council areas in 2023/24 will raise almost two-and-a-half times as much from the precept as the 10 most deprived. A permanent, sustainable funding of Adult Social Care need is imperative.

Chart 1: Adult Social Care Funding



125. Chart 2 above demonstrates that the Adult Social Care Precept charged to Council Tax payers is an increasingly significant part of funding Adult Social Care in Enfield relative to the various Government grants that are received.
126. The 2.00% ASC precept proposed for 2023/24 will generate £2.787m in additional Council Tax, however, the inflationary and demographic pressures in Adult Social Care for 2023/24 exceed £14m.
127. Greater London Authority (GLA) Precept
128. The GLA Assembly reviewed the Mayor's draft consolidated GLA budget on 26<sup>th</sup> January 2023 with the final draft budget due to be agreed by the London Assembly on 23 February 2023. This is after the publication of the budget report to Council and so any changes to the GLA precept will be reported as revised statutory calculations and resolutions for approval by Council. The budget was recommended with an increase in the Band D precept from £395.59 to £434.14. The Band D Council Tax payable by Enfield residents for 2023/24 based on the budget proposals (including GLA precept) is £1,952.44. This is made up as set out in Table 7:

**Table 7: Council Tax Band D Charge 2023/24**

	2022/23	2023/24	Change	Change *
	£	£	£	%
Core Council Tax	1,271.70	1,314.96	43.26	2.99%
Adult Social Care Precept	174.42	203.34	28.92	2.00%
<b>London Borough of Enfield Total</b>	<b>1,446.12</b>	<b>1,518.30</b>	<b>72.18</b>	<b>4.99%</b>
Greater London Authority	395.59	434.14	38.55	9.74%
<b>Total</b>	<b>1,841.71</b>	<b>1,952.44</b>	<b>110.73</b>	<b>6.01%</b>

\*The percentage change shown is calculated in reference to the 2022/23 LBE Total Band D charge of £1,446.12 not the individual elements shown.

129. There are 127,252 chargeable properties in the Borough. 40,316 households currently receive single person discount, in addition 33,184 households are currently eligible for Council Tax Support. For a Band D property, the impact of the Council Tax changes proposed for 2023/24 is an increase of £2.12 per week for those households paying full Council Tax and £0.52p a week for those of working age and in receipt of Council Tax Support. This assumes a 24.5% contribution towards Council Tax which is the proposed minimum contribution for those not in a protected group. A tiered scheme is proposed for 2023/24 so that those with higher income contribute a higher percentage towards the Council Tax.

### Revenue Budget Proposals

130. The following paragraphs cover the update to the MTFP relating to the review of pressures and full year effects of savings agreed in previous years plus the new savings and income proposals being put forward for 2023/24 and beyond.

### Pressures

131. The demographic and other pressures the Borough faces are regularly reviewed and updated throughout the lifetime of the Medium Term Financial Plan (MTFP). The Council faces additional service pressures in 2023/24, especially from demographic growth, increased demand on services, changing needs and cost inflation. Services are expected to manage pressures within existing budgets where possible, but for those pressures that are ongoing and considered to be unmanageable, additional funding has been included in the MTFP in order to set a realistic and sustainable budget. The pressures are summarised by category and department in the following two table with narrative in the following paragraphs.

132. Table 8 sets out pressures over the next five years by category and Table 9 by department. For full details of the pressures please refer to Appendix 1a.

**Table 8: Pressures in the MTFP by Category**

Category	2023/24	2024/25	2025/26	2026/27	2027/28	Total
	£000	£000	£000	£000	£000	£000
Inflation	21,874	12,961	10,300	10,377	10,454	65,966
Demography	6,827	3,660	3,660	3,660	3,660	21,467
Investment	1,720	1,350	750	150	150	4,120
Capital Financing	5,000	5,000	5,000	5,000	5,000	25,000



Covid-19 Reversal	(674)	0	0	0	0	(674)
Pressures	10,426	(500)	499	630	630	11,685
NLWA	753	753	753	753	753	3,765
<b>Total</b>	<b>45,926</b>	<b>23,224</b>	<b>20,962</b>	<b>20,570</b>	<b>20,647</b>	<b>131,329</b>

**Table 9: Pressures in the MTFP by Department**

Department	2023/24	2024/25	2025/26	2026/27	2027/28	Total
	£000	£000	£000	£000	£000	£000
Corporate	14,028	14,047	12,886	12,963	13,040	66,964
Place	6,805	2,787	2,099	1,530	1,530	14,751
Chief Executive	300	63	0	0	0	363
Resources	3,299	(1,000)	150	250	250	2,949
Adult Social Care	14,265	5,947	4,447	4,447	4,447	33,553
Children's	6,164	750	750	750	750	9,164
Education	1,065	630	630	630	630	3,585
Public Health	0	0	0	0	0	0
<b>Total</b>	<b>45,926</b>	<b>23,224</b>	<b>20,962</b>	<b>20,570</b>	<b>20,647</b>	<b>131,329</b>

133. Inflation provision of £21.874m has been set aside in 2023/24. This is broken down below.

134. £5.863m for the estimated 2023/24 pay award currently estimated at 4%. The provision for pay increases is held corporately and will be allocated to service budgets when the full details are known following negotiations. The pay award for 2022/23 was higher than budgeted for so £2.750m of catch up inflation has been added to the budget to ensure sufficient budget is available for 2023/24 and beyond. There are also specific inflation allocations, the most material of these being:

- i. Adult Social Care - £8.712m for contract inflation across the service
- ii. £2.421m set aside for energy costs inflation (Gas, Electricity & Fuel)
- iii. £0.509m for inflationary pressures within Children's Social Care
- iv. SEN Transport – £0.435m
- v. Street Lighting - £0.400m
- vi. IT contract inflation - £0.320m

135. Demography

136. There was a thorough review of the demographic pressures in setting the 2023/24 budget with a detailed assessment of the cost pressures arising over the medium term as well. Children's Social Care, Special Educational Needs Transport and Adult Social Care have received combined demographic growth of £6.827m for 2023/24 and £21.467m across the five year MTFP period.

137. Investment

138. A new Community Law Enforcement Team is being created through investment made in the MTFP totalling £2.400m over the next 3 years with £0.600m of this total in 2023/24. This was a manifesto pledge of the Labour Administration and will help make Enfield's streets safer.

139. Investment of £1.000m is being made in Children's Social Care in 2023/24 to fund the recruitment of additional Social Workers. Currently all services are facing unprecedented demand and caseloads are extremely high, so this investment will help in supporting vulnerable service users.
140. The MTFP also contains modest investment for repairs and maintenance of £0.200m in 2023/24 with £0.150m per year thereafter. A one off investment of £0.080m in street cleaning reverses out in 2023/24.
141. Capital Financing
142. Delivery of the 2022/23 capital programme has been impacted by global external factors including the aftermath of the Covid-19 pandemic, economic impact of the war in Ukraine, disruption of global supply chains, soaring inflation and significant recent increases in borrowing interest rates. These factors have required the Council to re-evaluate the affordability and deliverability of projects in its capital programme. Capital projects have been reconfigured, re-tendered or delayed, particularly where they are funded from prudential borrowing. This has resulted in a Q2 forecast capital outturn of £302.8m in comparison with budget of £486.4m.
143. The Q2 outturn estimate is likely to further change in Period 8. This has had an impact on the level of additional borrowing the Council expects to require in 2022/23, which has reduced from £254.7m (budget) to £169.1m (Q2 forecast). This is especially important given recent increases in borrowing interest rates, which will impact revenue budgets in 2022/23.
144. In terms of impact on the General Fund, the MTFP as presented here includes an increase in the capital charges budget of £5m a year for 2023/24 to 2027/28, up from £2m in the previous iteration. This reflects a realistic annual capital budget profile, and associated borrowing requirement with interest rates that reflect latest market forecasts. The Bank of England raised UK interest rates to 3.5% in December 2022, which is the highest level for 14 years. Further interest rate rises are expected in 2023 in order to bring inflation under control. In previous years the approach was to smooth out the impact of capital financing through the use of the Capital Financing reserve, given the current economic picture, this approach has been changed to increase the base budget and protect reserve levels.
145. Other Pressures
146. The Council has had a programme of Budget Pressure Challenge sessions over the past few years to address historical underlying cost pressures and unrealistic savings and income targets. Much of this was factored into budgets in recent years and has given rise to the more resilient and sustainable finances which has seen the Council through the challenges of Covid-19.
147. The largest items within the other pressures category are in relation to correction of the base budget in Adult Social Care (£3.273m); addressing capacity issues within Financial Assessments/Income & Debt Teams (£1.600m); providing additional budget growth to address pressures in Temporary Accommodation (£1.500m); and funding various service pressures within the Children's Services budget (£0.738m).
148. Covid-19 Pressures

149. In the past 2 years the Council has received regular government funding to manage the pressures created by the pandemic. However, no new funding has been made available in 2022/23 which has meant that the unspent Covid funding from previous years, which is now held within the Risk Reserve, is the Council's sole backstop for Covid pressures. It is becoming increasingly difficult to establish the ongoing impact of the pandemic particularly now the borough faces the impact of the cost of living crisis. Therefore, part of the strategy in setting the budget for 2023/24 and beyond has been to reduce the Council's reliance on the Risk Reserve balance therefore prolonging the ability to draw upon it over a longer period of time. In order to do this, wherever possible, the Covid-19 impact is being built in to base budgets permanently. Such examples of where this is being implemented are in legal services, Adult Social Care and Children's Social Care..
150. The Revenue monitoring reports to Cabinet provide an update on the Covid-19 pressures impacting on 2022/23.
151. Alongside additional demand predominantly due to a surge in demand for services and the resulting workforce pressures, the pandemic continues to have an impact on the Council's ability to collect income from sales, fees and charges and it is likely that this impact will continue to be felt into 2023/24 and beyond.
152. The Covid-19 pressure on lost income has been reversed out in 2023/24 (£0.674m). It had previously been assumed that the budgeted cost of the Concessionary travel scheme would need to be built up by £1.585m as travel patterns returned to normal after the pandemic but latest estimates from London Councils have allowed this pressure to be removed for 2023/24 since cost estimates have not increased as previously anticipated.
153. Other Pressures to be met from Reserves
154. There are a number of welfare support activities that are not fully incorporated into the Council's overall budget but funded directly through reserves. For transparency and also due to reduction in Government Grant and the consequential pressure, these are now set out below.

**Table 10: Other Pressures to be met from Reserves**

Category	2023/24	2024/25	2025/26	2026/27	2027/28	Total
	£000	£000	£000	£000	£000	£000
Discretionary Housing Payments	500	0	0	0	0	500
Emergency Support Scheme	250	250	0	0	0	500
Council Tax Hardship Payments	650	500	500	250	0	1,900
<b>Total</b>	<b>1,400</b>	<b>750</b>	<b>500</b>	<b>250</b>	<b>0</b>	<b>2,900</b>

155. The Emergency Support Scheme and Council Tax Hardship payments have been met from reserves for a number of years. The Discretionary Housing

Payments is an emerging pressure though with Government Grant having been reduced in 2021/22 to £2.3m and then reduced further again to £1.7m in 2022/23 at a time of growing demand giving a gap of circa £0.5m between need and grant.

156. The reducing expenditure to be met by reserves, reflects that in future years the base budget will be increased, so in time the reserve will be depleted and there will be a sustainable base budget. The increase in base budget is planned to start in 2024/25, however this will be reviewed when the MTFP is refreshed next year.
157. The Council is lobbying through London Councils for improved support in this area.

### **Savings and Income Proposals**

158. Departments have been working on developing proposals to help in bridging the budget gap and the full year effect of savings proposals already in the budget were thoroughly reviewed and updated. An initial round of savings and income proposals were reported to Cabinet for approval in October 2022 with a further round of proposals taken to Cabinet in January 2023. The final schedule containing all new savings and income proposals is detailed in Appendix 2b.

**Table 11: Savings and Income Proposals (including Full Year Effects)**

<b>Department</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>Total</b>
	£000	£000	£000	£000	£000	£000
Chief Executive	(1,343)	420	0	0	0	(923)
Adult Social Care	(5,296)	(2,908)	(1,947)	0	0	(10,151)
Children's Social Care	(1,580)	341	0	0	0	(1,239)
Education	(50)	10	0	0	0	(40)
Public Health	(200)	0	0	0	0	(200)
Place	(5,706)	(150)	(80)	0	0	(5,936)
Resources	(1,751)	(577)	0	0	0	(2,328)
Corporate	100	0	0	0	0	100
<b>Total</b>	<b>(15,826)</b>	<b>(2,864)</b>	<b>(2,027)</b>	<b>0</b>	<b>0</b>	<b>(20,717)</b>

### **Full Year Effect savings**

159. The savings proposals in the MTFP includes the Full Year Effects (FYE) of savings agreed in previous years which total £9.190 over the MTFP period with £3.058m in 2023/24. Table 12 summarises FYE savings by department:

**Table 12: Full Year Effects of Savings and Income Proposals agreed in prior years**

<b>Department</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>Total</b>
	£000	£000	£000	£000	£000	£000
Chief Executive	100	0	0	0	0	100
Adult Social Care	(213)	(477)	0	0	0	(690)
Public Health	(375)	0	0	0	0	(375)

Place	(1,820)	(3,008)	(1,947)	0	0	(6,775)
Resources	(750)	(600)	(100)	0	0	(1,450)
<b>Total</b>	<b>(3,058)</b>	<b>(4,085)</b>	<b>(2,047)</b>	<b>0</b>	<b>0</b>	<b>(9,190)</b>

160. Tables 13 and 14 summarise the new savings and income proposals over the 5 year MTFP period:

**Table 13: New Savings over MTFP period**

Department	2023/24	2024/25	2025/26	2026/27	2027/28	Total
	£000	£000	£000	£000	£000	£000
Chief Executive	(823)	420	0	0	0	(403)
Adult Social Care	(2,676)	100	0	0	0	(2,576)
Children's Social Care	(1,580)	341	0	0	0	(1,239)
Education	(50)	10	0	0	0	(40)
Public Health	(200)	0	0	0	0	(200)
Place	(3,631)	450	0	0	0	(3,181)
Resources	(1,284)	0	0	0	0	(1,284)
Corporate	0	0	0	0	0	0
<b>Total</b>	<b>(10,244)</b>	<b>1,321</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(8,923)</b>

**Table 14: New Income Proposals over MTFP period**

Department	2023/24	2024/25	2025/26	2026/27	2027/28	Total
	£000	£000	£000	£000	£000	£000
Chief Executive	(145)	0	0	0	0	(145)
Adult Social Care	(800)	0	0	0	0	(800)
Children's Social Care	0	0	0	0	0	0
Education	0	0	0	0	0	0
Public Health	0	0	0	0	0	0
Place	(1,325)	0	20	0	0	(1,305)
Resources	(254)	(100)	0	0	0	(354)
Corporate	0	0	0	0	0	0
<b>Total</b>	<b>(2,524)</b>	<b>(100)</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>(2,604)</b>

161. The early savings and income proposals were taken to Cabinet in October 2022, with some further proposals being put forward in the Cabinet Report in January 2023. The budget gap position as at the January report is set out below, together with the final adjustments to funding and spending assumptions balance the 2023/24 budget. These final changes are to be

considered by Cabinet in February before Council approves the overall 2023/24 budget along with the complete list of new savings and income proposals. A detailed breakdown of the movements between the January reported position and the final budget can be found in Appendix 1c.

**Table 15: Change in MTFP Position since January Update Report**

	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>Total</b>
	£000	£000	£000	£000	£000	£000
<b>Gap reported in January MTFP Update</b>	<b>5,264</b>	<b>10,162</b>	<b>14,993</b>	<b>17,167</b>	<b>17,942</b>	<b>65,528</b>
Changes to Funding assumptions	(8,814)	2,325	1,357	731	96	(4,305)
Changes to existing pressures and addition of any further emerging pressures	3,550	2,000	2,000	2,075	2,000	11,625
<b>Revised Gap</b>	<b>0</b>	<b>14,487</b>	<b>18,350</b>	<b>19,973</b>	<b>20,038</b>	<b>72,848</b>

162. It has previously been reported to members that we have seen an unexpected financial benefit in 2022/23 from NLWA, by way of increased revenue from electricity generated by its subsidiary company London Energy Ltd (LEL). For 2023/24, there is expected to be a final notable benefit, of circa £1.5m, which will be matched against the domestic levy charge. As the levy is budgeted for, it is proposed that this £1.5m credit be held within the risk reserve.
163. On 20 December, the Government published draft legislation for the Electricity generator levy, a further tax against electricity generation which is expected to materially impact on excess LEL income from this point onwards.

### **Equalities Impact Assessments**

164. The Council is committed to its responsibilities under the Public Sector Duty of the Equality Act 2010. These duties are set out in the Equalities Impact Assessment section later on in this report (paragraphs 235 to 240 below)
165. For 2023/24 there are 70 individual savings proposals, and these have all been evaluated to determine whether an Equality Impact Assessment (EQIA) is required and there is paperwork in place to support this evaluation.
166. Of the 70 proposals 34 have required a full EQIA.
167. Of the 34 proposals:
- 14 are likely to have an impact on staffing and in these cases Human Resources guidance and principles on managing reorganisations will be used to minimise the impact for staff;

- 9 proposals are considered to have an impact on customers and accessibility requirements. These will be considered and built into the specifications of any new systems and the business case for change;
- 1 proposal is considered to have an impact on internal systems. This will be considered and built into the specifications of any new systems and the business case for change
- 10 proposals are considered to have a combination of impacts on staffing, customers and internal systems. In such cases, Human Resources guidance and principles on managing reorganisations will be used to minimise the impact for staff accessibility requirements. These will be considered and built into the specifications of any new systems and the business case for change.

### **Review of Fees and Charges**

168. Fees and Charges were reviewed as part of the January Medium Term Financial Plan update to Cabinet and have been recommended for approval to Council. They are included in the appendices to this report.
169. There are a few additions and update to the fees and charges from those presented in January and these are set out in Appendix 15. These include a new charge to be implemented by the Community Safety team for CCTV footage requests and evidence packs requested by third parties (non-Police) to support civil claims. Further new charges are to be noted in the Place department covering planning application fees, emergency accommodation and local land charges. The final update is the proposed increase in current fees for the Private rented property licensing scheme.

### **Flexible Use of Capital Receipts**

170. With effect from 2016/17 the Government provided a general capitalisation directive to all councils, enabling them to utilise new capital receipts to finance projects that are designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in a way that reduces costs or demand for services in future years for any of the public sector delivery partners. This arrangement has been extended in subsequent Local Government Finance Settlements most recently in the 2022/23 settlement, with the flexibility under which local authorities can fund transformative revenue costs from capital receipts extended for a further three years.
171. To take advantage of the flexibility local authorities must produce a strategy which discloses the individual projects that will be funded, or part funded, through capital receipts flexibility and this must be approved by full Council or the equivalent. As a minimum, the strategy should list each project that plans to make use of the capital receipts flexibility and provide details, on a project-by-project basis, of the expected savings or service transformation that will result. The strategy should report the impact on the local authority's Prudential Indicators for the forthcoming year and subsequent years. Enfield is planning to use £2.2m of capital receipts to fund transformation projects in 2023/24. The strategy is therefore set out in Appendix 3, for consideration and for recommendation to Council. The strategy includes details of the proposed schemes for 2023/24 and a backward look at 2019/20, 2020/21, 2021/22 and 2022/23.

## Dedicated Schools Grant and the Schools Budget

172. The Dedicated Schools Grant (DSG) allocation in Enfield is £401.091m for 2023/24, which represents a 2.88% gross increase on the 2022/23 DSG. It should be noted that there has been a reduction in overall pupil numbers which has impacted on the DSG allocation and the increase for the Schools Block element of the grant is 1.81%. Key issues impacting on the DSG are:

- The implementation of a National Funding Formula for Schools
- High Needs Cost pressures relating to pupils with SEN
- Deficit DSG Position
- Schools Forum Budget Setting Process

173. For 2023/24, as in 2022/23, a 'soft' NFF is in place, whereby local authorities' allocations were based on the NFF, but authorities have some local flexibility regarding the distribution of these funds. There is, however, very limited flexibility to move funds between blocks and other than an allowable 0.5% transfer to the High Needs Block, funding received in the Schools Block must all be delegated to schools.

174. Since 2018/19, in consultation with schools, Enfield has had a phased transition from local rates to NFF unit rates. The NFF rates were applied from 2021/22 for all formula factors and the NFF unit rates, including Enfield's area cost adjustment, were applied for 2023/24 formula allocations. The formula allocations include a 0.5% Minimum Funding Guarantee so all schools should see a minimum funding increase of this level per pupil for pupil led funding. The draft budget and further details of the funding blocks are included in Appendix 4 for approval.

175. There are ongoing risks in the School's Budget for 2023/24 mainly due to the ongoing increase in numbers of children presenting with special educational needs (SEN). This has resulted in a projected accumulated DSG deficit of £15.133m in 2022/23, as at P8, which will be carried forward to 2023/24 and whilst funding for high needs has increased by £4.458m, the full year effect of current year pressures is likely to leave little funding to address this deficit. The Authority continues to work on various initiatives to develop additional in Borough special education provision which will reduce the number of children being educated in independent out borough provision and reduce costs.

176. Other Schools Funding

As in 2022/23, **additional supplementary grants** have been made available to support the Schools and High Needs Blocks in 2023/24 and help authorities and schools to support cost pressures. £1.451b of additional funding is being made available to schools nationally in 2023/24 via additional grants.

Allocations will be calculated by the ESFA and will be published in the Spring term based on a per pupil allocation plus a lump sum and an allocation for Ever6 FSM pupils. Enfield will receive an estimated allocation of **£10.1m**.

This funding will continue into 2024/25 and is likely to be absorbed into the general DSG allocation in the same way that the 2022/23 grant has been subsumed into the 2023/24 DSG baseline. £400m additional funding has



been provided for the high needs block. The additional **£3.1m** funding allocated to Enfield as part of the High Needs Block.

177. Pupil Premium Grant

178. The Pupil Premium is allocated in addition to the DSG to enable schools to work with pupils who have been registered for free school meals (FSM) at any point in the last six years (known as 'Ever 6 FSM'). The Government has confirmed that the rates for 2023/24 for all elements of the grant will increase by 5% i.e. £1,455 for primary FSM 'Ever 6' and £1035 for secondary FSM 'Ever 6' pupils.

179. Looked After Children (LAC), and children who have been adopted from care, will continue to attract a higher rate of funding than children from low-income families. The rate for 2023/24 has been confirmed at £2,530. This funding is allocated to schools by the Virtual School on a termly basis

180. Children who have parents in the armed forces are supported through the Service Child Premium, which has increased to £335 per pupil in 2023/24.

181. Allocations for 2023/24 will be based on the October 2022 census. We expect the funding allocations to be announced by April 2023 and this earlier publication will support schools with their budget planning.

182. Early Years Pupil Premium (EYPP)

183. The Early Years Block initial allocation for 2023/24 reflects the increased unit rates and January 2022 pupil numbers. The overall hourly rate for 3/4 Year Olds, for both 15 and 30 hours provision, has changed by 19p from £5.93 to £6.12. The change includes £0.13p per hour relating to the teachers' pay and pension grants, which has been transferred from the schools block into the Early Years block and some general increase.

184. EYPP was introduced in 2015/16 and allocated to schools, nurseries and child-minders for every 3 and 4-year-old from a low-income family, to enable these children to start school on an equal footing to their peers. This is based on the 3 and 4-year olds taking up their full entitlement of 570 hours. The hourly rate has been increased for 2023/24, increasing the annual allocation from £342 to £353.40.

185. Sixth Form Funding

186. The Education, Skills and Funding Agency (ESFA) is responsible for the funding of 16-19 provision in academies, general further education colleges, sixth-form colleges and independent provision. The EFA also distributes resources to local authorities for them to pass on to maintained schools.

187. In October 2021 the ESFA announced the outcome of a 3 year spending review for 16-19 education that would make an extra £1.6b available in 2024/25 compared to 2021/22. They also confirmed funding arrangements for 16-19 pupils for the 2022/23 academic year where the funding rates have been increased for inflationary pressures as well as incorporating pay and pension grant funding which will cease in July 2021. For example, a Band 5 programme will now be funded at £4,642 in 2023/24 compared to £4,542 for 2022/23. In addition, the high value course premium remains the same at £600 and programme cost weightings have been increased in other subject areas including engineering and manufacturing, construction

and digital subject areas to help institutions with the additional costs of recruiting and retaining teachers in these subject areas.

188. School sixth forms will receive their 2023/24 indicative allocations early in the spring term followed by final allocations in March 2023. Similarly, to 2022/23, the ESFA will set a deadline in April to receive business cases where exceptional circumstances have affected their 2023/24 indicative allocation. Considerations will be given to:

- Cases where there has been a major error in the data submitted by the institution via the school census
- Cases where exceptional growth has been experienced based on a minimum threshold of 5% of students or a minimum of 50 students, whichever is lower
- other cases not covered above, reviewed individually

189. Universal Infant Free School Meals

190. Funding for free school meals for infant pupils is expected to continue in 2023/24 based on a rate of £2.34 per day.

191. Primary PE and Sport Premium

192. The continuation of this grant for 2023/24 is expected to be confirmed for schools with pupils in years 1 to 6. The funding rates are expected to continue as a lump sum of £16,000 plus £10 per pupil.

193. Covid-19 Funding for Schools.

194. The **recovery premium grant** is part of the government's package of funding to support pupils whose education has been impacted by coronavirus (Covid-19). It is a time-limited grant providing over £300m of additional funding for state-funded schools in the 2021 to 2022 academic year and £1bn across the 2022 to 2023 and 2023 to 2024 academic years.

195. Recovery Premium – allocated for the 2022/23 academic year based on the same factors as pupil premium grant (ever6 FSM and LAC) at a rate of £145 per mainstream pupil and £276 per high needs pupil. This funding has been guaranteed to August 2023 at this stage.

## **Budget Consultation**

196. The Council's 2023/24 Budget Consultation was open from 28 October 2022 to 29 December 2022 (9 weeks). The questions asked in the questionnaire were

- i. Whether respondents were responding as individuals or as a representative of an organisation
- ii. How respondents felt about continuing to prioritise spend on adults and children's social care services (where the council spends over half of its net budget). Options were very important, fairly important, not very important, not important at all and don't know.
- iii. How important is it to respondents that the Council continue to prioritise spending in the following service areas?
  - Street Cleansing

- Refuse & Recycling Collection
- Highways Maintenance (roads, pavements, verges, street trees and bushes)
- Libraries
- Regeneration (improving the quality of buildings and places for the benefit of local people)
- Economic Development (helping Enfield be a good place to do business and ensuring local people have access to skills and employment)
- Public Health Services which help people live healthier lives
- Leisure centres, swimming pools, sports courses and sports activities
- Parks, open spaces, outdoor sports facilities and playgrounds
- Housing Support Services, such as Homelessness Support
- Museums & Theatres
- Regulatory Services (for example licensing and environmental health)

Options again were strongly agree, tend to agree, neither agree nor disagree, tend to disagree, strongly disagree and don't know).

- iv. a free text question was asked regarding whether there were any other areas not covered above where respondents felt that the Council's limited resources should be focused.
- v. a question was asked about how respondents felt about raising Council Tax in 2023/24 (options were strongly agree, tend to agree, neither agree nor disagree, tend to disagree, strongly disagree and not sure).
- vi. A free text question asked for any suggestions on how respondents would like the Council to make savings or generate income.
- vii. The final question asked for any further comments that respondents had that were not covered in previous questions.

197. Information was sought on respondents' age, gender, ethnicity

198. A link to the budget consultation was advertised prominently on the Council's website and information was also included in the Council's e-newsletter sent out to around 40,000 residents.

199. A total of 333 responses were received, 327 of these were from the online 2023/24 Budget Consultation questionnaire, although not all respondents answered every question. All but three were from individuals. A further 6 responses were received to the easy read version of the questionnaire.

200. Results of the Budget Consultation

201. 89% of respondents thought it was important (either fairly or very) to continue prioritising spend in adults and children's social care. Similar

levels of support were received from those identifying as having a disability (who would be more likely to use these services personally) as from those who do not have a disability. There was also a similar level of support from different age groups on this question.

202. In terms of the other council services listed for consideration, the top 3 which respondents wanted to be prioritised were Refuse & Recycling Collection (97% either strongly agree or tend to agree); Street Cleansing (93%); and Highways maintenance (90%).
203. The 3 least favoured areas for prioritising spend were Libraries (68% either strongly agree or tend to agree); Regeneration (63%); and Museums & Theatres (47%).
204. With regard to the question on raising council tax, there was a tendency for respondents to disagree with this approach with 60% expressing a view of strongly disagree or tend to disagree. 36% agreed or strongly agreed with raising council tax whilst the remaining 4% were not sure.
205. On the open text question regarding ideas for making savings or generating income, suggestions were wide ranging with some of the most popular being increase fines/improve enforcement action; reduce or stop spend on Low Traffic Neighbourhoods/Cycle Lanes; reduction in salaries and numbers of managers and staff within the council
206. A key theme in the responses to the open-ended questions is the issue of families struggling with the cost of living and the need to either help families or to not add to the financial burden of households. This may explain the suggestions above and the lack of support at this time for an increase in Council Tax. Another theme in the responses was opposition to LTNs. It is believed these cost the Council money to implement and some feel they have a negative impact on their quality of life.
207. Some more detailed analysis from the budget consultation is included in Appendix 5a of this report.
208. The draft budget was presented to the Overview and Scrutiny Committee Budget Meeting on 16 January 2023. A lengthy and constructive session took place with OSC. The minutes and recommendations of the OSC Budget Meeting are set out in Appendix 5b of this report.

### **Medium Term Financial Plan**

209. The Corporate Plan is linked to the budget through the Medium Term Financial Plan (MTFP) and the annual budget process. The Budget and MTFP 2023/24 to 2027/28 forecasts funding requirements for the Council's General Fund services and provides the mechanism to redirect limited resources to priorities. The Corporate Plan sets out the Council's financial objectives, which aim to "target resources smartly and reinvest income wisely to deliver excellent value for money and reduce inequality" by:
  - i. Continuing to make best use of all available financial resources and balance risks and opportunities;
  - ii. Ensuring effective governance is in place to support the efficient and smart delivery of our services;
  - iii. Maximising the procurement of services and assets to support local businesses and residents wherever possible.

210. In setting the Council's 2023/24 Budget and MTFP, the Council's aim has been to continue to maintain, and where possible, improve services provided with a focus on protecting the most vulnerable in the Borough. It has recognised the need to increase Council Tax to balance the growing pressures being faced by the Council especially the increased demand in Children's and Adults Social Care. The focus continues to be on delivering high quality services more efficiently through reductions in costs. The Council routinely, throughout the year, takes action to cut costs and make efficiency savings wherever possible. Every attempt continues to be made to minimise additional costs, but the ability to influence many of them is limited and the ability to make back office savings is increasingly difficult as a result of the scale of public spending cuts. Decisions are becoming more difficult and potentially not without significant impact.
211. There has been a renewed focus on pressures and need to invest in services for the five year MTFP. There has been a robust assessment of future pressures and the MTFP allows for contractual commitments on Adult Social Care contracts, Children's demographic pressure and increased demand for SEN transport.
212. All risks related to the delivery of proposals in the MTFP and any future uncertainties will be reviewed on a regular basis, the detailed budget tracker is already being put in place for 2023/24 savings. The MTFP is based upon the principle that savings identified will be implemented to allow benefit realisation as soon as possible.
213. There are risks inherent in the MTFP exemplified in paragraphs 215 to 219 of this report and Appendix 6. A number of key items in the plan cannot be estimated with 100% accuracy. The figures in the plan also assume that significant savings will be made. In this situation, it is essential to maintain sufficient balances, not only to deal with unforeseen events but also to cover the potential risk of not achieving the savings required. In addition, the Council will need to maintain adequate reserves for future commitments.
214. No final decision has been taken on taxation levels for 2024/25 and later years, and there is currently no core Council Tax increase, or any further Adult Social Care Precept included in 2024/25 to 2027/28 for planning purposes. The following table summarises the MTFP position over the coming five years and the current forecast of the budget gaps for the period of the MTFP (2023/24 to 2027/28):

**Table 16: Medium Term Financial Plan 2023/24 to 2027/28**

	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>
	£000	£000	£000	£000	£000
<b>Council Tax Base Provision</b>	139,361	146,963	147,674	148,385	149,096
<b>Movements:</b>					
Inflation/Pay Awards	21,874	12,961	10,300	10,377	10,454
Demography	6,827	3,660	3,660	3,660	3,660
Investment	1,720	1,350	750	150	150

Capital Financing	5,000	5,000	5,000	5,000	5,000
Covid-19 Reversal	(674)	0	0	0	0
Pressures	11,179	253	1,252	1,383	1,383
<b>Total Pressures</b>	<b>45,926</b>	<b>23,224</b>	<b>20,962</b>	<b>20,570</b>	<b>20,647</b>
Full Year Effect of Previous years' savings decisions	(3,058)	(4,085)	(2,047)	0	0
New Savings and Income Proposals	(12,768)	1,221	20	0	0
Changes to Specific Grants	(8,142)	(5,162)	126	114	102
SFA: CPI increase to RSG	(2,544)	0	0	0	0
Business Rates	(11,616)	0	0	0	0
Collection Fund	(2,181)	0	0	0	0
Reversal of 2022/23 Use of Reserves	1,985	0	0	0	0
Gap Still to be Found	0	(14,487)	(18,350)	(19,973)	(20,038)
<b>Council Tax Requirement</b>	<b>146,963</b>	<b>147,674</b>	<b>148,385</b>	<b>149,096</b>	<b>149,807</b>
<b>Council Tax Base*</b>	<b>96,794</b>	<b>97,262</b>	<b>97,730</b>	<b>98,198</b>	<b>98,666</b>
<b>Band D Charge (£)</b>	<b>1,518.30</b>	<b>1,518.30</b>	<b>1,518.30</b>	<b>1,518.30</b>	<b>1,518.30</b>
<b>% tax change</b>	<b>4.99%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

\*assumes Council Tax Support decision is approved at February Council

## 215. Budget Risks, Uncertainties and opportunities

216. In the coming years, more than ever, the Council faces huge financial uncertainty, especially in respect of:

- i. Local Government funding changes
- ii. Current high levels of inflation being experienced
- iii. Pressures on Children's and Adults' Social Care Services
- iv. Scope to make savings while maintaining services
- v. Temporary Accommodation
- vi. Legacy impact of Covid-19

217. The 2023/24 budget includes the best estimate of financial achievement of savings and likely pressures. Where there are potential risks of higher cost pressures as in the areas listed above or slippage in realisation of savings these have been factored into the assessment of budget robustness, balances and reserves to ensure the Council can meet any short-term pressures without an impact on service delivery. Corporate and Service budget risks are detailed in Appendix 6. Many factors affect the Council's future financial position which can be estimated with some degree of confidence for the first year of the plan but become increasingly uncertain for later years. It is therefore essential to test the sensitivity of the plan to changes in the main assumptions. The figures in the following table illustrate the extent to which the plan would be affected by such changes:

**Table 17: Sensitivity Indicators**

Item	Budget Impact
	£000
1% Change in Pay	1,500
1% Increase in Departmental price Inflation across Income and Expenditure	600
1% Increase in Adult Social Care Community Based Costs	650
1% Increase in Adult Social Care Residential Care Costs	315
1% Change in Settlement Funding Assessment based on 2022/23	960
1% increase in Council Tax Support claimants	385
1% reduction in businesses chargeable for business rates	360
1% increase in numbers requiring temporary accommodation	80
1% increase in Children's Social Care External Care Placements & In-house Fostering	165

218. The Government has announced radical changes to Local Government Finance arrangements, such as a reset of Business Rates baselines which will affect the amount of rates income retained locally, and the review of formula funding. Whilst these changes are delayed It is certain that the new arrangements will create winners and losers, and as such represent both opportunity and risk to Enfield and all councils in England. At this stage the MTFP assumes that funding is constant from 2023/24 to 2027/28 and this will be updated as further information becomes available.

219. Throughout the budget process, officers have kept under review the key risks, uncertainties and opportunities that could have implications for the Council's financial position in 2023/24 and in the medium term. The systematic review, particularly of risks and mitigating actions is a key part of any effective planning system and therefore crucial in the budget setting process. This process was reinforced by the creation in 2018/19 of a Pressures Challenge Board which seeks to find ways to manage in year and ongoing pressures and will continue to operate in 2023/24.

### **Contingencies, Reserves and Balances**

220. The Budget includes a central contingency for unforeseen circumstances; the balance in 2023/24 is £3m in recognition of the current level of national and local financial risks. The Council also holds centrally a number of contingent items relating to spending requirements that are expected to arise at some point in the budget year but about which there is some

uncertainty regarding the timing or magnitude of the financial impact. These will be allocated to services during the year.

221. The Council's policy will continue to be one of containing spending within the budgets set for each department, without recourse to the central contingency other than in exceptional circumstances. However, there are significant risks facing the Council in 2023/24 and throughout the period of the MTFP. Appendix 6 provides details of the high-risk areas identified corporately and by departments. In view of the level of risks it is recommended that the central contingency be retained at £3m for 2023/24.
222. The Council's General Fund Balances (excluding schools) stood at just under £14m as at 31 March 2022. The level of balances is examined each year, along with the level of reserves and contingencies, in light of the risks facing the Authority in the medium term. Following consideration of risks outlined in Appendix 6, which have been analysed against reserves in Appendices 8a and 8b, it is recommended that the General Fund balance be increased to £14.5m.
223. Earmarked reserves are held to meet the cost of specific one-off projects or specific risks. Any balance on reserves once the projects are completed or the risk has ceased is returned to General Fund balances. A list of the Council's Earmarked Reserves and the purposes for which they are held is set out in Appendix 7a. Planned movements in the reserves' balances over the period of the MTFP are shown in Appendix 7b. These are split between revenue and capital projects which are included in the MTFP and Capital Programme respectively.
224. The current level of available usable General Fund specific reserves is forecast to reduce from £83.163 as at 31st March 2023 to £58.718m by 31st March 2028 based on the projects currently planned. The use of reserves will be monitored, and projects revised depending on competing priorities for investment to generate revenue savings.

**Table 18: Summary of Forecast Reserves across the Medium Term**

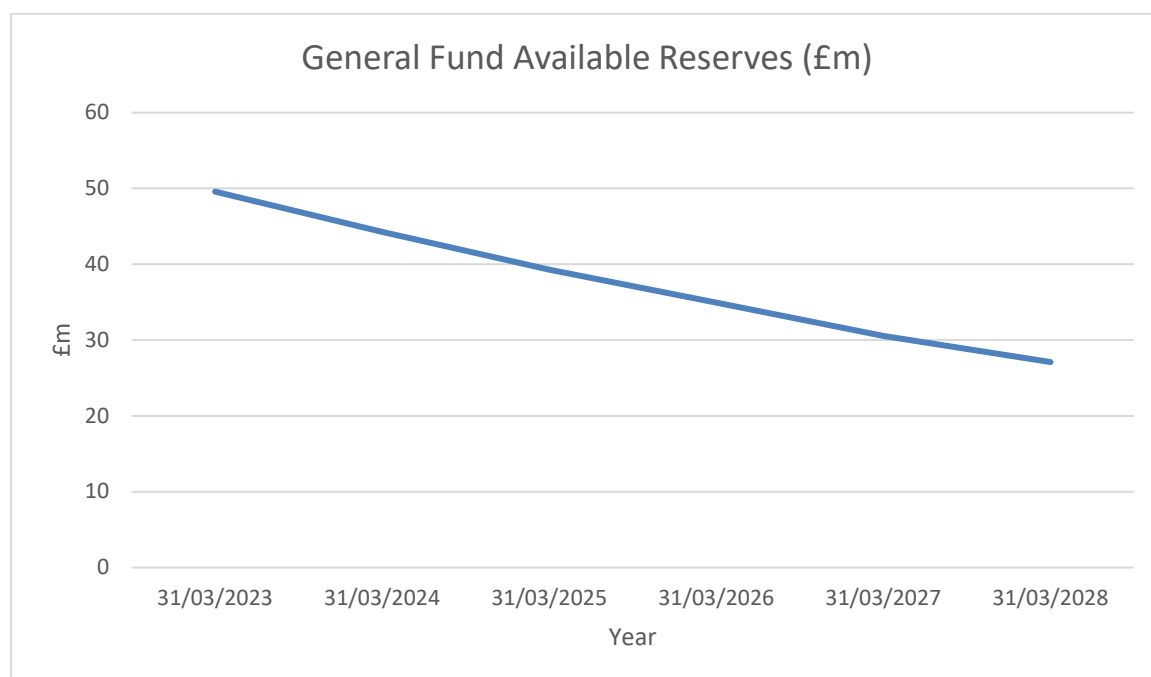
Reserve balances at:	31/03/23	31/03/24	31/03/25	31/03/26	31/03/27	31/03/28
	£m	£m	£m	£m	£m	£m
<b>Risk Reserve</b>	(9.778)	(9.228)	(9.013)	(8.814)	(8.629)	(8.594)
Balance Sheet Management	(3.331)	(3.331)	(3.331)	(3.331)	(3.331)	(3.331)
Collection Fund Equalisation Reserve	(8.728)	(6.828)	(6.828)	(6.828)	(6.828)	(6.828)
Housing Benefit Smoothing Reserve	(4.448)	(4.448)	(4.448)	(4.448)	(4.448)	(4.448)
Adult Social Care	(3.697)	(3.697)	(3.697)	(3.697)	(3.697)	(3.697)



Smoothing Reserve						
NLWA Reserve	(0.627)	(0.627)	(0.627)	(0.627)	(0.627)	(0.627)
<b>Sub-total MTFP Smoothing Reserves</b>	(20.831)	(18.931)	(18.931)	(18.931)	(18.931)	(18.931)
<b>Capital Financing</b>	(24.043)	(18.968)	(14.226)	(11.661)	(11.310)	(12.669)
<b>Service Specific</b>	(14.798)	(11.895)	(9.004)	(6.317)	(6.839)	(6.841)
<b>Property</b>	(0.636)	(0.136)	(0.001)	0.000	0.000	0.000
<b>Grants &amp; Other Contributions</b>	(13.077)	(12.513)	(12.143)	(11.663)	(11.638)	(11.683)
<b>Sub-total General Fund Usable Reserves</b>	<b>(83.163)</b>	<b>(71.671)</b>	<b>(63.318)</b>	<b>(57.386)</b>	<b>(57.347)</b>	<b>(58.718)</b>
Insurance	(7.022)	(7.022)	(7.022)	(7.022)	(7.022)	(7.022)
General Fund Balance	(13.949)	(14.500)	(14.500)	(14.500)	(14.500)	(14.500)
<b>General Fund Earmarked Reserves</b>	<b>(104.134)</b>	<b>(93.193)</b>	<b>(84.840)</b>	<b>(78.908)</b>	<b>(78.869)</b>	<b>(80.240)</b>
<b>HRA Earmarked Reserves</b>	(41.380)	(45.510)	(53.490)	(62.770)	(67.860)	(72.860)
<b>Schools</b>	0.387	0.387	0.387	0.387	0.387	0.387
<b>Total</b>	<b>(145.127)</b>	<b>(138.316)</b>	<b>(137.943)</b>	<b>(141.291)</b>	<b>(146.342)</b>	<b>(152.713)</b>

225. Available General Fund reserves are the total reserves less those for the HRA, schools, Insurance, Capital financing and grants & other contributions. The chart below shows how the available reserve balances will diminish over the life of the MTFP.

**Chart 2: Forecast Reserves 2022/23 to 2027/28**



226. It is also recommended that any uncommitted departmental resources at year end are added to central reserves, so they can be managed more flexibly to support the achievement of corporate priorities.

### **Outlook and Budget Process 2024/25**

227. The impact of changes to business rates, the funding formula and the future of social care funding cannot yet be determined, leaving great uncertainty over the future of local government finance. The Council's medium term financial planning process recognises this uncertainty, but it is clear that savings in addition to those in this report will be needed between 2024/25 and 2027/28 to balance the budget. For example, as shown in Table 19, the budget gap for 2024/25 to 2027/28 is currently forecast to be £72.848m, assuming the level of core Government funding remains static.

228. This is a challenging target for Enfield in the context of £212.8m of savings already delivered since 2010 and a further £12.768m of new savings and income proposals to be delivered in 2023/24 along with £3.058 of full year effects from savings agreed in previous years. This is also in the context of a one year settlement in 2023/24 with only very limited information available for 2024/25 and beyond. Further, independent benchmarking of Council costs has shown that Enfield are lower quartile in the majority of services areas.

229. Work on future years' savings will commence with immediate effect and there will be work corporately to develop and implement new savings proposals as soon as possible. There will need to be a focus on demand management of social care services as well as driving further commercial savings including generating greater levels of income and being more efficient in procurement and contract management. The use of capital receipts for transformation projects will support "invest to save" business cases identified not able to be funded from within existing budgets to drive forward 2024/25 and later years' savings.

**Table 19: Medium Term Financial Plan Budget Gap 2023/24 to 2027/28**

	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>Total</b>
	£000	£000	£000	£000	£000	£000
Budget (Gap)/ Surplus in future years of MTFP	0	14,487	18,350	19,973	20,038	72,848

230. The approach to the 2023/24 budget has built on the work in recent years with continued transparency, enabling enhanced levels of scrutiny and appropriate challenge of budget decisions, and this will continue throughout future budget processes. The capital programme had been extended to include a ten year forecast of expenditure that will enable the long term impact on borrowing to be factored into the extended medium term plan. This will help to ensure that decisions are made in the context of a longer term financial view. Both the Capital Programme and Treasury Management Strategies have been rolled forward one year to maintain the ten year time horizon.

231. For 2024/25 there will undoubtedly be a familiar look to the approach with savings workstreams to include:

- i. demand management strategies in social care to address the significant demographic pressures being experienced.
- ii. exploitation of commercial opportunities.
- iii. use of digitalisation and system improvement opportunities to improve customer experience and reduce cost
- iv. reduced use of agency staff across the Council
- v. seeking opportunities to partner with others where this makes financial and operational sense

### **Alternative Options Considered**

232. The Council operates a budget planning and consultation process during which a wide range of options are considered in detail before recommendations are made. Issues raised and discussed have greatly contributed to this report including information from the Budget Consultation exercise set out elsewhere in this report. As part of its planning for both 2023/24 and future years the Council has considered future levels of Council Tax.

### **Safeguarding Implications**

233. The report includes service reductions across all services including Adult Social Care and Children's Social Care. Officers have worked through these to ensure there is no impact on the Council's safeguarding duties for vulnerable adults and children in the Borough. There are inherent risks in demand in these services which may be compounded by the pandemic for which the Council holds a revenue contingency and reserves.

### **Public Health Implications**

234. The Council's core business is to maintain and enhance the wellbeing of the community. The financial climate is severely challenging its ability to do this. The MTFP outlines how the Council aims to meet its financial demands whilst minimising the effect of these pressures on the community. However,

it is difficult to envisage how continuous cuts to the Council's budget will not impact upon its ability to support and maintain community wellbeing.

### **Equalities Impact Implications**

235. Local authorities have a responsibility to meet the Public Sector Duty of the Equality Act 2010. The Act gives people the right not to be treated less favourably because of any of the protected characteristics. It is important to consider the needs of the diverse groups with protected characteristics when designing and delivering services or budgets so people can get fairer opportunities and equal access to services.
236. The Council aims to serve the whole borough fairly, tackle inequality and protect vulnerable people. The Council will promote equality of access and opportunity for those in our communities from the protected characteristic groups or those disadvantaged through socio-economic conditions.
237. The Council undertakes Equality Impact Assessment (EqIAs) to help make sure we do not discriminate against service users, residents and staff, and that we promote equality where possible.
238. An Equality Impact Assessment will be completed for individual budget/savings proposals. These assessments will evaluate how the proposal will impact on people of all protected characteristics and will identify alternative action or mitigating action where any adverse impact is identified. This will include consultation and engagement with affected people and organisations as appropriate.
239. The 2023/24 Budget consultation identified the potential impacts on the wider community of the Council's proposals to address the budget shortfall. To achieve this, all voluntary and community sector organisations were asked to share their views and the consultation activities were accessible. To ensure communities from across the borough were able to participate, the Council produced an easy read version of a questionnaire for those with learning difficulties, details of the consultation activities were hosted online enabling the text to be translated, listened to and enlarged, and assistance was offered to those who felt they may otherwise have had issues participating.
240. Participants were able to submit their views about individual savings items, as well as the overall approach taken by the Council. Equalities monitoring questions were asked to enable the data to be cross-referenced with the opinions expressed by participants.

### **Environmental and Climate Change Considerations**

241. The primary purpose of the development of the Budget and Medium Term Financial Plan is to direct resources to deliver the Council's Corporate Plan, which includes an overarching theme relating to climate action.
242. Enfield Council is committed to tackling climate change and protecting the environment. The Council declared a Climate Emergency in 2019 with a commitment to making the borough carbon neutral by 2030. As part of the 2022 Climate Action Review process, the Council is currently engaging with residents, businesses and local organisations to have their say on an updated Climate Action Plan which will set out the Council's and the borough's journey to net zero. This report contains savings proposals which will also have a positive environmental impact such as the review of day

services and transport to reduce carbon emissions through rationalising transport routes. Another example would be the in house Children's Home which will reduce the need for out of borough travel.

**Risks that may arise if the proposed decision and related work is not taken**

243. The Council faces an enormous financial challenge and it is essential that the opportunity is taken to progress savings at the earliest possible time. Delaying the decision will impact on the delivery of those savings and also impact on work to further close the financial gap.

**Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

244. Risk and uncertainty are two of the major themes running through the report. The report has sought to continue to identify as many of the financial risks facing the Council at this time and where possible to also quantify them. Identification is naturally one of the key steps in managing risk and this will be supplemented by regular review.

**Financial Implications**

245. The Local Government Act 2003 places a duty on the Chief Finance Officer to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves. Statutory guidance in this area is provided by Local Authority Accounting Panel (LAAP) Bulletin 77 (Nov 2008) and is the basis on which the Chief Finance Officer's annual financial risk assessment has been updated in the Council Budget report. A full statement of robustness is provided at Appendix 8a.

246. The 2023/24 budget has been prepared taking into account the following:

- (i) Specific cost pressures set out in paragraphs 131 to 157;
- (ii) The uncertainty around changes in central government funding over the period of the Medium Term Financial Plan – the recent settlement only covered 2023/24;
- (iii) Provision for legislative change and changes to the Council's statutory responsibilities; and
- (iv) The estimated impact of underlying cost pressures, as evidenced by financial monitoring reports in the current year.

247. Taking into account the budget risks and uncertainties, and assuming that the recommendations set out above are agreed, the Council's contingencies and balances are considered prudent.

**Legal Implications**

248. This report sets out the basis upon which recommendations will be made for the adoption of a lawful budget and setting of the Council Tax. The report also outlines the financial outlook for the Council and its services.

249. The setting of the budget is a matter for the Council, having considered recommendations by the Cabinet. The Council's budget-setting process is set out in the Constitution. Before the final recommendations are made to the Council, an Overview and Scrutiny Committee must have been given an opportunity to scrutinise the proposals and the Cabinet must have taken any comments of the OSC into account when making these proposals.

250. The amount of Council Tax must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget. Members should be mindful of their fiduciary duty to ratepayers when adopting a budget and setting a Council Tax.
251. The Council is required by section 33 of the Local Government Finance Act 1992 ("the Act") to calculate for each financial year the basic amount of its Council Tax. The basic amount of Council Tax must be calculated from the Council Tax base. This base is created by applying a prescribed formula under the Local Authorities (Calculation of Council Tax Base) Regulations 2012
252. The Council is required to submit its Council Tax base to the GLA between 1 December and 31 January in the financial year preceding the financial year for which the calculation of Council Tax base is made. If the Council does not submit its Council Tax base to the Greater Local Authority ('GLA'), then the GLA is required to determine the calculation for itself, in the manner prescribed in the above Regulations.
253. Members are obliged to consider all relevant considerations and disregard all irrelevant considerations in seeking to ensure that the Council acts lawfully in adopting a budget and setting Council Tax. Members should note that where a service is provided pursuant to a statutory duty, the Council cannot fail to discharge it properly. Where there is discretion as to how to discharge duties, that discretion should be exercised reasonably.
254. The Council is obliged by section 151 of the Local Government Act 1972 to make proper arrangements for the management of its financial affairs. It is consistent with sound financial management and the Council's obligation under section 151 for the Council to adopt and monitor a Medium Term Financial Strategy as this informs the budget process and is viewed as a related function.
255. The Council has carried out appropriate budget consultation. Those representations have been taken into account as part of this process and are reflected in this report.
256. In considering the budget for 2023/24, the Council must have due regard to its ongoing duties under the Equality Act 2010. The Equality Act 2010 requires the council in the exercise of its functions to have due regard to the need to avoid discrimination and other unlawful conduct under the Act, the need to promote equality of opportunity and the need to foster good relations between people who share a protected characteristic and those who do not (the public sector equality duty). The Council should consider how its decisions will contribute towards meeting these duties, against other relevant circumstances such as economic and practical considerations. The relevant departments should undertake detailed impact assessments of major proposals to ensure that any proposals for savings are reasonable and meet Equality Act duties.
257. Finally, Members should have regard to s106 of the Local Government Finance Act 1992 which provides that members who are in arrears on their Council Tax for two or more months may not vote on matters concerning the level of Council Tax or the administration of it.

## **Workforce Implications**

258. Any proposal that is likely to impact on posts or changes and potential closure of services, will require the Council to conduct a meaningful consultation with trade unions and staff. This will include consideration of alternative proposals put forward as part of the consultation process. The Council's HR policies and procedures for restructures should be followed. Any consideration for staff structural changes should ensure there is a resilient workforce to deliver on-going service requirements. Therefore, consideration of workforce planning should be included in the process.
259. Where redundancies are necessary the appropriate HR policies and procedures should be followed. Redeployment options must be considered.
260. It is important that services engage with HR at the earliest opportunity.

## **Property Implications**

261. Given the high-level perspective of this report, there are no specific property implications from within its contents. However, as the budget and MTFP is implemented over time, there is the real possibility of property implications arising on specific projects and other activities. These will be addressed as necessary as they come forward in future reports.

## **Other Implications**

262. None identified.

## **Options Considered**

263. None applicable for this report.

## **Conclusions**

264. The report puts forward a prudent budget in a very challenging and uncertain financial environment.

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Date of report	31 January 2023

## **Appendices**

- Appendix 1a – Funding Assumptions included in the MTFP 2023/24 – 2027/28
- Appendix 1b – Pressures included in the MTFP 2023/24 – 2027/28
- Appendix 1c – Movement from position reported in January MTFP Update
- Appendix 2a – Full Year Effects of Prior Year Savings
- Appendix 2b – New Budget Savings and Income Proposals
- Appendix 2c – Equalities Impact Assessments
- Appendix 3 – Capital Receipts Flexibility Efficiency Statement
- Appendix 4a – Schools Budget 2023/24 - Summary
- Appendix 4b – Dedicated Schools Grant and Schools Budget - Details

Appendix 5a – Budget Consultation - Summary of Results  
Appendix 5b – Minutes of OSC Budget Meeting  
Appendix 6 – Budget Risks  
Appendix 7a – Earmarked Reserves Overview  
Appendix 7b – Estimated Movements in Earmarked Reserves  
Appendix 8a – Statement of Robustness of Budget Estimates  
Appendix 8b – Adequacy of Reserves - Risk Evaluation  
Appendix 9 – Specific Grants 2023/24 to 2027/28  
Appendix 10 – Draft Budget Departmental Control Totals  
Appendix 11 – Place Department Fees and Charges  
Appendix 12 – People Fees and Charges  
Appendix 13 – Chief Executive's Fees and Charges  
Appendix 14 – Resources Fees and Charges  
Appendix 15 – Changes to Fees & Charges from January Cabinet position

### **Background Papers**

The following documents have been relied on in the preparation of this report:

KD5488: Budget 2023/24 & MTFP 2023/24 to 2027/28 Initial Update (Cabinet - October 2022)

KD5548: Budget 2023/24 & MTFP 2023/24 to 2027/28 Further Update (Cabinet - January 2023)



# **Funding Assumptions in the Medium Term Financial Plan 2023/24 - 2027/28**

## **Appendix 1A**

<b>Funding Item</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Government Grants	(8,142)	(5,162)	126	114	102	(12,962)
Collection Fund Surplus on Council Tax	(2,181)	0	0	0	0	(2,181)
Settlement Funding Assessment / Business Rates	(14,160)	0	0	0	0	(14,160)
Council Tax 2.99% Core Increase	(4,169)	0	0	0	0	(4,169)
Council Tax 2.00% Adult Social Care Precept	(2,787)	0	0	0	0	(2,787)
Council Tax - Tax Base changes	(535)	(711)	(711)	(711)	(711)	(3,379)
Council Tax - reduction in expected collection rate from 96.9% to 95.75%	1,842	0	0	0	0	1,842
Council Tax Support - adjustments from previous assumptions	(1,953)	0	0	0	0	(1,953)
Reversal of Use of Reserves in 2022/23 budget	1,985	0	0	0	0	1,985
<b>Total</b>	<b>(30,100)</b>	<b>(5,873)</b>	<b>(585)</b>	<b>(597)</b>	<b>(609)</b>	<b>(37,764)</b>

**Spending Assumptions in the Medium Term Financial Plan 2023/24 - 2027/28**
**Appendix 1B**

Ref. No.	Dept	Directorate	Description	Category	2023/24	2024/25	2025/26	2026/27	2027/28	Total
					£000	£000	£000	£000	£000	£000
<b>Pay Awards and Inflation</b>										
General Inflation	Corporate	Corporate	General inflation (split out some more specific items - street lighting etc.)	Inflation	16	3,000	3,000	3,000	3,000	12,016
Pay Awards	Corporate	Corporate	Pay Awards	Inflation	5,863	4,974	3,813	3,890	3,967	22,507
Customer Experience & Change 1	Corporate	Corporate	Inflation specifically for IT contracts	Inflation	320	320	320	320	320	1,600
Street Lighting Inflation	Place	Place	Street Lighting energy price increase	Inflation	400					400
Gas & Electricity Inflation	Place	Place	Gas and Electricity Price Increases	Inflation	1,921	1,000	1,000	1,000	1,000	5,921
Fuel inflation	Place	Place	Fuel price increase	Inflation	500					500
ASC_P1_1920	People ASC	ASC/PH	Customer Pathway Contract Inflation ASC	Inflation	4,375	2,000	1,000	1,000	1,000	9,375
ASC_P2_1920	People ASC	ASC/PH	Learning Disabilities Contract Inflation ASC	Inflation	2,616	1,500	1,000	1,000	1,000	7,116
ASC_P3_1920	People ASC	ASC/PH	Mental Health Contract Inflation ASC	Inflation	621	167	167	167	167	1,289
Catch up inflation from 2022/23	People ASC	ASC/PH	Catch up inflation from 2022/23	Inflation	1,100					1,100
Direct Payments	People C&F	Children's/ Education	Direct Payments	Inflation	40					40
External Care placements	People C&F	Children's/ Education	External Care placements	Inflation	244					244
Catch up inflation from 2022/23 - Pay Awards	Corporate	Corporate	Catch up inflation from 2022/23 - Pay Awards		2,750					2,750
<b>New Inflation Requests</b>										
Tree Maintenance Contract	Place	Place	Tree Maintenance Contract	Inflation	24					24
Parking Contract	Place	Place	Parking Contract	Inflation	104					104
SEN Transport	Place	Place	SEN Transport	Inflation	435					435
Fleet R&M/parts	Place	Place	Fleet R&M/parts	Inflation	200					200
R&M inflationary impact	Place	Place	R&M inflationary impact	Inflation	120					120
In House fostering fees	People C&F	Children's/ Education	In House fostering fees	Inflation	225					225
<b>Total Pay Awards and Inflation</b>					<b>21,874</b>	<b>12,961</b>	<b>10,300</b>	<b>10,377</b>	<b>10,454</b>	<b>65,966</b>
<b>Demographic Pressures</b>										
ASC Demographic Pressure	People ASC	ASC/PH	Adult Social Care Demographic Pressures estimated July 2019 (and updated Sept 2020 & Sept 2021)	Demography	1,060	1,060	1,060	1,060	1,060	5,300
ASC Demographic Pressure	People ASC	ASC/PH	Mental Health Services	Demography	107	107	107	107	107	535
ASC Demographic Pressure	People ASC	ASC/PH	Learning Disability Services	Demography	113	113	113	113	113	565
ASC Demographic Pressure	People ASC	ASC/PH	Transitions into ASC	Demography	1,000	1,000	1,000	1,000	1,000	5,000
CSC Demographic Pressure	People C&F	Children's/ Education	Children's Social Care Demography: Looked After Children Externally Commissioned Care placements	Demography	2,586	750	750	750	750	5,586
CSC Demographic Pressure	People C&F	Children's/ Education	Children's Social Care Demography: Joint Service for Disabled Children (Short breaks, Direct Payments, Homecare and directly commissioned residential)	Demography	1,331					1,331
Home To School Transport/SEN Transport	People Education	Children's/ Education	Home To School Transport	Demography	630	630	630	630	630	3,150
<b>Total Demographic Pressures</b>					<b>6,827</b>	<b>3,660</b>	<b>3,660</b>	<b>3,660</b>	<b>3,660</b>	<b>21,467</b>

**Spending Assumptions in the Medium Term Financial Plan 2023/24 - 2027/28**
**Appendix 1B**

Ref. No.	Dept	Directorate	Description	Category	2023/24	2024/25	2025/26	2026/27	2027/28	Total
					£000	£000	£000	£000	£000	£000
<b>Investment</b>										
R&M Budget	Place	Place	Repairs and Maintenance budget shortfall (non-capital planned works)	Investment	200	150	150	150	150	800
Investment in Street Cleaning (one off)	Place	Place	Investment in Street Cleaning (one off)	Investment	(80)					(80)
Children's Investment in Social Workers	People C&F	Children's/ Education	Children's Investment in Social Workers	Investment	1,000					1,000
Community Law Enforcement Team	Place	Place	Manifesto pledge to introduce a Community Law Enforcement Team	Investment	600	1,200	600			2,400
<b>Total Investment</b>					<b>1,720</b>	<b>1,350</b>	<b>750</b>	<b>150</b>	<b>150</b>	<b>4,120</b>
<b>Capital Financing</b>										
Capital Financing	Corporate	Corporate	Net position on Capital Financing estimates	Capital Financing	5,000	5,000	5,000	5,000	5,000	25,000
<b>Total Capital Financing</b>					<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>25,000</b>
<b>North London Waste Authority</b>										
NLWA	Corporate	Corporate	North London Waste Authority (NLWA) - new waste facility	NLWA	753	753	753	753	753	3,765
<b>Total NLWA</b>					<b>753</b>	<b>753</b>	<b>753</b>	<b>753</b>	<b>753</b>	<b>3,765</b>
<b>Covid-19 Reversals</b>										
Unquantified Covid-19 lost income ongoing	Corporate	Corporate	Unquantified Covid-19 lost income ongoing	Covid-19 Reversal	(674)					(674)
					<b>(674)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(674)</b>
<b>Pressures</b>										
Morson Road Rent	Place	Place	Morson Road Depot Rent Review	Pressure	266	89				355
Culture Pressure	Place	Place	Cultural Services Development	Pressure	(32)	(32)	(31)			(95)
Elections Funding	CEX	Resources	Elections Funding to address true cost of conducting the Borough elections every 4 years	Pressure		63				63
Car Park Pay & Display	Place	Place	Car Park Pay & Display - reduced receipts	Pressure	150					150
Rates growth	Resources	Resources	Rates growth	Pressure	450					450
Covid-19 exit strategy CEX	CEX	Resources	External costs relating to the rise in Children's legal cases	Pressure	300					300
Cyber Security	Resources	Resources	Additional security costs to combat cyber threats: Security Team £200k and Security applications £150k.	Pressure	350					350
IT Contracts new projects	Resources	Resources	Additional contract costs of new projects that have an ongoing revenue impact (£390k).	Pressure	390					390
IT Contracts existing contracts additional costs	Resources	Resources	Existing contract additional costs (items added e.g. Squizz)	Pressure	120					120
Bulk print postage	Resources	Resources	Bulk print postage	Pressure	139					139
New posts - addressing capacity challenges	Resources	Resources	10 posts created due to capacity challenges and rising COD costs. Plan in development to mitigate in part-TBC	Pressure	500	(700)				(200)
Financial Assessments	Resources	Resources	Ongoing staffing required is under review as well as COD costs. Plan in development to mitigate in part-TBC	Pressure	1,100	(800)	(100)			200
Review of ongoing staffing Income & Debt	Resources	Resources		Pressure	170					170
Organisational review	Resources	Resources	Organisational review	Pressure	80					80
Capital, Treasury and Pensions Team	Resources	Resources	Capital, Treasury and Pensions Team	Pressure	380	380	380	380	380	1,900
Reduction in HRA/Capitalisation - Phased reduction in capital recharges	Place	Place	Phased reduction in capital recharges	Pressure						

**Spending Assumptions in the Medium Term Financial Plan 2023/24 - 2027/28**

**Appendix 1B**

Ref. No.	Dept	Directorate	Description	Category	2023/24	2024/25	2025/26	2026/27	2027/28	Total
					£000	£000	£000	£000	£000	£000
Mausolea & Burial Chambers income	Place	Place	Realigned income expectations (needs to be reprofiled and considered alongside all Cemeteries Income and Exp)	Pressure	400					400
Cease charging for replacement and upgraded wheeled bins	Place	Place	Cease charging for replacement and upgraded wheeled bins for kerbside properties	Pressure	102					102
Barrowell Green Wood recycling	Place	Place	Barrowell Green Wood recycling	Pressure	50					50
Temp Accommodation Growth	Place	Place	Growth built into Temporary Accommodation Budget to address pressures	Pressure	1,500					1,500
Rebase budget for 2022/23 pressures	People ASC	ASC/PH	Rebase budget for 2022/23 pressures	Pressure	3,273					3,273
Children's residual Covid pressure	People C&F	Children's/ Education	Children's residual Covid pressure	Pressure	245					245
Children's Services Operational Support (LAC)	People C&F	Children's/ Education	Children's Services Operational Support (LAC)	Pressure	330					330
Reduce FUoCR New Beginnings Project	People C&F	Children's/ Education	Reduce Flexible Use of Capital Receipts New Beginnings Project	Pressure	163					163
Reduce Reserve Usage	Resources	CEX/ Resources	Welfare Benefits: DHP, Emergency Support Scheme, Council Tax Hardship (build base budget)	Pressure	0	500	250	250	250	1,250
<b>Total Pressures</b>					<b>10,426</b>	<b>(500)</b>	<b>499</b>	<b>630</b>	<b>630</b>	<b>11,685</b>
<b>Overall Pressures in the MTFP 2023/24 - 2027/28</b>					<b>45,926</b>	<b>23,224</b>	<b>20,962</b>	<b>20,570</b>	<b>20,647</b>	<b>131,329</b>

# Movement from position reported in January MTFP Update

# Appendix 1C

	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
<b>Changes to position since January MTFP Report</b>						
<b>Budget Gap Presented in January MTFP Report</b>	<b>5,264</b>	<b>10,162</b>	<b>14,993</b>	<b>17,167</b>	<b>17,942</b>	<b>65,528</b>
<b><u>Funding Changes:</u></b>						
Top Up BR element of SFA reduced in PLGFS numbers	2,750					2,750
Increase in Retained Business Rates element of SFA	(8,335)					(8,335)
increase in S31 Grant element of SFA	(4,531)					(4,531)
Adjusted Collection Fund Surplus on Council Tax to final reported figure (was an estimate in January)	(181)					(181)
Business Rates Growth previously assumed now removed	1,000	1,500	1,500			4,000
Revised Council Tax funding (revised assumptions on property growth and forecast collection rates over MTFP period)	483	825	(143)	731	96	1,992
<b>Sub-total Funding Changes</b>	<b>(8,814)</b>	<b>2,325</b>	<b>1,357</b>	<b>731</b>	<b>96</b>	<b>(4,305)</b>
<b><u>Pressures Changes:</u></b>						
Further provision for 2023/24 pay award	500					0
Further provision for Capital Financing Budgets	2,000	2,000	2,000	2,000	2,000	500
Removed pressure for Homelessness Prevention Grant	(450)					10,000
Growth built into Temporary Accommodation Budget to address pressures	1,500					(450)
Removal of Pressure within Place Service (to be further reviewed and added back to MTFP in future)				75		1,500
<b>Sub-total Pressures Changes</b>	<b>3,550</b>	<b>2,000</b>	<b>2,000</b>	<b>2,075</b>	<b>2,000</b>	75
<b>Total Changes between January &amp; February</b>	<b>(5,264)</b>	<b>4,325</b>	<b>3,357</b>	<b>2,806</b>	<b>2,096</b>	<b>7,320</b>
<b>Revised Budget Gap</b>	<b>0</b>	<b>14,487</b>	<b>18,350</b>	<b>19,973</b>	<b>20,038</b>	<b>72,848</b>

**Prior Year Savings in the Medium Term Financial Plan 2023/24 - 2027/28**

**Appendix 3A**

Ref	Proposal Summary	Saving Category	Dept	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
CEX 22-23 S02	Enfield Strategic Partnership review of reserves	Efficiencies/ Service Reduction	CEX	100					100
ASC1	Reardon Court – Extra Care	Efficiencies/ Service Reduction	People ASC	(113)	(377)				(490)
PEOPLE 20-21 S05	Increased income through fees and charges for chargeable Adult Social Care Services	Income	People ASC	(100)	(100)				(200)
PEOPLE 22-23 S15	Redistribution of the Public Health grant	Efficiencies/ Service Reduction	People Public Health	(375)					(375)
HPR7	Market Rentals for Council Properties	Income	Place	(10)					(10)
PLACE 20-21 S02B	Montagu Industrial Estate Redevelopment	Income	Place	(300)	(900)				(1,200)
PLACE 20-21 S05A	Meridian Water Meanwhile use income	Income	Place		(81)				(81)
PLACE 20-21 S05B	Meridian Water Non-Residential Rental Income	Income	Place		(97)	(97)			(194)
PLACE 20-21 S10	Inflation uplift on external clients and receipts income	Income	Place	(180)	(180)				(360)
PLACE 20-21 S12	Southgate Cemetery - Mausoleum and Vaulted graves sales	Income	Place	(10)	10				0
PLACE 22-23 S03	New Burial Ground	Income	Place		(940)				(940)
PLACE 22-23 S14	Housing Advisory Service - New Business Plan	Efficiencies/ Service Reduction	Place	(1,520)	(1,320)	(2,350)			(5,190)
PLACE 22-23 S17	Traffic Control Measures	Income	Place		500	500			1,000
PLACE 22-23 S19	Extension of Holly Hill land improvement	Income	Place	200					200
RES 20-21 S02	Update of financial systems	Efficiencies/ Service Reduction	Resources		(250)				(250)
RES 20-21 S04	Payroll Service expansion to schools	Income	Resources		(50)	(50)			(100)
RES 20-21 S05	Staff savings from implementation of a vendor payment portal	Efficiencies/ Service Reduction	Resources		(200)				(200)
RES 20-21 S06	Single view of the customer debt	Efficiencies/ Service Reduction	Resources		(50)				(50)
RES 20-21 S16	Procurement saving resulting from replacing our digital customer platform	Efficiencies/ Service Reduction	Resources	(400)					(400)
RESOURCES 21-22 S02	Customer Operations	Efficiencies/ Service Reduction	Resources	(50)	(50)	(50)			(150)
RESOURCES 22-23 S02	Internal enforcement	Efficiencies/ Service Reduction	Resources	(300)					(300)
				<b>(3,058)</b>	<b>(4,085)</b>	<b>(2,047)</b>	<b>0</b>	<b>0</b>	<b>(9,190)</b>

**New Savings & Income Generation Proposals 2023/24 - 2027/28**
**Appendix 2B**

October Savings				2023/24	2024/25	2025/26	2026/27	2027/28	Total
Ref	Description of saving	Category	Dept	£000	£000	£000	£000	£000	£000
CEX 23-24 S01	Voluntary & Community Sector budget savings	Efficiency	CEX	(300)	300				0
CEX 23-24 S02	Strategy & Policy Team - Operating Budget savings	Efficiency	CEX	(15)					(15)
CEX 23-24 S05	Schools Personnel – increased traded service income	Income	CEX	(30)					(30)
CEX 23-24 S06	Strategy & Policy Team - HRA recharge income	Income	CEX	(35)					(35)
CEX 23-24 S07	Human Resources – HRA recharge income	Income	CEX	(30)					(30)
CEX 23-24 S09	Registrars - Income Generation through additional fees & charges	Income	CEX	(50)					(50)
PEOPLE 23-24 S01	Care Purchasing/Demand Management	Demand Management	People ASC	(900)					(900)
PEOPLE 23-24 S02	Day Services and Transport Reviews	Efficiency	People ASC	(700)					(700)
PEOPLE 23-24 S03	Grant & Income Maximisation	Income	People ASC	(800)					(800)
PEOPLE 23-24 S04	Efficiencies & running costs	Efficiency	People ASC	(150)					(150)
PEOPLE 23-24 S05	Reduction in running costs - Sexual Health	Efficiency	People PH	(100)					(100)
PEOPLE 23-24 S06	Reduce Out of Borough Sexual Health costs	Efficiency	People PH	(100)					(100)
PEOPLE 23-24 S07	Vacant post deletion - Early Years	Efficiency	People Education	(20)					(20)
PEOPLE 23-24 S08	Part funding of an existing post from the Housing Support Fund	Income	People Education	(10)	10				0
PEOPLE 23-24 S09	Careers Service Restructure	Efficiency	People Education	(20)					(20)
PEOPLE 23-24 S10	Reduction in operational costs	Efficiency	People C&F	(100)					(100)
PEOPLE 23-24 S11	Reduction in external care purchasing costs through in-borough developments of fostering and residential provision	Efficiency	People C&F	(594)					(594)
PEOPLE 23-24 S12	Re-tender home care provision for disabled children	Efficiency	People C&F	(56)					(56)
PLACE 23-24 S01	Insource current removal contract	Efficiency	Place	(20)					(20)
PLACE 23-24 S05	Business Rate Charges, Reduce costs on empty properties	Efficiency	Place	(100)	100				0
PLACE 23-24 S07	Morson Road Service Charge	Efficiency	Place	(30)					(30)
PLACE 23-24 S09	Trespass and Enforcement Budget	Efficiency	Place	(50)					(50)
PLACE 23-24 S10	Income from Rent Reviews	Income	Place	(240)					(240)
PLACE 23-24 S11	Relet Marsh House meanwhile use (temp saving 2-3 years)	Income	Place	(20)		20			0
PLACE 23-24 S12	Relet rather than sell John Wilkes House and Charles Babbage House	Income	Place	(140)					(140)
PLACE 23-24 S13	Departmental training budget	Efficiency	Place	(80)					(80)
PLACE 23-24 S14	Grow Commercial Waste Service	Income	Place	(75)					(75)
PLACE 23-24 S15	Streetworks savings	Efficiency	Place	(50)					(50)
PLACE 23-24 S16	Review of Corporate Building cleaning	Efficiency	Place	(500)					(500)
PLACE 23-24 S17	Increase Garden Waste Charges	Income	Place	(400)					(400)
PLACE 23-24 S18	Green Waste Collection Dates	Efficiency	Place	(200)					(200)
PLACE 23-24 S19	Commercial workshop- expand 3rd party service change	Income	Place	(100)					(100)
PLACE 23-24 S21	Review of charging	Income	Place	(60)					(60)
PLACE 23-24 S23	Traffic order/ permit performance Income	Income	Place	(50)					(50)
PLACE 23-24 S24	Across Place-external fees and charges	Income	Place	(200)					(200)
PLACE 23-24 S26	Increase income from GF community spaces	Income	Place	(40)					(40)
PLACE 23-24 S27	Place Service reviews	Efficiency	Place	(862)	250				(612)
PLACE 23-24 S28	Making climate change a departmental responsibility	Efficiency	Place	(200)					(200)
PLACE 23-24 S29	Consumer Protection review	Efficiency	Place	(127)					(127)
				<b>(7,554)</b>	<b>660</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>(6,874)</b>

**New Savings & Income Generation Proposals 2023/24 - 2027/28**
**Appendix 2B**

January Savings				2023/24	2024/25	2025/26	2026/27	2027/28	Total
Ref	Description of saving	Category	Dept	£000	£000	£000	£000	£000	£000
CEX 23-24 S11	Various restructure proposals within Chief Executives area	Efficiency	CEX	(486)	132				(354)
CEX 23-24 S14	Psychometric Testing saving	Efficiency	CEX	(10)					(10)
CEX 23-24 S19	OD restructure	Efficiency	CEX	(12)	(12)				(24)
PEOPLE 23-24 S17	Proposed 5% staffing reductions	Efficiency	People ASC	(786)					(786)
PEOPLE 23-24 S13	Consolidation of ASB unit	Efficiency	People C&F	(100)	(39)				(139)
PEOPLE 23-24 S14	Use of NCIL to substitute Youth Services funding for 1 year	Efficiency	People C&F	(180)	180				0
PEOPLE 23-24 S15	CCTV income opportunities	Efficiency	People C&F	(50)					(50)
PEOPLE 23-24 S16A	Pause SW apprenticeship recruitment ASC	Efficiency	People ASC	(100)	100				0
PEOPLE 23-24 S16B	Pause SW apprenticeship recruitment C&F	Efficiency	People C&F	(200)	200				0
PEOPLE 23-24 S18	New children's home	Efficiency	People C&F	(300)					(300)
PEOPLE 23-24 S23	Consolidate VCS offer (Posts and grants)	Efficiency	People ASC	(40)					(40)
RESOURCES 23-24 S09	Digital Services restructure (11.5 posts)	Efficiency	Resources	(656)					(656)
RESOURCES 23-24 S10	Civica contract saving	Efficiency	Resources	(150)					(150)
RESOURCES 23-24 S13	Income & Debt Team vacant post deletions: with HBOP work reducing	Efficiency	Resources	(125)					(125)
RESOURCES 23-24 S14	Increase in court cost income. Look at increasing the court charges from £102.50 to the London average	Income	Resources	(54)	(100)				(154)
RESOURCES 23-24 S16	New visa verification contract income	Income	Resources	(200)					(200)
RESOURCES 23-24 S21	Schools Catering - cease trading and support schools to transition to new arrangement	Service Reduction	Resources	(235)					(235)
RESOURCES 23-24 S22	Commercial Team vacant post deletions (MM1 & SO2)	Efficiency	Resources	(100)					(100)
RESOURCES 23-24 S23	STS Admin post deletion (part-time)	Efficiency	Resources	(18)					(18)
PLACE 23-24 S31	Staffing Review (Culture)	Efficiency	Place	(100)					(100)
PLACE 23-24 S33	Staffing Review (Place)	Efficiency	Place	(206)					(206)
PLACE 23-24 S38	Staffing Review (Property)	Efficiency	Place	(36)					(36)
PLACE 23-24 S32	CMFM restructure	Efficiency	Place	(500)					(500)
PLACE 23-24 S34	Waste Optimisation	Efficiency	Place	(270)					(270)
PLACE 23-24 S39	Security Savings	Efficiency	Place	(200)					(200)
PLACE 23-24 S40	Housing Enabling Posts - Utilise Grant Funding	Efficiency	Place	(100)	100				0
				<b>(5,214)</b>	<b>561</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4,653)</b>
<b>Grand Total - New Savings &amp; Income Generation proposals 2023/24 - 2027/28</b>				<b>(12,768)</b>	<b>1,221</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>(11,527)</b>



# **Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28**

## **Appendix 2C**

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
CEX 23-24 S01	CEX	Voluntary & Community Sector budget savings	(300)	300	0	0	0	No	No	No	No	No	
CEX 23-24 S02	CEX	Strategy & Policy Team - Operating Budget savings	(15)	0	0	0	0	No	No	No	No	No	
CEX 23-24 S05	CEX	Schools Personnel – increased traded service income	(30)	0	0	0	0	No	Yes	No	No	No	
CEX 23-24 S06	CEX	Strategy & Policy Team - HRA recharge income	(35)	0	0	0	0	No	No	No	No	No	
CEX 23-24 S07	CEX	Human Resources – HRA recharge income	(30)	0	0	0	0	No	No	No	No	No	
CEX 23-24 S09	CEX	Registrars - Income Generation through additional fees & charges	(50)	0	0	0	0	No	Yes	No	No	No	
CEX 23-24 S11	CEX	Policy Team restructure proposal	(200)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
CEX 23-24 S12	CEX	Vacant Comms (PO1) post	(50)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
CEX 23-24 S14	CEX	Psychometric Testing saving	(10)	0	0	0	0	No	Yes	No	No	No	
CEX 23-24 S15	CEX	Workforce & Performance Analyst & Pay Reward & Benefits Advisor posts	(102)	102	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
CEX 23-24 S16	CEX	Post from full time to part time	(6)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
CEX 23-24 S17	CEX	Employee relations post (0.8 FTE)	(30)	30	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
CEX 23-24 S18	CEX	HR Apprenticeships Team deletion	(98)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
CEX 23-24 S19	CEX	OD Restructure	(12)	(12)	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PEOPLE 23-24 S23	People ASC	Consolidate VCS offer (Posts and grants)	(40)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S01	People ASC	Care Purchasing/Demand Management	(900)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S02	People ASC	Day Services and Transport Reviews	(700)	0	0	0	0	Yes	Yes	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PEOPLE 23-24 S03	People ASC	Grant & Income Maximisation	(800)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S04	People ASC	Efficiencies & running costs	(150)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S05	People Public Health	Reduction in running costs - Sexual Health	(100)	0	0	0	0	No	No	No	No	No	

# **Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28**

## **Appendix 2C**

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PEOPLE 23-24 S06	People Public Health	Reduce Out of Borough Sexual Health costs	(100)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S07	People Education	Vacant post deletion - Early Years	(20)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S08	People Education	Part funding of an existing post from the Holiday & Food Grant	(10)	10	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S09	People Education	Careers Service Restructure	(20)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S10	People C&F	Reduction in operational costs	(100)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S11	People C&F	Reduction in external care purchasing costs through in-borough developments of fostering and residential provision	(594)	0	0	0	0	No	No	No	No	No	

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PEOPLE 23-24 S12	People C&F	Re-tender home care provision for disabled children	(56)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S13	People C&F	Consolidation of ASB unit	(100)	(39)	0	0	0	Yes	Yes	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PEOPLE 23-24 S14	People C&F	Use of NCIL to substitute Youth Services funding for 1 year	(180)	180	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S15	People C&F	CCTV income opportunities	(50)	0	0	0	0	No	No	No	No	No	
PEOPLE 23-24 S16a	People ASC	Pause SW apprenticeship recruitment	(100)	100	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

# Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PEOPLE 23-24 S16b	People C&F	Pause SW apprenticeship recruitment	(200)	200	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PEOPLE 23-24 S17	People ASC	Proposed 5% staffing reductions	(786)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PEOPLE 23-24 S18	People C&F	New children's home	(300)	0	0	0	0	No	No	No	No	No	
PLACE 23-24 S01	Place	Insource current removal contract	(20)	0	0	0	0	No	No	No	No	No	
PLACE 23-24 S05	Place	Business Rate Charges, Reduce costs on empty properties	(100)	100	0	0	0	No	No	No	No	No	
PLACE 23-24 S07	Place	Morson Road Service Charge	(30)	0	0	0	0	No	No	No	No	No	

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PLACE 23-24 S09	Place	Trespass and Enforcement Budget	(50)	0	0	0	0	No	No	No	No	No	
PLACE 23-24 S10	Place	Income from Rent Reviews	(240)	0	0	0	0	No	No	No	No	No	
PLACE 23-24 S11	Place	Relet Marsh House meanwhile use (temp saving 2-3 years)	(20)	0	20	0	0	No	No	No	No	No	
PLACE 23-24 S12	Place	Relet rather than sell John Wilkes House and Charles Babbage House	(140)	0	0	0	0	No	No	No	No	No	
PLACE 23-24 S13	Place	Departmental training budget	(80)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S14	Place	Grow Commercial Waste Service	(75)	0	0	0	0	No	No	No	No	No	

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PLACE 23-24 S15	Place	Streetworks savings	(50)	0	0	0	0	No	No	No	No	No	
PLACE 23-24 S16	Place	Cleaning Review	(500)	0	0	0	0	Yes	Yes	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S17	Place	Increase Garden Waste Charges	(400)	0	0	0	0	No	Yes	No	No	No	
PLACE 23-24 S18	Place	Green Waste Collection Dates	(200)	0	0	0	0	No	Yes	No	No	No	
PLACE 23-24 S19	Place	Commercial workshop- expand 3rd party service change	(100)	0	0	0	0	No	Yes	No	No	No	
PLACE 23-24 S21	Place	Review of Parking Permit charging	(60)	0	0	0	0	No	Yes	No	No	No	
PLACE 23-24 S23	Place	Traffic order/ permit performance Income	(50)	0	0	0	0	No	No	No	No	No	



# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PLACE 23-24 S24	Place	Across Place-external fees and charges	(200)	0	0	0	0	No	Yes	No	No	No	
PLACE 23-24 S26	Place	Increase income from GF community spaces	(40)	0	0	0	0	No	Yes	No	No	No	
PLACE 23-24 S27	Place	Place Service Reviews	(862)	250	0	0	0	Yes	No	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S28	Place	Making climate change a departmental responsibility	(200)	0	0	0	0	Yes	No	Yes	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S29	Place	Consumer Protection review	(127)	0	0	0	0	Yes	No	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PLACE 23-24 S31	Place	Staffing Review ( Culture)	(100)	0	0	0	0	Yes	Yes	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S33	Place	Staffing Review (Place)	(206)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S38	Place	Staffing Review (Property)	(36)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S32	Place	CMFM restructure	(500)	0	0	0	0	Yes	No	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S34	Place	Waste Enforcement Contract Optimisation	(270)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
PLACE 23-24 S39	Place	Security Savings	(200)	0	0	0	0	Yes	No	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
PLACE 23-24 S40	Place	Housing Enabling Posts - Utilise Grant Funding	(100)	100	0	0	0	No	No	No	No	No	
RESOUR CES 23-24 S09	Resources	Digital Services restructure (11.5 posts)	(656)	0	0	0	0	Yes	No	No	No	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
RESOUR CES 23-24 S10	Resources	Civica contract saving	(150)	0	0	0	0	No	No	Yes	No	No	
RESOUR CES 23-24 S13	Resources	Income & Debt Team vacant post deletions: with HBOP work reducing	(125)	0	0	0	0	No	No	No	No	No	

# Equalities Impact Assessments for Savings Proposals 2023/24 – 2027/28

## Appendix 2C

Plan Ref No	Dept	Proposal Summary	2023/24	2024/25	2025/26	2026/27	2027/28	Staffing Impact	Customer impact	Internal Systems	Planned reduction in service	Full EqIA required	EQIA Part 2 & Action Plan Completed
RESOUR CES 23-24 S14	Resources	Increase in court cost income. Look at increasing the court charges from £102.50 to the London average	(54)	(100)	0	0	0	No	No	No	No	No	
RESOUR CES 23-24 S16	Resources	New visa verification contract	(200)	0	0	0	0	No	No	No	No	No	
RESOUR CES 23-24 S21	Resources	Schools Catering Closure	(235)	0	0	0	0	Yes	Yes	No	Yes	Yes	HR guidance, "Principles of Managing Reorganisations" will be used to minimise impact for staff
RESOUR CES 23-24 S22	Resources	Commercial Team vacant post deletions (MM1 & SO2)	(100)	0	0	0	0	No	No	No	No	No	
RESOUR CES 23-24 S23	Resources	STS Admin post deletion (part-time)	(18)	0	0	0	0	No	No	No	No	No	

## **London Borough of Enfield: Flexible Use of Capital Receipts Strategy**

### **Our approach to Efficiency and the Use of Capital Receipts**

With effect from 2016/17 the Government has provided a general capitalisation directive to all councils. This enables the utilisation of new capital receipts to finance projects that are designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery in a way that reduces costs or demand for services in future years for the Council and any of the public sector delivery partners.

Enfield Council has a proven track record in successfully responding to the financial pressures in local government, demonstrated by managing with significantly reduced resources and delivering savings of £206.8m since 2010, with a further £8.7m of new savings proposed for 2022/23.

The Government has extended the capital receipts flexibility for a further three years from 2022/23 to 2024/25. However, the Council is mindful of over reliance on and sustainability of this one-off funding and is focused on longer term solutions to fund any ongoing pressures and make the budget more robust.

This Strategy reports on how capital receipts were used to fund investment in 2018/19, 2019/20 and 2020/21 as well as how they are planned to be used to fund investment in 2021/22 and 202/23. In using this flexibility, £3.418m of capital receipts have been earmarked as one-off funding in 2022/23.

### **Impact on the Prudential Indicators**

The Prudential Indicators are set out in the Treasury Management Strategy Report, also on this agenda. These demonstrate that Enfield's capital investment plans are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice. The indicators take account of the proposals for the use of capital receipts set out in this strategy. On the basis of the current capital programme, if the capital receipts were to be applied to fund capital expenditure, this would have the estimated impact of reducing the **annual** minimum revenue provision in future years by £0.025m for each £1m of applied capital receipts. This is based on an asset with a forty year asset life discounted on a 3.50% interest rate on an annuity basis in accordance with the Council's MRP Policy.

### Use of Capital Receipts in 2019/20

The table below shows how we used capital receipts in 2019/20.

<b>2019/20 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>People</b>		
Edge of Care (Children's)	324,000	The Edge of Care transformation project will commission a Family Breakdown prevention team to reduce the short and long-term costs of Looked After Children provision.
<b>Resources</b>		
Procurement and Commissioning co-managed service contract	1,461,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-manage partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
Transformation Team	359,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
<b>Place</b>		
EDGE Transport Contract	30,000	The EDGE Transport Contract is an invest to save initiative relating to the Councils People Transport Service, carried out by EDGE Public Solutions with and on behalf of the Council. This is the third and final year of the project and has been successful in terms of both savings and improvement of customer experience.

2019/20 Estimated Cost of Start-Up Initiatives to be funded:	£	Planned Savings and Demand Reductions
Mobilisation costs associated with the implementation of waste service changes	547,000	<p>The changes being implemented will revise the waste and recycling collection system for kerbside properties with a wheeled bin. The changes are:</p> <ul style="list-style-type: none"> <li>• To collect refuse every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for dry recycling)</li> <li>• To collect dry recycling every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for refuse)</li> <li>• To provide a new service of a weekly separate food waste collection</li> <li>• To introduce a £65 per year charge to collect garden waste from households that opt</li> <li>• into the scheme (additional bins per property will be charged at £65 per year)</li> <li>• recruitment of 2 additional Recycling Officers</li> <li>• recruitment of 2 additional Enforcement Officers</li> <li>• To invest £500k in Street Cleaning Services.</li> </ul> <p>The total net savings over the 5-year business plan will be £7.5m from Waste Services, where the financial savings from the agreed option was significantly higher when compared to any other proposal or the current collection system, it conforms with the Mayor's Environment Strategy by providing separate food waste collections and has a projected step change in recycling to 49%.</p>
<b>Total funded from Capital Receipts 2019/20</b>	<b>2,721,000</b>	

**Planned Use of Capital Receipts in 2020/21**

The table below shows how we used capital receipts in 2020/21.

<b>2020/21 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>People</b>		
Children's & Families	45,000	Pilot scheme for 1 year to evaluate the use of Virtual Reality to improve Social Worker practice and increase recruitment and retention of Foster Carers.
<b>Chief Executive</b>		
Procurement and Commissioning co-managed service contract	765,000	Procurement services/roles across the Council were brought together to form the Procurement & Commissioning Hub as part of the Enfield 2017 transformation programme. The Procurement & Commissioning Hub is made up of Enfield employees and the Council's co-manage partner EY. A focus of the work carried out by the hub is on contract and commissioning reviews, innovative procurement and programme management of MTFP savings.
<b>Resources</b>		
Digital Services (formerly IT)	452,000	The service is continuing to implement changes to the infrastructure contracts aimed at achieving significant cost reductions and transforming how services are delivered.
Digital Services	60,000	To develop business cases for new projects as part of the Portfolio's pipeline. This is the estimated value for 2020/21 and these costs will continue into 2021/22.
Transformation	324,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
Finance & Commercial	50,000	Implementation of the Social Value Portal and associated training programme.



Place		
Mobilisation costs associated with the implementation of waste service changes	103,000	<p>The changes being implemented will revise the waste and recycling collection system for kerbside properties with a wheeled bin. The changes are:</p> <ul style="list-style-type: none"> <li>• To collect refuse every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for dry recycling)</li> <li>• To collect dry recycling every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for refuse)</li> <li>• To provide a new service of a weekly separate food waste collection</li> <li>• To introduce a £65 per year charge to collect garden waste from households that opt</li> <li>• into the scheme (additional bins per property will be charged at £65 per year)</li> <li>• recruitment of 2 additional Recycling Officers</li> <li>• recruitment of 2 additional Enforcement Officers</li> <li>• To invest £500k in Street Cleaning Services.</li> </ul> <p>The total net savings over the 5-year business plan will be £7.5m from Waste Services, where the financial savings from the agreed option was significantly higher when compared to any other proposal or the current collection system, it conforms with the Mayor's Environment Strategy by providing separate food waste collections and has a projected step change in recycling to 49%.</p>
Homelessness	125,000	These costs included the implementation costs of new allocations system, project management of the establishment of Enfield Lets, implementation of the LIFT dashboard and review of Brickfield House.
<b>Total funded from Capital Receipts 2020/21</b>	<b>1,864,000</b>	

### Planned Use of Capital Receipts in 2021/22

The table below shows how we used capital receipts in 2021/22.

2021/22 Estimated Cost of Start-Up Initiatives to be funded:	£	Planned Savings and Demand Reductions
<b>Chief Executive</b>		
Communications	41,000	50% of an Internal Comms/Transformation Manager post (£41k) to be funded from capital receipts.
Corporate Strategy	25,000	Digital Development Programme (Digital Infrastructure & Inclusion)
<b>People</b>		
NEXUS Project aimed at tackling Youth Violence	133,000	The funding for the Nexus project to address youth violence was £500K over two years (2019/20 and 2020/21) but due to delays in recruitment and Covid restrictions etc, the funding for 2020/21 was not fully spent. £367k was carried forward from earlier years underspends leaving £133k required from Capital Receipts. The reserve will be used by the Secondary Behavioural Support Service and also the Youth Operations service throughout 2021/22 to complete works on the Nexus project as set out in the DAR.
Outreach worker Operation Alliance	15,000	Early Help Offer
SEND and Disability Outreach Worker	40,000	Early Help Offer
New Beginnings Project (previously Break the Cycle)	37,000	Invest to Save bid
<b>Resources</b>		
Commercial Team	453,000	Environmental Landscaping (Holly Hill Extension)
Complaints/ MEQ Team	133,000	MEQ project
Digital Services	700,000	To develop business cases for new projects as part of the Portfolio's pipeline. This will start in 2020/21 with £60k forecast, however, if there are any delays to recruitment then this will carry forward to 2021/22. The total identified is £0.700m
Transformation	710,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as

		required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
<b>Total to be funded from Capital Receipts 2021/22</b>	<b>2,287,000</b>	

### Planned Use of Capital Receipts in 2022/23

The table below shows how we plan to use capital receipts in 2022/23.

<b>2022/23 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>Chief Executive</b>		
Human Resources	50,000	Review and align workforce structures and budgets on SAP HR and SAP Finance
Corporate Strategy	87,000	Digital Development Programme (Digital Infrastructure & Inclusion)
Communications	41,000	50% of an Internal Comms/Transformation Manager post (£41k) to be funded from capital receipts.
Human Resources	93,000	HR Transformation Manager
<b>Resources</b>		
Digital Services	820,000	To develop business cases for new projects as part of the Portfolio's pipeline. Continuation from 2021/22 item with a further £0.820m Use of Capital Receipts anticipated.
Transformation	710,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology. Capital receipts are used to support the funding of the following programmes: Payments, Children's Transformation, Build the Change, Customer Experience.
Income & Debt Team	389,000	Analyse Local contract to bring in upwards of £1.0m a year in growth in Business Rates income (2 officers £89k & contract costs of £300k)
Web Team	114,000	2 additional Form Developer posts & 1 Apprentice post as Content Editor role

<b>People</b>		
NEXUS Project aimed at tackling Youth Violence	475,000	Funding for the continuation of the Nexus project to address youth violence. The funding will be split between Education (£350k) and Children's (£125k)
Adult Social Care	200,000	Smooth and cost effective transition back into Enfield adult service from Residential schools.
Outreach worker Operation Alliance	17,000	Early Help offer
SEND and Disability Outreach Worker	40,000	Early Help offer
Parent Support Advisor	88,000	Early Help offer
Specialist Outreach Project	81,000	Invest to Save bid
New Beginnings Project (previously Break the Cycle)	163,000	Invest to Save bid
<b>Place</b>		
Culture	180,000	Costs associated with establishing Millfield House and Theatre as an independent cultural venue.
Planning	70,000	Planning Commercial and Customer Manager
<b>Total to be funded from Capital Receipts 2022/23</b>	<b>3,618,000</b>	

**Planned Use of Capital Receipts in 2023/24**

The table below shows how we plan to use capital receipts in 2023/24.

<b>2023/24 Estimated Cost of Start-Up Initiatives to be funded:</b>	<b>£</b>	<b>Planned Savings and Demand Reductions</b>
<b>Chief Executive</b>		
Human Resources	50,000	Review and align workforce structures and budgets on SAP HR and SAP Finance
Communications	41,000	50% of an Internal Comms/Transformation Manager post (£41k) to be funded from capital receipts.
Human Resources	93,000	HR Transformation Manager
<b>Resources</b>		
Digital Services	600,000	To develop business cases for new projects as part of the Portfolio's pipeline. Continuation from 2021/22 item with a further £0.600m Use of Capital Receipts anticipated.
Transformation	900,000	The Transformation Service manages a diverse Portfolio of Programmes, designing, planning and managing activity on behalf of Directors across the council, hiring and managing specialist IT and other resources, as required for each individual project. This includes delivery of new operating models, structures, processes and culture driven by user needs and enabled by technology.
Income & Debt Team	189,000	Analyse Local contract to bring in upwards of £1.0m a year in growth in Business Rates income (2 officers £89k & contract costs of £300k), profiled over two years 2022/23 and 2023/24.
Web Team	114,000	2 additional Form Developer posts & 1 Apprentice post as Content Editor role.
<b>People</b>		
Adult Social Care	100,000	Smooth and cost effective transition back into Enfield adult service from Residential schools.
Children's & Families	44,000	Early Help offer: Parent Support Advisor
<b>Place</b>		
Planning	70,000	Planning Commercial and Customer Manager
<b>Total to be funded from Capital Receipts 2023/24</b>	<b>2,201,000</b>	

Appendix 4A	
SCHOOLS BUDGET 2023/24	£m
<b>INCOME</b>	
Schools Block - 5-16 year olds	299.330
Central Services Schools Block	2.430
Early Years Block	26.483
High Needs Block	72.848
<b>TOTAL DSG</b>	<b>401.091</b>
School Supplementary Grant - Indicative	10.102
High Needs Additional Grant - Indicative	3.080
<b>TOTAL RESOURCES</b>	<b>414.273</b>
<b>EXPENDITURE</b>	
<b>SCHOOLS BLOCK</b>	
Total Funding	299.330
0.5% Transfer to High Needs Block	-1.497
<b>Net Funding</b>	<b>297.833</b>
Schools Delegated Formula Funding	297.833
Growth Fund	-
<b>TOTAL SCHOOLS BLOCK EXPENDITURE - DSG</b>	<b>297.833</b>
School Supplementary Grant - Indicative	10.102
<b>TOTAL SCHOOLS BLOCK EXPENDITURE incl GRANT</b>	<b>307.935</b>
<b>CENTRAL SERVICES SCHOOLS BLOCK (CSSB)</b>	
<b>Total Funding</b>	<b>2.430</b>
Statutory Functions	2.057
Historic Commitments	0.374
<b>TOTAL CSSB</b>	<b>2.430</b>
<b>EARLY YEARS BLOCK</b>	
<b>Total Funding</b>	<b>26.483</b>
3 & 4 Year Allocations - PVI & Maintained	16.506
3 & 4 Year Allocations - PVI & Maintained - 30 Hours	4.461
2 Year Old Allocations - PVI & Maintained	4.009
Early Years Central Functions	1.103
Early Years Pupil Premium	0.252
Disability Access Fund	0.152
<b>TOTAL EARLY YEARS BLOCK</b>	<b>26.483</b>
<b>HIGH NEEDS BLOCK</b>	
Gross High Needs Block (pre recoupment)	72.848
<b>Total High Needs Funding</b>	<b>72.848</b>
0.5% transfer from Schools Block (TBC)	1.497
<b>TOTAL HIGH NEEDS BLOCK EXPENDITURE</b>	<b>74.345</b>
High Needs Additional Grant - Indicative	3.080
<b>TOTAL HIGH NEEDS BLOCK</b>	<b>77.424</b>
<b>TOTAL BUDGET</b>	<b>414.273</b>

## **Dedicated Schools Grant and the Schools Budget**

The Dedicated Schools Grant (DSG) is a ring-fenced grant, the majority of which is used to fund Individual Schools Budgets. In July 2022, the Government confirmed that they would continue with their proposal to implement a National Funding Formula (NFF) for the Schools and High Needs Blocks. With effect from 2018/19, a 'soft' NFF has been in place which means the funding provided to local authorities has been calculated using the NFF, but authorities have very limited regarding the distribution of these funds. Options for the schools' funding formula ranged from continuing with the local funding formula and move 10% closer each year, or fully, implementing the NFF. In consultation with schools, Enfield had a phased move from local rates to NFF unit rates from 2018/19 to 2021/22.

The 2022 Spending Review confirmed an overall increase in school funding (mainstream schools and high needs) split over three years with £4 billion provided in 2022-23, £1.5billion in 2023-24, and totalling £7billion by 2024-25. The total increase encompasses the 2022/23 increase announced as part of the 2019 Spending Review.

The Government announced the provisional school funding arrangements for the schools, high needs and central blocks in July 2022. On the 16th December 2022 the ESFA announced the 2023-24 settlement, including funding for all four blocks of the Dedicated Schools Grant (DSG).

Under Department for Education regulations, certain specific decisions relating to the distribution of the DSG funding are subject to consultation with the Schools Forum, with the Council making the final decision on the allocation of available resources taking account of any recommendations made by the Schools Forum. The draft 2023/24 School's Budget was presented to Schools Forum on 18th January 2023 for agreement of the School Block formula funding allocations prior to submission of the data to the Education, Skills Funding Agency (ESFA) by their deadline of 20th January 2023. The draft budget is detailed in Appendix 4a for approval.

Enfield's initial 2023/24 DSG settlement was announced on 16<sup>th</sup> December 2023 as £401.091m based on the October 2022 Census dataset. This DSG allocation will be adjusted during 2023/24 to reflect the January 2023 census for early years, changes to high needs import/export adjustments and any changes in academy recoupment. Updates will be provided to the Schools Forum as and when revised allocations are received.

There are ongoing, considerable risks in the school's budget for 2022/23, mainly due to the ongoing increase in numbers of children presenting with special educational needs. The projected, cumulative DSG deficit for 2022/23, as at P8, is £15.1m which will be carried forward to 2023/24. The authority received an additional £7.56m High Needs Block funding as part of our increased allocation for 2023/24 which will help to address ongoing pressures but will not alleviate the pressures if demand continues to increase.



The authority is continuing to work on various initiatives to develop additional in borough special education provision which will reduce the number of children being educated in independent out of borough provision and reduce costs. They are also investing in a range of early interventions in order to identify and support of SEN issues earlier in a child's life with the aim of reducing longer term costs.

Additional information about the individual blocks is detailed below.

## **Schools Block**

### Grant Income

- For 2023/24 most of the funding received is based on a per pupil allocation calculated on the number of pupils recorded on the October 2022 census. Separate per pupil funding rates have been received and for Enfield these are £5,281.78 for primary and £7,057.55 for secondary. This represents an increase of just under 2.8% in both sectors.
- The per pupil funding increases for 2023/24 is the four years of increases after a period of 5 years with little or no increase but funding is still insufficient to address the pay and inflationary pressures faced by schools during this period.
- In addition to the per pupil funding, the authority receives a block allocation to cover growth and premises factors.
- With effect from 2023/24, the ESFA will pay NNDR bills for schools direct to the local authority and this funding will be top-sliced from the authority's DSG allocation

### Funding Allocations

- With effect from 2018/19, new funding regulations required the majority of Schools Block funding to be passported to schools via a funding formula. Funding can only be retained centrally to support the requirements of the Growth Fund.
- With the approval of Schools Forum, 0.5% of the Schools Block allocation can be transferred to the High Needs Block. For 2023/24, as in the previous 5 years, this transfer was agreed by the Forum to support the current arrangements for pupils with exceptional needs (special educational needs). This is the only transfer between funding blocks
- Formula allocations for 2023/24 were based on NFF unit rates (plus Enfield's area cost adjustment).with minor adjustments to the Age Weighted Pupil Units (AWPU) values to ensure that allocations matched funding available. A minimum funding allocation (MFG) of 0.5% was applied to the allocations to ensure a minimum increase of 0.5% for pupil led funding.

### Mainstream Supplementary Additional Grant (MSAG)

As in 2022/23, additional supplementary grants have been made available to support the Schools and High Needs Blocks in 2023/24 and help authorities and schools to support cost pressures.

£1.451bn of additional funding is being made available to schools nationally in 2023/24 via additional grants. Allocations will be calculated by the ESFA and will be published in the Spring term based on a per pupil allocation plus a lump sum and an allocation for Ever6 FSM pupils. Enfield will receive an estimated allocation of £10.1m and indicative allocations have been calculated for schools to support them with budget planning prior to the actual allocations being announced.

This funding will continue into 2024/25 and is likely to be absorbed into the general DSG allocation in the same way that the 2022/23 grant has been subsumed into the 2023/24 DSG baseline.

£400m additional funding has been provided for the high needs block. Additional £3.1m funding is allocated to Enfield as part of the High Needs Block.

### **Central Services Schools Block**

#### Grant Income

- The Central Services Schools Block (CSSB) was introduced as part of the new funding arrangements in 2018/19 and brings together funding for the
  - retained duties element of the Education Services Grant (ESG)
  - ongoing central statutory functions
  - historic commitments
- The CSSB has decreased by £0.056m in total between 2022/23 and 2023/24. This comprises the 20% year on year reduction in funding for historic commitments of £0.093m offset by an increase in funding for the ongoing functions element, £0.038m.

### **Early Years Block**

#### Grant Income

- This is a per pupil allocation initially based on the January 2022 census and then updated for the January 2023 census for 3 & 4-year-old free entitlement, 30 hours provision for working parents and 2-year-old free entitlement.
- The Early Years Block initial allocation for 2023/24 reflects the increased unit rates and January 2022 pupil numbers. The overall hourly rate for 3/4-Year-Olds, for both 15- and 30-hours provision, has changed by 19p from £5.93 to £6.12. The change includes £0.13p per hour relating to the teachers' pay and pension grants, which has been transferred from the schools block into the Early Years block and some general increase.

- EYPP was introduced in 2015/16 and allocated to schools, nurseries and child-minders for every 3 and 4-year-old from a low-income family, to enable these children to start school on an equal footing to their peers. This is based on the 3- and 4-year-olds taking up their full entitlement of 570 hours.
- For 2023/24, hourly rate for 3/4-Year-Olds, for both 15-and 30-hours provision, has changed by 19p from £5.93 to £6.12. The change includes £0.13p per hour relating to the teachers' pay and pension grants, which has been transferred from the schools' block into the Early Years block and some general increase.
- We are required to pass 95% funding to providers but can continue to hold back 5% for central early years expenditure.
- The 2023/24 allocation also includes an allocation to reflect the ongoing effect of the 30 hours early years initiative for working parents, which was introduced in September 2017. This allocation will also be revised to reflect the January 2023 census.
- The initial allocation for the 2-year-old free entitlement is also based on January 2022 census data at a rate of £6298 per pupil (FTE), a £0.60 per hour increase compared to 2023/24. This funding is fully passported to providers
- The overall Early Years Block allocation also includes funding for Early Years Pupil Premium (£252k) and Disability Access Fund (£152).

#### Funding Allocations

- 5% of funding received for 3 and 4 years olds will be retained centrally to fund central early years services. The balance of funding will be allocated to providers based on an hourly rate, deprivation allocations and an Inclusion Fund to support pupils with special educational needs.
- Funding received for 2-year olds is fully passed to providers.
- Allocations are made from the Early Years Pupil Premium and Disability Access Fund for pupils who meet specific deprivation and disability criteria.

### **High Needs Block**

#### Grant Income

- The High Needs Block is calculated via a national funding formula based on proxy indicators, historic spend and pupil numbers
- The authority has also received an additional £7.56m in 2023/24 following the release of additional funding from the DfE to target high needs pressures.

#### Funding Allocations

- Funding will be delegated to special schools and mainstream schools for Additional Resource Provisions and pupils with exceptional needs based on expected places and pupils on roll. This will reflect any changes planned for the start of the 23/24 academic year;
- Funding for pupils in external school and college payments has been estimated based on current levels of expenditure and full year effects of starters and leavers. There is a risk that these budgets will overspend during the year if current trends continue and there is no contingency available to address this pressure;

- Funding for commissioned and central services is based on 2022/23 budgets, adjusted for any changes in service provision.

## **Other Schools' Funding**

### **Pupil Premium Grant**

The Pupil Premium is allocated in addition to the DSG to enable schools to work with pupils who have been registered for free school meals (FSM) at any point in the last six years (known as 'Ever 6 FSM'). The Government has confirmed that the rates for 2023/24 for all elements of the grant will increase by 5% i.e. £1,455 for primary FSM 'Ever 6' and £1,035 for secondary FSM 'Ever 6' pupils.

Looked After Children (LAC), and children who have been adopted from care, will continue to attract a higher rate of funding than children from low-income families. The rate for 2023/24 has been confirmed at £2,530. This funding is allocated to schools by the Virtual School on a termly basis.

Children who have parents in the armed forces are supported through the Service Child Premium, has increased to £335 per pupil in 2023/24.

The Pupil Premium is a specific grant that the council has to passport directly to schools, who can then decide how they will use the additional funding to achieve improved outcomes for this group of children. The latest pupil premium allocation for 2022/23 totals £8.82m. As in 2022/23, allocations for 2023/24 will be based on the October 2022 census data, rather than January 2022, to bring this grant in line with the DSG. We expect the funding allocations to be announced by April 2023 and this earlier publication will support schools with their budget planning.

### **Early Years Pupil Premium (EYPP)**

EYPP was introduced in 2015/16 and allocated to schools, nurseries and child-minders for every 3 and 4-year-old from a low-income family, to enable these children to start school on an equal footing to their peers. This is based on the 3 and 4-year olds taking up their full entitlement of 570 hours. The hourly rate has been increased for 2023/24, increasing the annual allocation from £342 to £1,083 which now includes the teachers pay and pensions grant.

### **Sixth Form Funding**

The ESFA is responsible for the funding of 16-19 provision in academies, general further education colleges, sixth-form colleges and independent provision. The ESFA also distributes resources to local authorities for them to pass on to maintained schools.

In October 2021 the ESFA announced the outcome of a 3 year spending review for 16-19 education that would make an extra £1.6b available in 2024/25 compared to 2021/22. They also confirmed funding arrangements for 16-19 pupils for the 2022/23 academic year where the funding rates have been increased for inflationary pressures as well as incorporating pay and pension grant funding which will cease in July 2021. For example, a Band 5 programme will now be funded at £4,642 in 2023/24 compared to £4,542 for 2022/23. In

addition, the high value course premium remains the same at £600 and programme cost weightings have been increased in other subject areas including engineering and manufacturing, construction and digital subject areas to help institutions with the additional costs of recruiting and retaining teachers in these subject areas.

School sixth forms will receive their 2023/24 indicative allocations early in the spring term followed by final allocations in March 2023. Similarly, to 2022/23, the ESFA will set a deadline in April to receive business cases where exceptional circumstances have affected their 2023/24 indicative allocation. Considerations will be given to:

- Cases where there has been a major error in the data submitted by the institution via the school census
- Cases where exceptional growth has been experienced based on a minimum threshold of 5% of students or a minimum of 50 students, whichever is lower
- other cases not covered above, reviewed individually

### **Universal Infant Free School Meals**

We are awaiting confirmation of the details of this grant for 2023/24, but it is expected that funding for free school meals for infant pupils, who are not eligible for free school meals, will continue based on the 2022/23 rate of £2.34 per day.

### **Primary PE and Sport Premium**

We are awaiting confirmation of the details of this grant for 2023/24, but it is expected that funding will continue in the 2023/24 academic year based on the 2022/23 rates of a lump sum of £16,000 plus £10 per pupil.

# 2023/24 Budget Consultation – Summary of Results

January 2023

[www.enfield.gov.uk](http://www.enfield.gov.uk)

Striving for excellence



# Introduction

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## Objectives

- Identify which services are considered as a priority for our increasingly limited resources
- If Council Tax should be increased (no specified amount)
- Suggestions for saving money and generating income

## Methodology

- Standard online questionnaire (same questionnaire for residents and representatives) and easy read version

## Fieldwork period

- 28 October to 29 December 2022.

## No of responses

- 327 (NB partial completions of the questionnaire were included and filter questions were used so base size will be lower than 327 for some questions) and six responses to the easy read questionnaire
- 54% of respondents from those aged 55 or over
- 59% of respondents from females
- 38% of respondents from non-white British
- 20% of respondents have a disability

## Technical

- Data has been edited, open-ended responses coded and data ‘rounded’

# Adult and children's social care

Around nine out of 10 state that it is important the Council continues to prioritise spending in these areas

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89%

Think it is important  
(fairly or very) to  
continue to prioritise  
spend in adult and  
children's care

Scores are similar among those with a **disability** and those who do not have a disability (89% and 88% respectively). When comparing the views of different **age groups**, views are similar among those under 55 and those aged 55 or over (87% and 90% respectively).

*Q2. How important is it to you that we continue to prioritise spending in these areas?*

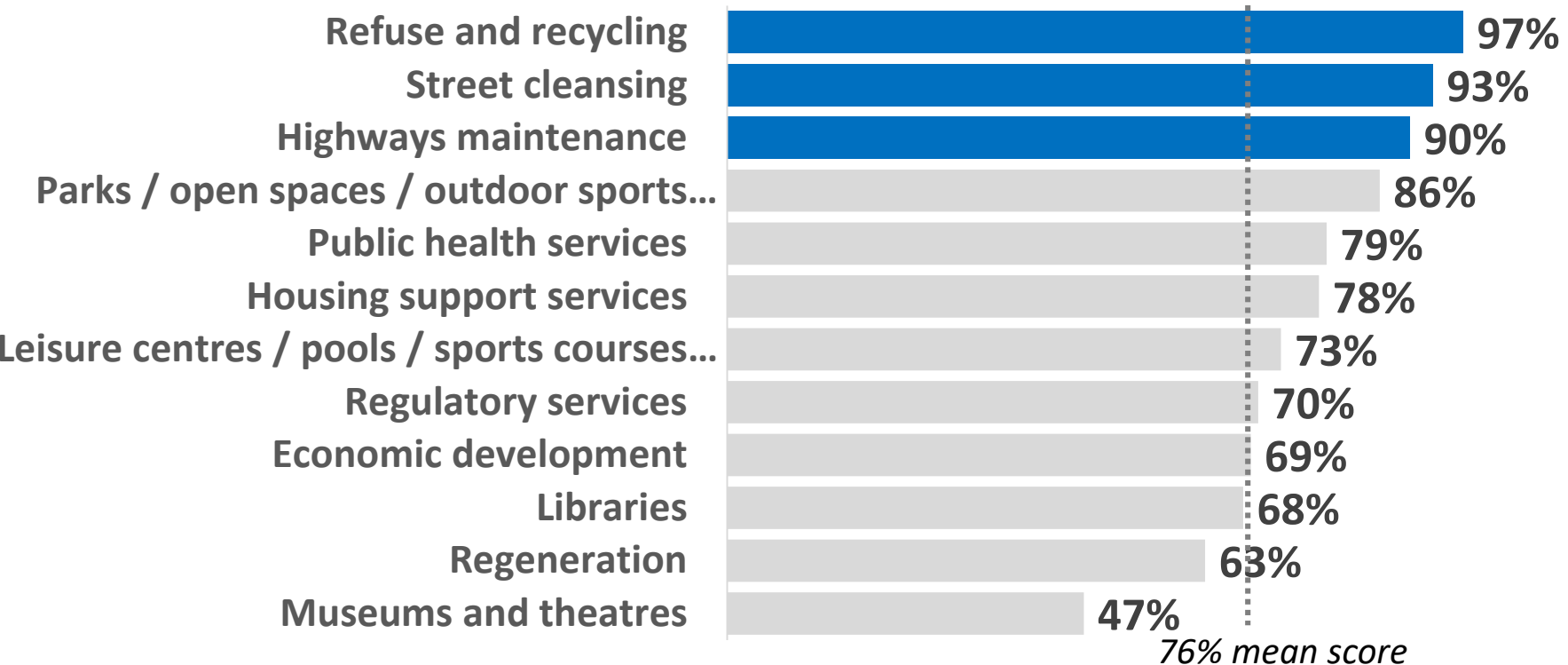
**Base size:** All respondents (327)



# Priority service areas (not social care)

More respondents think it is important the Council prioritises increasingly limited resources on environmental services

**Q3a-I. How important do you think it is that we prioritise our increasingly limited resources on each of the following areas?**  
*All respondents (very or fairly important)*



Street cleansing, highways maintenance and leisure centres were the top 3 selected by those who completed the easy read version of the questionnaire.

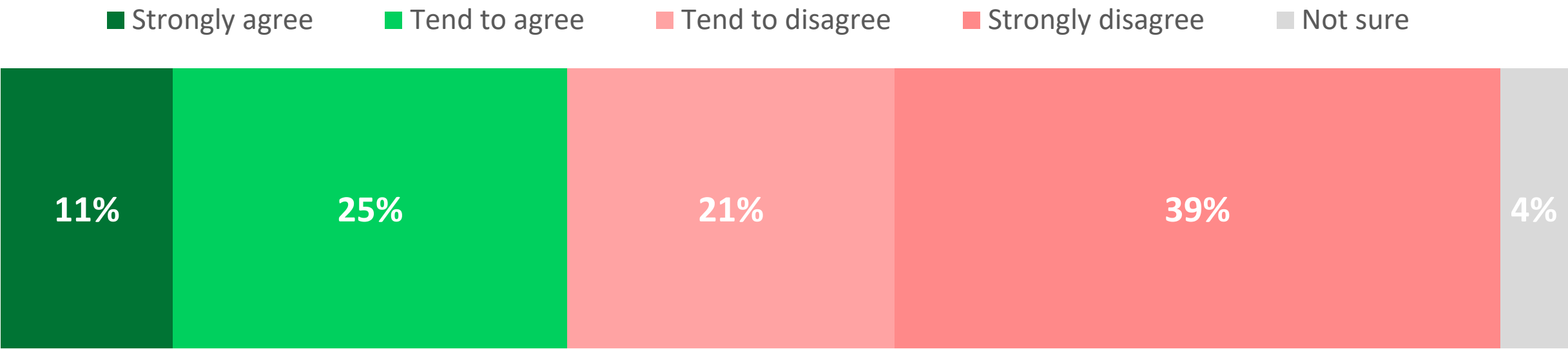
Four service areas recorded a score significantly above the mean.

Scores broadly similar across all demographic groups.

# Increasing Council Tax

Three out of five disagree with increasing Council Tax.

**Q5. To what extent do you agree or disagree that we should increase Council Tax?** *All respondents*



There was no reference to the level of increase. Referring to a specific amount may have generated different scores.

# Suggestions for making savings and generating income

While a majority disagree with an increase in Council Tax, most respondents did not provide any suggestions on addressing the budget gap and no widespread agreement on suggestions

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132 of 327 responded to this open-ended question.

Suggestions are wide-ranging with the most popular being:

- Increase fines / improve enforcement (14%)
- Reduce / stop spend on LTNs and cycle lanes (13%)
- Reduction in salaries and numbers of managers and staff (10%)

A key theme in the responses to the open-ended questions is the issue of families struggling with the cost of living and the need to either help families or to not add to the financial burden of households. This may explain the suggestions above and the lack of support at this time for an increase in Council Tax. Another theme in the responses was opposition to LTNs. It is believed these cost the Council money to implement and some feel they have a negative impact on their quality of life

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*Q7. If you have any suggestions on how you want us to make savings or generate income, please share these with us.*

**Base size:** All respondents (132)

## MINUTES OF THE MEETING OF THE OVERVIEW & SCRUTINY COMMITTEE HELD ON MONDAY, 16 JANUARY 2023

### COUNCILLORS

**PRESENT** Margaret Greer (Chair), Bektas Ozer (Vice Chair), Josh Abey, Maria Alexandrou, Nawshad Ali, Elif Erbil, James Hockney and Edward Smith

**ABSENT** Mohammad Islam, Michael Rye OBE and Nesil Caliskan (Leader of the Council)

**STATUTORY CO-OPTES:** *1 vacancy (Church of England diocese representative), vacancy (other faiths/denominations representative), vacancy (Catholic diocese representative), Alicia Meniru & 1 vacancy (Parent Governor representative) - Italics Denotes absence*

**OFFICERS:** Ian Davis (Chief Executive), Sarah Cary (Executive Director – Place), Fay Hammond (Executive Director – Resources), Tony Theodoulou (Executive Director – People), James Newman (Director of Finance – Corporate), Claire Johnson (Head of Governance, Scrutiny & Registration Services) and Marie Lowe (Secretary)

**ALSO ATTENDING:** Cllr Tim Leaver (Cabinet Member for Finance and Procurement), Cllr Abdul Abdullahi (Cabinet Member for Children's Services) and Cllr George Savva (Cabinet Member for Social Housing)

### 1 WELCOME & APOLOGIES

The Chair of the Overview and Scrutiny Committee welcomed members and officers to the Committee.

Apologies for absence had been received from Cllr Mohammad Islam, who was substituted by Cllr Josh Abey and Cllr Michael Rye, who was substituted by Cllr Edward Smith.

### 2 DECLARATIONS OF INTEREST

No declarations of interest were received.

### 3 MINUTES OF PREVIOUS MEETING

In response to a question from a Member regarding how the recommendation contained in Minute number 4 – Grenfell Tower Inquiry – Impact on Enfield and Fire Safety that the Council ensured that residents were made fully aware of the availability and options regarding fire safety in tower blocks during any construction or remedial works undertaken and that this be fully communicated to residents – would be implemented, the Head of Governance, Scrutiny and Registration Services agreed to circulate the process to Members of the Committee.

**ACTION**

**AGREED** that the minutes of the Overview and Scrutiny Committee meetings held on 10 and 24 November 2022 be confirmed as a correct record.

#### **4**

#### **MEDIUM TERM FINANCIAL PLAN 2023/24 TO 2027/28 UPDATE AND DRAFT 2023/24 BUDGET (INCLUDING FURTHER NEW SAVINGS)**

The Chair thanked Members and officers for attending the meeting to consider the Medium-Term Financial Plan (MTFP) 2023/24 to 2027/28 update and draft 2023/24 budget (including further new savings).

Councillor Tim Leaver, Cabinet Member for Finance and Procurement, introduced the item highlighting the pressures currently faced by the Council in these unprecedented times which were as a result of continued reduction to Local Authority funding from Central Government, the uncertainty with the current high levels of inflation at 10.1%; the legacy impact of Covid which had led to increased costs and reduced income in several service areas and demand for services. Further savings and income proposals had been put forward as the Council worked towards closing the remaining budget gap it faced for 2023/24 and the pressures and risks faced by the Council.

All Council's across the country were facing the same financial situation as Enfield Borough Council.

The Council remained committed to delivering a resilient and sustainable budget and had made significant progress over the past five years. A key element of the approach to deliver this commitment was the effective scrutiny of the savings and income generation proposals, together with the underlying assumptions on funding and spending. The Council was operating in a very challenging and uncertain financial environment and this internal scrutiny by Officers was more important than ever.

The Committee received a presentation delivered by the Director of Finance - Corporate, James Newman delivered a summary presentation on the 2023/24 Budget and MTFP which provided the context and background to the proposal; financial strategy; savings, investment, budgets by department; budget gap as at January 2023 MTFP; budget consultation and budget risks. A copy of the presentation was attached to the minutes.

At the invitation of the Chair, Members put a series of detailed questions to the Cabinet Member for Finance and Procurement and Officers, who provided the following responses.

The Executive Director People advised that as it had been very hard to recruit social workers for some considerable time, new ways of working had been identified and changed some of the roles to assistant social workers. Posts which had been vacant for two years or more had been deleted and job descriptions had been reviewed.

The Executive Director Resources confirmed that this would provide a cumulative saving of £800K. The number and use of agency staff across the Council was constantly reviewed.

Members were advised by the Executive Director Resources that the Council proposed to increase income generated by the use of its assets on a commercial basis rather than to make savings. For example, renting out workshop space. The structure and process to identify how to balance the budget without affecting service delivery had been for all departments to review the services provided and associated costs. A further round had been carried out when the first round had provided unsatisfactory savings. Restructures of departments had provided a 10% staff saving without an impact on service delivery.

The Cabinet Member Finance and Procurement informed Members confirmed that different ways of working had been identified across the Council, particularly with regard to keeping residents independent in their own homes for as long as possible. Technological advances were identified and, where appropriate and effective were implemented.

The Executive Director Place confirmed that all aspects of the Council had been and would continue to be reviewed to ensure they were as effective and as efficient as possible.

The Director Finance Corporate reported that the results of the budget consultation regarding any increase to help protect and invest in services in Council Tax would be kept under review. The consultation period ended on 6 January 2023. It had been a very positive consultation, with 200 responses being received. Details of the responses would be provided in the February Cabinet report.

### **Slide 13 - Budget Risks**

The significant risk posed to the Council by the number of families in temporary accommodation was being addressed by early intervention with the families concerned as possible. Temporary accommodation was a cost pressure to the Council and due to the current economic climate would be a higher-pressure area. The impact of the increase in the interest rate and residents were unable to obtain mortgages and landlords were pulling out of the buy-to-let market and selling their properties. The Council aimed to reduce the number of families in temporary accommodation.

The Executive Director Resources explained that Enfield Council was a member of the smaller post Covid London wide Business Rate Pool, consisting of eight London boroughs. The original number had been reduced during Covid as it was no longer economically viable for other authorities to be members. Being a member of the pool was of financial benefit to Enfield Council as it added £1.5m to the budget. This would be extended for a further year in 2023/24.

Members noted that there had been a 20% increase in additional funding from Central Government. There had been a £12m increase in funding for Adult Social Care. Figures for Business Rate and Revenue Support Grant (RSG) would be circulated to the Committee by the Director Finance Corporate.

#### **ACTION**

The Cabinet Member – Finance and Procurement explained there were significant pressures on the limited resources available to the Council, who listened to the needs of the residents. There was a commitment to invest in the Borough and the Council's infrastructure around housing and digital services were being developed to enable residents to self-serve through the Council's website. The purpose of the investments was to build financial resilience in the Council and the services it provided. Short term Government funding over the last few years had had a detrimental impact on the Council's ability to borrow over the longer term. However, the Council had robust treasury systems in place. The Council had a priority commitment to protect and reduce the financial investment for local residents.

The Executive Director – Resources assured Members that whilst there were many demands on the investments of the Council, there had been significant investment in Adult and Children Social Care. The Welfare Support Team provided early intervention to prevent the situation worsening.

The Executive Director – People explained that the demands on the People Department were considerable, and it was a more effective and efficient use of resources to prevent situations deteriorating or escalating which resulted in better outcomes for individuals. The cost to the Council of care placement agency staff was enormous and there was a system in place to reduce the number of agency staff with apprentice social workers.

The Executive Director – Resources described how the Transformation Team had reviewed back-office processes of Parks and Grounds Maintenance with investment and challenge to identify any ineffective costs and ways to manage demand.

The Executive Director – Place described that was spent to pay rent for households who would not otherwise be able to afford the full market rent. Preventative work with the families at an early stage to avoid homelessness and the need for temporary accommodation. This was in line with previous years, although there had been a 30% increase in demand this year, hence the focus on preventive work. More, however was needed. There were 3,500

households, 2-3% of the population of Enfield currently in temporary accommodation. The vulnerability of our residents impacted on the Council's services. The Council supported residents whenever and wherever it could.

The Chief Executive reported that this was comparable to other London Boroughs. The Borough of Enfield was no longer the second highest in the country for residents in temporary accommodation and was falling. There was considerable pre-emptive work to prevent eviction. Cuts to prevention teams would result in an increase in the levels of homelessness. The amount of accommodation available to the Council was 30% lower, with more families in hotel accommodation in the private sector. The Council was very aware to the current situation described above which was very challenging. It was more beneficial to residents to remain in their own homes. This was fundamental to the Council's ethos.

Members noted that agency costs to the Council was £22m per year described by the Executive Director – People was not by choice. Agency staff were only used in hard to recruit to posts. It had been necessary to use 30/40 agency social workers. Inventive ways of working had been identified, including recruitment of social workers from other countries such as South Africa and Zimbabwe, who had similar laws to the United Kingdom.

The Executive Director – Resources reassured the Committee that it was the Council's aim to reverse the downward trend and to build up reserves, which were higher than in 2018. A balance view had to be taken regarding the amount and use of the reserves against risk.

The Executive Director – People stated that to face any adverse impact of safeguarding issues identified, Officers kept abreast of the current situation across society and in the field. There were strategies in place to provide direction and guidance. There had been an increase in demand which had seen a correlation in increase of the number of staff. There had been a £1m investment in staff to meet residents' demand.

The Executive Director – Resources confirmed that the weekly Budget Meetings offered an excellent, positive opportunity for Senior Managers to discuss any increases in pressures currently experienced in and across the Borough and identified ways these could be addressed. The Council provided a good service and had excellent Officers in post. There was a £3m contingency fund in the budget to absorb any unexpected demands on the service. Investment in Adult and Children Safeguarding was a priority and remained a commitment of the Council.

The Cabinet Member – Finance and Procurement reiterated that the Council's five-year capital plan strengthened the Council's financial resilience. The increase in inflation to 10.1% affected everyone across the country, not just residents in Enfield, and had also affected every single aspect of the Council's business, which was why investment in the borough was vital.



The Cabinet Member – Finance and Procurement went on to explain that investment in the new Community Law Enforcement Team would make Enfield's streets safer and more secure, with many more Community Officers on the streets. They were not Police Community Support Officer (PCSO), but Local Authority staff, which had the full support to the Borough Commander.

The Chief Executive described the impact of inflation on the Council by giving the example of the refuse trucks which did four miles to the gallon. This additional increase could not be avoided and had to be built into the Council's economy.

The Director Finance – Corporate advised that the increased to the national living wage had been factored into the budget, including in relation Adult and Children Social Care, services which already provided particular challenge to the Council's resources and finances.

The Executive Director – Resources assured Members that the Budget Pressures Challenge Board validated the use of resources by proving to be a very effective way to identify, challenge and transform the way of financing and working across the Council to improve the service offer for the benefit of the residents of Enfield. The Board also enabled resilience to be built into the Council's finances as only realistic and robust proposals were brought to the table. Enfield Council took the approach that all had ownership of the budget. CIPFA had identified Enfield as having a 'good' financial team and leadership across the organisation. Terms of Reference for the Budget Pressures Challenge Board to be circulated to the Committee. **ACTION**

The Cabinet Member – Finance and Procurement confirmed that resilience had been built into the Council's budget, which was proactive and not reactive, making it unnecessary to react to the current financial circumstances as there was longer term planning in place. Officers had started work prior to the increased inflation rates which ensure the Council was in a better position to deal with the current situation.

Members noted, when advised by the Director Finance – Corporate, that the cost of servicing the investment made by the Council in 2022/23 had been £23.6m. This would then be £3m each year for each year of the MTFP.

The Executive Director – Resources provided the following responses to a series of questions as follows

The Library Service was keen to promote the use of space within the libraries across the Borough. Community Groups were welcomed, with more opportunities being identified use the space to work with the community.

There were strict regulations regarding how income received from Penalty Charge Notices (PCNs) was spent.

Whilst the importance and necessity of the publication of the Local Plan by the Council was recognised, there a costly process associated with the process

and its production. Officers in the Place Department were currently working through this and would be reported in the February report. **ACTION**

Consideration would be given to a possible increase in bonds charged for festivals and similar events.

The publication of the allocation for Public Health Grant' Rough Sleeping Initiative and Housing Admin Subsidy Grant was awaited. However, no assumptions could be made on the what the allocation would be.

An Equality Impact Assessment would be completed for individual budget and/or saving proposals, a detailed assessment would be completed if required. A report on the work in progress would be provided in the February Cabinet report. **ACTION**

The proposal that arrangements, referred in the report of Officers, whereby individual services would be able to amend the fees and charges where it was considered appropriate to do so during the coming year, would be reviewed by the Executive Management Team, implemented via delegated authority to the Executive Directors, in consultation with the relevant Cabinet Member and report quarterly to Cabinet. The proposal would enable the Council to respond flexibly to changing circumstances.

The Chair, whilst noting that currently there were no written Terms of Reference, asked that updates be reported back to the relevant Scrutiny Panel. **ACTION**

Where there were workforce implications, the Council was committed to minimise the impact of the process on existing staff and all procedures would be followed appropriately.

It was clarified by the Executive Director – Place that a review of all costs associated with any service provided by the Council had been undertaken. Officers were confident that the increase of the collection charge of the green waste bins would not reduce the number of subscriptions. There had not been an increase in the charge for this service since 2015.

The Chief Executive clarified that the one-off investment of £0.080m in street cleaning reverses out in 2023/24 was for a service review the aim of which was to improve services to residents across the Borough. Separately, an investment of £120m in the Council's housing stock over the next two years was included in the MTFP. A briefing paper to be circulated. **ACTION**

The Committee thanked the Cabinet Member – Finance and Procurement and Officers for providing detailed responses and explanations to the questions posed and for the very helpful and clear concise report.

**AGREED** that having considered the savings and income proposals and funding and spending assumptions contained in the January Medium Term Financial Plan 2023/24 to 2027/28 to update Cabinet on 18 January 2023 and report the outcome of their deliberations to Council on 23 February 2023.

**5**

**2022-23 OVERVIEW AND SCRUTINY WORK PROGRAMME**

**AGREED** that the Overview and Scrutiny Committee work programme be noted.

**6**

**DATE OF FUTURE MEETINGS**

It was **NOTED** that the meetings of the Overview and Scrutiny Committee scheduled on 31 January 2023 and 9 February 2023 were business meetings.

## **Summary of Budget Risks**

This Appendix sets out the main financial risks the Council faces over the period of the Medium Term Financial Plan. Risk assessment and planning will minimise risk. Risks have been categorised as:

- Corporate
- Service Specific

### **CORPORATE RISKS**

These are risks that may affect all or a number of Council services.

- **Legacy Impact of Covid-19**

The Covid-19 pandemic created an unprecedented level of pressure on the Council's budget. There have been impacts on costs, lost income, and reducing funding from both Council Tax and Business Rates. Government funding received to support the impact of Covid-19 has helped, but the legacy of the pandemic remains. A £15m reserve was created from the unspent Covid funding with over half of this is anticipated to be used up in 2022/23.

The legacy impact of Covid-19 continues to affect the Council through the general economic downturn caused by the pandemic which has impacted on income levels; increasing care needs across Adult Social Care; increased costs of Temporary Accommodation; increased need in Children in Care.

- **Current Economic Climate**

Enfield Council faces a general financial risk if businesses fail in the borough, which has been heightened in the current economy due to the Covid-19 pandemic and the high inflation levels currently being experienced. This would result in a loss of rental income, which would also be incurred by businesses moving out of Council owned commercial premises, and a loss of business rates. The current economic climate risks losses of other forms of income to the Council and increased difficulty in income collection. There is also an ongoing increase in the number of residents reliant on Council services.

- **Brexit**

The Council set up a Brexit Panel which first met in December 2018 and has continued to meet regularly since then. This group was established to advise the council on managing its response to the UK leaving the European Union. Workstreams have been set up to research the likely impact of Brexit on council services and local residents. Any identified risks are recorded in a risk register with recommendations of mitigating actions made by the Panel to Cabinet. As the impact of Brexit is consolidated over the coming year these risks will continue to be monitored via the Panel.

- **Autumn Statement 2022 and Changes to Local Government Funding**

As was the case in 2022/23, the settlement for 2023/24 is just a one year settlement so there is considerable uncertainty about funding levels beyond 2023/24. There are major changes pending within local government finance;

the Fair Funding Review is aiming to establish new funding baselines for local authorities, whilst the Business Rates retention scheme is also undergoing significant changes, and this is a substantial income stream for the Council. Proposed changes to the distribution formula for government funding will inevitably lead to winners and losers unless the overall funding pot is increased. The longer term future of Social Care funding is also still unknown, the government have put in place short term grants and given councils the ability to raise ASC Precept on council tax for 2023/24 & 2024/25, but uncertainty remains over the longer term financing of this area. All of these developments awaited by local government have been delayed in recent years as the Government has been focused on dealing with other issues such as Brexit and the Covid-19 pandemic.

- **Business Rates**

When the Business Rates Retention system was introduced in 2013/14, the Government committed that Baseline Funding Levels and Business Rates Baselines (BRBs), which are used to determine tariffs and top-ups, would be fixed in real terms until the system was reset, but with adjustments in response to business rates revaluations. The next business rates revaluation will take effect from 1 April 2023, with the concurrent transferral of relevant properties from local lists to the central list. Unmitigated, these would lead to changes in the amount of business rates income collected and retained under the Business Rates Retention system. The government has confirmed that it intends to adjust each local authority's top-up or tariff to ensure that as far as practicable a local authority's retained income from business rates is no more, or less, than it would have been had the revaluation not taken place. It has also confirmed that it will compensate authorities for their losses from the transferral of properties to the central list.

Enfield were part of the pilot London pool for business rates in 2018/19 (100% retention) and again in 2019/20 (75% retention). Pooling continued between London Boroughs in 2020/21 although not in a pilot scheme, but since 2021/22 the pooling arrangement was suspended due to economic conditions making it unviable. As was the case in 2022/23, Enfield will again be joining a smaller pool of 8 authorities to pool business rates for 2023/24. Members of the pool are: City of London, Barnet, Brent, Enfield, Hackney, Haringey, Tower Hamlets and Waltham Forest. The actual financial impact of the Pool will not be known until Summer 2024 but £1.5m has been factored into the MTFP for 2023/24 as a reasonable estimate.

- **Litigation and Legal Actions**

All Councils face potential litigation cases and the size and range of services provided by Enfield make this a risk that should not be ignored. There are no single specific legal items to be reported but it is recommended that the Council includes some assessment for any uninsured litigation when assessing the adequacy of balances.

- **Demographic and Other Changes in the Borough**

One of the main risks to the Council's budget relates to the uncertainties surrounding demographic change. The birth rate has increased and residents

are living longer, with greater levels of disability, and have greater expectations of independence, care and achievement. Assumptions have been made in the budget about the likely increases in demand for services, particularly in respect of social services clients (both adults and children).

- **New Savings included in the 2023/24 Budget**

New savings and additional income totalling £12.768m have been identified for 2023/24. Although the savings have been scrutinised and the proposals have been assessed as viable and realistic, there is still an element of risk involved in their achievement.

The risks in relation to the achievement of the savings have been taken into account in setting the level of contingencies and general balances. Monitoring the achievement of these savings will, as in previous years, form an integral part of the 2023/24 revenue monitoring process. If required, appropriate action will be taken to ensure that they are delivered, if not the first call will be a review of other savings measures to compensate for any shortfall, failing this reserves and balances will be considered until the savings levels are fully implemented.

- **Changes in External Factors such as Interest Rates**

Interest rates are outside the Council's control and therefore represent a continuing area of significant risk. An Interest Rate Equalisation Reserve has been in place for several years to reduce the effect of fluctuations in interest rates and this reserve will be used in a planned way to support the MTFP. Interest rates will continue to be closely monitored and planning assumptions will be updated as required. Interest rates have been rising steadily throughout the last year starting at 0.25% in January 2022, and rising to a figure of 3.50% in January 2023. Further increases can be expected as the Bank of England attempts to bring inflation under control.

- **Inflation and other Cost Increases**

Staff pay represents a significant proportion of the Council's expenditure. Consequently, variations in pay levels represent a significant risk. The pay award for 2022/23 (a flat cash sum of £2,229 for NJC spinal points and £1,925 for JNC spinal points) was considerably higher than the 2% initially budgeted for, which is a big factor in the overspend projected in the latest Revenue Budget Monitoring reported to Cabinet.

For 2023/24 an estimate of 4% has been for the pay award. This seems reasonable given inflation is still running at around 10% but is heading down from the peak in October 2022. Pay award assumptions reduce back to 2% for the later years of the MTFP. It should also be noted that the Council works in a range of labour markets, and supply and demand in London is pushing up costs in certain sectors. The mandatory living wage introduced from April 2016 has also put pressure on costs to the Council from external suppliers. In addition, in order to make savings, departments have been required to contain inflationary pressures in most areas of the Council's spending. Once again in 2023/24 departments have largely been asked to contain price inflation with a few exceptions for contract inflation. This could be a financial risk, and

the revenue monitoring process for 2023/24 will be important in the early identification of any potential cost pressures.

- **Increased Costs of Waste Disposal**

The MTFP reflects the changes in the North London Waste Authority (NLWA) levy to cover the estimated cost of the North London Heat and Power Project (NLHPP). This project will build a new Energy Recovery Facility in Edmonton, replacing the existing Energy from Waste plant at the EcoPark that has served North London for around 50 years but is coming to the end of its operational life. The estimated cost of building this new facility will significantly increase the Council's NLWA levy requirement and, as with all major construction projects, comes with significant risks. Whilst the provision over the 5 years of the MTFP aims to meet these increased costs, as with all major projects there is a risk that estimated costs could rise further in the future.

- **Income, including Fees and Charges**

The budget includes a number of assumptions about income levels. Although all income assumptions have been validated using the most up to date information available, there is inevitably an element of risk in the current economic climate that they might not all be achieved.

- **Future Revaluations of the Pension Fund**

The Actuarial Review in 2022 found that the funding level of the pension fund had improved since the last valuation which has enabled a reduction in the employers' contribution rate from 20.2% in 2022/23 to 19.1% in 2023/24. The Pension Board will continue to closely monitor the position on the fund as this may affect the future contributions required from the Council.

- **VAT Exemption Limit**

As a Section 33 Body, the Council is allowed to recover VAT on expenditure related to its exempt supplies & services, **provided** this VAT amount does not exceed 5% of total annual VAT expenditure. This is known as the 'Partial Exemption Threshold'. Theoretically if the Council breached this threshold it would be unable to recover VAT on any of its expenditure, but in reality there is little risk of this happening.

- **Bellwin Scheme**

The Government's Bellwin Scheme provides emergency financial assistance to local authorities. The scheme may be activated where councils incur expenditure on an emergency or disaster to

- safeguard life or property, or
- to prevent suffering or severe inconvenience, in their area or among its inhabitants.

There is no automatic entitlement to financial assistance: Ministers are empowered by Section 155 of the Local Government and Housing Act 1989 to decide whether or not to activate a scheme after considering the circumstances of each individual case.

- **Welfare Benefits and a Challenging Housing Market**

The Government's welfare reforms introduced in April 2013, that made changes to the benefit system, continue to impact the Council's budgets as Housing costs paid through Housing Benefit have continued to reduce and be replaced by Universal Credit (UC) causing challenges with rent collection and reductions in extra burdens funding from the switch from Housing Benefit to UC. 15,224 households out of 27,179 working age households receive UC (56% of the working age case load). Natural migration to UC accelerated due to Covid-19 which occurs as a result of a relevant change in circumstances such as starting work claiming UC as an in work benefit, losing employment and claiming UC as an out of work benefit or moving into the borough etc. Managed migration to UC is due to start 2023/24 with the majority of working age claimants being completed by March 2025, leaving Housing costs for those in Temporary Accommodation and Supported Accommodation still being paid by Housing Benefit until the Government has a plan to transfer these over to UC.

During 2022/23 the cost of living crisis impacted households outgoings while benefit rates did not increase at the rate of inflation for that year. The government have increased benefit rates by 10.1% from 2023/24 but Local Housing Allowance (LHA) rates remain unchanged, meaning more households will qualify for benefit support but fewer will be able to find affordable private rented accommodation as rents increase but LHA rates remain at the same level, causing more shortfalls in support and more demand on Discretionary Housing Payment (DHP) support. This creates a challenge in reducing Temporary Accommodation Support with fewer private rented options available and more people struggling with private rented rents capped at the LHA rate.

From 21<sup>st</sup> November 2022, Temporary Accommodation rents were increased to award Housing Benefit on the LHA rate for 2022/23. LHA rates for Temporary Accommodation are set at 90% of the LHA rate in 2011 for subsidy purposes so any Housing Benefit now paid above this level is not received back in Housing Benefit subsidy.

Discretionary Housing Payments, administered by the Local Authority help those on Housing Benefit and Universal Credit Housing costs where there is a shortfall in support, and they are struggling to pay the extra rent. Frozen LHA rates, the benefit cap and under occupation are all welfare reforms that affect the demand on DHP but Government funding for this scheme continues to reduce, increasing the level of Local Authority funding needed to reduce the impact of homelessness.

## **SERVICE SPECIFIC RISKS**

Finance staff, working with staff in Departments, have assessed the risks associated with individual budgets. The most significant risks within departmental budgets are set out below:

### **Schools and Children & Families Services**

- **Demand Led Services**



Most areas within the Department's services are statutory, and demand led, this means the service must be provided if the client meets the relevant criteria. Examples include directly supporting children with special education needs and disabilities, purchasing care packages for looked after children and paying Special Guardianship Order allowances. These budgets are at risk from changes as the numbers of children requiring services grow.

The number of safeguarding referrals to children's social care has been rising which has led to more children on child protection plans and increasing numbers of children coming into care. Children's Social Care budgets have been prepared based on known levels of activity, demographic forecasts and historical trends. However, these factors, plus changes in welfare benefits, migration and population changes will continue to pose a risk because they cannot be fully quantified at this stage.

As the Covid-19 pandemic recedes demand may continue which might pose a significant risk to the budget.

The current high level of CPI and the uncertainty around how high the rates might go poses budget risks with regards to procurement cost.

The implementation of the Liberty Protect Safeguards legislation has been delayed with no date provided as yet by the Government. The Code of practice is not yet available, and it is unclear whether the Government will provide additional funding to support the implementation.

National reviews of children's social care services and special educational needs as well as regulatory and/or legislative changes may result in additional duties and responsibilities that may also impact adversely on the budget if not fully funded.

Whilst additional resources have been included in the budget reflecting forecast demand, the following areas have experienced pressures this year, that may continue in 2023/24.

- **Looked After Children**

The Covid-19 pandemic and restrictions placed on the public has created increased pressure and tensions within home environments with increased domestic abuse, alcohol/substance misuse and family breakdowns. It is anticipated that this situation will not settle for some time and will likely lead to an increased number of children becoming looked after.

Indeed, there has been an increase in the number of children being received into care over the last few years. Whilst all measures have been taken to control the costs of placements, this is not always possible due to the challenging nature and needs of the individuals which require very high-cost specialist placements.

Increased complexity of children coming into care, including high levels of self-harming, substance abuse and challenging behaviours could result in further cost pressures, coming from the need for specialist residential placements or high-cost support packages to keep children safe at home.

In addition, the Covid-19 pandemic has led to an unprecedented situation whereby a high level of care proceedings have not been able to conclude within the required timescales. The impact of this has been that children have continued to be looked after by the local authority longer than needed. There has been a need for expert assessments to be updated, additional pressures placed on the contact centre for supervised contacts to continue between children, their birth parents and siblings. This has increased caseloads, requiring additional social workers and in turn, interim agency social workers have had to be recruited to support continued service delivery.

- **External Care Purchasing**

There has been an increase in looked after children with complex needs and challenging behaviours. This has led to a considerably higher cost of residential placements, with increased support often requiring 2:1 or 3:1 'round the clock' staffing.

The residential care market is facing an extraordinary set of cost pressures and staffing sufficiency issues. Ever since the pandemic, it has been increasingly difficult to recruit new staff in the residential homes and even harder to retain experienced staff. As such, the providers have had to invest heavily in recruitment and staff wages in order to meet the needs of the children in the residential homes to continue to deliver a high standard of care. This, combined with above high inflation rate and increase in National Living Wage, might result in steep cost increase for local authorities.

The introduction of mandatory national standards, and an Ofsted-led registration and inspection regime for providers of supported accommodation for looked after children and care leavers aged 16 & 17 from Autumn 2023 might begin to impact the prices in 2022-23 and significantly put pressure in 2023-24 and beyond.

There is a risk that many Providers may exit the market as they may not want to go through Ofsted regulations leading to a reduction in supply which could increase the cost of each placement.

In October 2023, LB Enfield's current semi-independent contract comes to an end and, although Enfield is looking at extending the contract for a further one or two years, providers might be asking for an uplift in the weekly cost to sign up to the extension due to the increases in the cost of living and energy prices. This might increase the cost of placements substantially.

As of 31<sup>st</sup> March 2023, the London Care Services (LCS) a regional collaborative arrangement is ceasing operating. LBE has been a subscribing member of LCS for over 8 years and this has been Enfield's main route to sourcing suitable private providers at pre-agreed prices. LCS is ceasing due to a substantial decline in utilisation of the LCS in terms of the number of subscribing boroughs and the number of services on the register of providers which has led to LCS running at a loss which is not financially sustainable.

From 1<sup>st</sup> April 2023, there are provisions being put in place to transfer all existing LCS arrangements to the LA and, although the providers should honour the price

for the duration of the placement, the providers have already notified Enfield that the cost would be increasing. All new placements made post 1<sup>st</sup> April 2023 would come under a new increased fee structure set by the Provider. This would likely increase the cost of existing and new care arrangements for the Council.

- **In-house Fostering**

As there has been an increase in the number of children being received into care over the last few years, the demand for foster placements has increased. This has resulted in more fostering allowances and other costs relating to maintaining a foster placement. The rise in Family and Friends placements causes an extra pressure as each placement is supported with an allowance and other costs relating to setting up such a placement. In addition, Enfield has had to consider enhanced payments for foster carers who are caring for children and young people with significantly high needs. These include complex medical needs, disabled children and children with severe behavioural challenges.

Enfield aims to support in-house foster carers as much as possible as the alternatives are far more costly, i.e. independent fostering agency carers or residential placements. Furthermore, there is an increase in older children needing placements and they usually have more challenging behaviours than younger children do and thus require additional support being provided to the carers such as respite care.

The delay in Special Guardianship cases being concluded in the courts has had an impact on the fostering allowances converting to more cost-effective Special Guardianship allowances. As a result of this, allowances within the service remain high and with the continuing demand for fostering placements, there is no prospect of this changing in the next financial year.

- **Unaccompanied Asylum Seeking Children**

Many children present as unaccompanied asylum-seeking children (UASCs) and the local authority supports them as looked after children using funds from the Home Office to cover the costs. When these young people turn 18, they remain eligible for support as care leavers until their immigration status is finalised and their rights to appeal exhausted. If the Home Office decision on their initial asylum claim is negative (they are not granted asylum and therefore leave to remain), the Home Office funding to the local authority ceases at the point the initial decision is made. This adds significant financial pressures as appeal processes can be lengthy and go beyond the young person's 21st birthday

International restrictions put in place as a result of COVID-19, especially around travelling across countries, had an impact in the number of UASC referrals (either direct requests or from external agencies) received by Enfield. At the end of March 2020, Enfield was supporting a total of 65 UASC. Since then we have seen a significant decrease in Enfield's UASCs population. However, as restrictions are being eased, it is expected an increase on the number of referrals and requests of support of UASCs. This is likely to exceed the pre-pandemic level in due course.

- **Leaving Care**

Changes in Legislation (Children's & Social Work Act 2017) relating to the duties of support that Local Authorities have towards their Care Leaver have resulted in additional budget pressures arising as local authorities are required to support children who were looked after up to their 25th birthday if needs are presented. In consequence, we have seen an increase in the number of Care Leavers over the age of 21 approaching the Leaving Care Service for support during the last year. We believe this is a trend that will continue in place.

Another aspect of this change in legislation has been the right of individual young people to choose 'staying put' with their existing carers after turning 18 years old instead moving into their own independent accommodation. The uptake of "staying put placements" has also been on the rise. While this translates into better support for Care Leavers this is also more expensive to the Local Authority as well as it reduces the number of carers available to support Look After Children.

In general terms, the provision of accommodation support remains the main pressing point for the Leaving Care budget. This is currently being mitigated by the expectation for all Care Leavers who are 18 or over, entitled to public funds and living in a placement provided by the service, to contribute towards their rent via a benefit claim or employment. However, as COVID restrictions have been lifted, the Department of Work and Pensions (DWP) has moved from the more flexible approach that was in place during the pandemic to support young people's applications for benefits. This is resulting in delays in the referral and process of these applications by the DWP as well as a rise in sanctions. The Local Authority remains responsible to cover the young person's income and full rent costs until benefits are awarded or reinstated.

- **Special Guardianship Orders**

The number of Special Guardianship Orders (SGO's) have been growing at a rapid pace over the last 5 years and this trend is expected to continue. SGO's offer children and young people permanency without them becoming looked after. They are cared for by friends or family. This is often within the community that they know which is far preferable to them being looked after by the local authority. The significant increase in SGO's has directly contributed to maintaining the relatively low number of looked after children in Enfield in comparison to statistical neighbours and national numbers.

The Covid-19 pandemic has led to an unprecedented situation whereby a high level of cases in the courts with plans of Special Guardianship have not been able to conclude within timescales. As a result of this, SG addendums have been requested by the court in some cases which has placed additional financial pressure on the budget.

- **Parenting Capacity Assessments**

Due to the delay in the court arena as a result of Covid-19, it has been necessary to undertake addendums to many PCAs due to the time lapse from undertaking the initial assessment to when the case is finally heard in court.

This placed additional pressure on the team and has necessitated some PCAs to be outsourced externally due to capacity issues within the PCA team.

- **Contact Centre**

The additional pressure on the Edmonton Contact Centre due to delays in the court arena with concluding cases has meant contacts have been extended beyond the final agreed contact arrangements. This has created capacity issues and lack of space in the Centre in which to take on additional contacts requested. As a result of this, it has been necessary to outsource some of the contacts pending conclusion of court cases and thus alleviating the pressure from in-house resources.

- **Joint Service for Disabled Children**

The demographic projections predict a significant increase in children with Special Educational Needs and Disabilities (SEND) in the borough. There is an increasing demand for short breaks and family support, both in terms of the number of families, the level of support required, and the expertise of support staff needed to meet the complex needs of children and young people.

During the pandemic and post pandemic, the service has been required to respond with additional support to families, given the considerable pressures they have faced. This includes:

- supporting families where children are clinically extremely vulnerable and unable to attend school or group activities due to risk of infection;
- where children and/or parents have been required to self-isolate on numerous occasions;
- where parents have tested positive for Covid and need time to recover;
- where the lack of routine and structure, being educated at home or on a reduced timetable has resulted in the child/young person displaying increased behaviours of concern.

There has been an increase throughout 2022-23 and a similar increase is expected through 2023-24. In addition, the service will need to meet the additional costs of incremental direct payment rate increases. This investment would be required to ensure there is a robust early help offer to disabled children and their families, to prevent family breakdown and the need for costly placements.

- **Staffing**

The Department's salary budgets include a vacancy factor, which recognises the potential cost savings as a result of staff turnover. This can be difficult to achieve in certain areas where it is necessary to maintain higher staffing levels in order to deliver safe essential services, although some vacancy factors have been removed within some of the social work teams to ease this ongoing pressure. In addition, the area faces significant challenges in recruitment and retention of permanent social workers. The use of agency staff puts further pressure on the budgets. The continuing high number of referrals to the service has resulted

in an increased pressure on staffing budgets and additional resources have been allocated to Children's services to address these pressures.

In view of the national challenge with recruitment of social workers locally, Enfield Children and Family Services has had to consider recruitment of overseas qualified social workers, which is being progressed. These social workers will require a higher level of support to settle and adapt to the UK social work legislation and practice model. Whilst these social workers are being supported during their induction period of 4 to 6 weeks, there will be a need for agency social workers to cover. This will add to the current financial pressures, however on balance there is anticipated to be a medium to long-term benefit.

### **Schools Budget - Dedicated Schools Grant (DSG)**

- **School places**

The provision of school places is continually under review. A primary expansion programme, funded from the Council's Capital Programme, was delivered between 2008 and 2020 to create additional provision for an increasing primary population. These cohorts are now moving through to the secondary sector but, due to new academy provision, there has not been the need to expand any maintained secondary schools. The October 2022 census has indicated a reduction in pupil numbers of just under 327, mostly in the primary sector. Reasons for this reduction are thought to include Brexit and Covid which has seen families moving out of Enfield. We expect to have sufficient school capacity to place all pupils for 2023/24 and future years based on current projections. The risk resulting from this reduction in numbers is that our Dedicated Schools Grant Allocation, based on pupil numbers, is reduced whilst levels of eligibility for other deprivation factors are increasing which puts pressure on formula allocations. There is also additional risk for schools which are no longer full to capacity, as their costs may not reduce in line with their reduction in funding which could result in an increase in schools in.

- **Special Educational Needs (SEN)**

Even though we have seen a reduction in the overall school population, the number of high needs learners continues to increase and short and long-term provision for places is being assessed on an ongoing basis. There is a risk that this may lead to unfunded increased costs to the school's budget, as under current funding arrangements capital and revenue grant funding does not fully cover the costs of the additional places needed for children with Education, Health and Care Plans. There has been a significant increase in the number of pupils with SEN, particularly those on the autistic spectrum and with complex behavioural issues. These pupils are often placed in expensive, specialist independent provision whilst the authority continues to work towards the development of more in house provision. With effect from 2018/19, High Needs DSG funding has been allocated on a formulaic rather than historic basis and for 2023/24 the authority has received a significant increase in high needs funding, £7.56m. It is hoped that this additional funding will reduce pressure on the overall budget position and support the authority in moving towards a balanced in year budget position.

- **National Fair Funding Formula**

The Government has confirmed that they are implementing a National Funding Formula (NFF) and a 'soft' NFF has been implemented for 2023/24. The intention is still to move to a hard NFF but the date for this has not been confirmed. For 2023/24, the funding provided to local authorities has been calculated using the NFF, but authorities retain limited local flexibility regarding the distribution of these funds. Additional funding was provided over a 3-year period to support this transition, including £7.1b nationally for 2022/23. As in 2022/23, For 2023/24 the DfE have also announced a Supplementary Schools Grant to support schools with cost pressures and Enfield has received an indicative allocation of £10.1m. This funding, as well as an average 3.6% per pupil DSG increase, should ensure that most schools see an increase in their per pupil funding, but this varies significantly between schools. Cost pressures, particularly in terms of pay award/overheads and energy bills, continue to increase which is an issue for all schools but particularly those who will receive less funding under the NFF which could result in an increased number of schools being unable to set a balanced budget.

### **Adult Social Care**

- **Social Care Demand**

Adult social care funding has been under pressure for a number of years and continues to be identified as the top long-term pressure for councils. There are a number of factors driving these financial pressures, including, increasing demand for care, reductions in overall funding for local government, increases in care costs and the ongoing impact of Covid pandemic.

The latest Census in 2021 shows that the number of people aged over 64 years in Enfield grew by 16.1% since 2011. The number aged 85 or over rose by over 19% in the same period by over 25% for people aged 90 and over. This is reflected in significant increase in demand for adult social care services both in 2021/22 and 2022/23. The over 85s have some of the most complex and expensive social care packages. We also continue to see proportionally higher increases in demand from our younger and older adults with learning disabilities, which continued to increase by over 3% (from March 2022 to December 2022 at +3.2%).

Care purchasing budgets have been prepared based on known levels of activity plus those that might reasonably be foreseen as unavoidable, based on demographic forecasts and historical trends. There remains, however, the possibility that demand will exceed these assumptions. Improved healthcare means that more adults with disabilities are surviving into adulthood and into old age. As older people are living longer this has associated with it longer term health issues. This is driving an increased demand for services and the ability to offer appropriate and sustainable levels of support to an increasing number of people and delivering savings in 2023/24 is not without risk. There has been for some years a sustained growth in the number of adults living with a learning disability. This is forecast to continue, in particular with larger numbers of younger adults with multiple and complex needs.

- **Covid-19**

The impact of Covid-19 will continue into 2023/24 and possibly many more years to come. The main risks will be responding to an increase level of demand and complexity due to disruption in delivery of primary healthcare services, reduced access to elective hospital healthcare and some reduced capacity in adult social care provision due to continued disruption.

Short term funding provided by the government to fund winter pressures is limited and does present a risk of increased short term care home placements in order to support the hospital discharge process. The local acute trust continues to operate at over 99% capacity which is also driving demand for adult social care services both in community and in care homes.

The longer-term impact of Covid-19 is not yet known. Delays in operations such as knee and hips will lead to increased costs for adult social care in the long term. The impact and costs of long Covid and longer-term Mental Health and increased care in Learning Disabilities is still to be determined.

- **Contractual Price**

The Government increased the National Living Wage for individuals aged 23 and over by 9.7% from £9.50 to £10.42 with effect from 1st April 2023. As the majority of care costs are for workforce, this will have a significant impact on providers of social care. Inflation has also become a more significant factor in cost pressures this year. The average rate of inflation (based on the consumer price index over the 12 month period to November 2022) has increased to 10.7%. These services are provided to local people with eligible needs and are delivered by the independent and voluntary sectors. In negotiating contracts with these providers, the Council seeks to strike a fair balance between a meaningful recognition of providers' costs, affordability to local taxpayers and quality of services. The Council also needs to be mindful of those areas of service provision where there is a shortage or risk of insufficient capacity to meet demand. These are factors which can push prices up, so working with the market and with other authorities to increase capacity which achieves value for money remains a priority.

The procurement and commissioning service is also working with providers of services to understand price structures and how the cost of services provided is broken down. Retaining skilled staff, payment for travel time, pension scheme requirements, paying a living wage and investing in new technologies as well as cost of living pressures are all factors which can push prices up. An analysis will be completed for other types of provision in order to achieve best value and deliver our duty around market sustainability as defined within the Care Act 2014. Social Care is a labour intensive service, with direct employee costs often equating to 70-80% of overall service costs.

- **Provider Failure**

There is a risk that provider failures may occur. The Council has a duty under the Care Act to be a provider of last resort, however there is a possibility of interruptions to care and support services with additional cost implications should a business fail. The Council's priority is to work with all registered and non-registered care providers in the borough, to avoid the risk of business failure and to minimise the disruption and impact for service users of any such failure. The Council will focus its activity on those providers where there is assessed to be



greater risk of business failure to ensure a targeted approach and efficient use of resources.

The Adult Social Care service will continue to be a provider of last resort for failed providers and there will be cost implications if this becomes necessary.

- **Pressures on the Local NHS**

Sustained increases in demand upon local NHS services due to demographics and the impact of Covid-19, have led to both additional demand for social care and actions to contain NHS overspends that pose a risk of costs being transferred, directly or indirectly to social care. This will continue to be kept under close review.

- **Fees & Charges paid by service users**

Given the significant income assumptions in the budget, there is a risk that they might not be achieved in full. This is especially the case in the current economic climate with high levels of inflation, where vulnerable residents may be making difficult choices between funding their basic living requirements and paying charges.

### **Public Health**

The Public Health Grant in 2022/23 is £18.023m. The exact amount of grant for 2023/24 is still to be confirmed by the Government (last year, it was announced in February). The grant has been annually reviewed each year with an element of inflation given. Obviously there is some risk until the grant for 2023/24 is announced. A ring fenced Public Health grant Reserve is maintained and can assist in managing any changes to the annual grant to ensure a balanced annual position over time.

The Council has NHS contracts with North Middlesex Hospital and Barnet, Enfield and Haringey (BEH) Mental Health Trust, for 0-19s, Substance Misuse and Sexual Health, totalling a sum of £9m. These mainly pay for NHS staff.

NHS England has incorporated funding for NHS pay awards and inflationary pay pressures for local authority contracts into ICB allocations, Public Health must ensure that contributions to these costs are being made to Trusts by the ICB and pressures are not met by the Public Health Grant.

The longer impact of Covid-19 on Public Health services is unknown; the increase in need for mental wellbeing support and increase in incidences of domestic abuse suggest an increased demand for substance misuse services.

Providers are seeing patients with increasing complexities across all services which is impacting on provider capacity and specialisms.

The cost of providing Opiate Substitute Therapy (OST) in substance misuse services has also seen increases for both methadone and buprenorphine due to some supply issues. This is being carefully monitored with the Provider which is able to source generic buprenorphine. In order to maintain choice we will need to review and monitor prescribing budgets within Substance Misuse Services, to

ensure that this will not have a significant impact on the cost of providing OST locally.

Since the pandemic was declared there has been a reduction in demand for sexual health services due to changes in population behaviour as a result of the restrictions, however London has a significantly higher population than other parts of the country of key risk groups for sexually transmitted infections (STIs) and HIV. Local authorities are required by law to provide 'open access' sexual health services for everyone present in their area. In practice this means that people can access services anywhere, providers then bill the local authority of residence. There has been a high and rising demand which was evident before the pandemic for sexual health services which takes up 30% of the public health budget. The clinics at Silverpoint and Enfield Town are designed to reduce the number of out of borough treatments and hence help to control costs.

The current lease at Silverpoint clinic is ending on the 25th March 2023 and the Council is reviewing accommodation options for an alternative location. This period of transition to another site may impact on local access and lead to some additional costs for out of borough activity and the online E-Service whilst communication plans are being implemented to inform residents of the new service location.

Increasing energy costs & utilities are an additional budget risk at both the sexual health clinics located at Burleigh Way and Silverpoint and also at Claverings and Vincent House premises where substance misuse services are located.

### **Place Department**

- **Temporary Accommodation (TA)**

In recent months the entire temporary accommodation and homelessness sector in England has effectively collapsed due to the changes in Buy-to-Let legislation and the ongoing financial crisis. This has brought a range of problems to Enfield which exclusively uses privately owned accommodation to house the circa 3,100 families currently homeless in the borough.

The predominate issue is one of supply. There simply is not enough affordable accommodation available to house all the people presenting as homeless in the borough. The cost of living crisis has seen many landlords exit the TA market, either moving their accommodation into the more lucrative end of the private rented market or selling their investment properties altogether.

In an effort to reverse the shrinking amount of available accommodation the Inter Borough Accommodation Agreement (IBAA) have increased the pan London rate payable to landlords by 10%, this would cost Enfield circa £3.5m annually in additional lease costs. However, it is anticipated that this will only slow the exit of landlords from the market rather than provide any additional properties.

The lower end of the private rented sector has also been impacted by the financial crisis, this means there are far less available properties which are affordable to current TA tenants effectively “trapping” them in TA.

Enfield have now resorted to housing homeless families in commercial hotels at circa 2.5 times the cost of standard TA units. Should this have to continue at scale into the new financial year it is likely to put extensive strain on the Council's finances.

- **Special Educational Needs (SEN) Transport)**

SEN Transport costs continue to rise driven by a large increase in passenger numbers (1,243 as at the end of December 2022) compared to 653 in Dec 2015 – an increase of 90%. It is anticipated that these numbers will continue to rise year on year, with the distinct possibility that next December (2023) numbers will exceed 1,372 per day, additionally, more provision is being requested for children with complex needs. Whilst we are mitigating the costs as best as possible with new initiatives between transport, SEN and the brokerage team, many new provisions are for the more costly options of out of borough transport requirements due to in borough education places being at capacity.

- **Commercial Property Portfolio**

The Council's commercial property portfolio is expected to generate rental income of about £10.5m in 2023/24. The economic uncertainty, inflation, together with current regeneration initiatives and level of disposals continues to impact adversely on income streams. A number of rent reviews and lease renewals will seek to mitigate the downturn. In addition, major income producing regeneration schemes will in the longer term increase rental growth.

- **Empty Property Compulsory Purchase Order (CPO) programme**

The Council is liable to make 'Basic Loss payments'. Basic Loss Payments are statutory entitlements payable to former owners for interest in land, subject to certain criteria being met and up to a maximum amount. there are also other Heads of Claim under the Statutory Compensation Code in addition to Home loss payments which also need to be considered/factored in, on a case by case basis.

- **Security of Council Premises**

Due to the heightened risk of the Council's vacant and open spaces being illegally occupied, there are potential additional costs on security to prevent illegal occupation of Council land.

- **Meridian Water**

Since July 2018, the Council has been acting as master developer to deliver Meridian Water. As master developer, the Council is committed to delivering key infrastructure, meanwhile uses and facilitating development on a phase by phase basis to deliver 10,000 homes. Meridian Water is a significant financial undertaking where the Council is exposed to a number of financial risks. The capital cost of enabling housing delivery at Meridian Water has been secured

by means of PWLB loans; the Council has borrowed circa £400m to date which is to be paid back through land receipts. The Meridian Water financial model manages this risk by providing the Council with residual land value estimates to ensure the best value is achieved. Meridian Water is highly sensitive to wider market forces which impact sales values, developer confidence and interest rates, which have suffered a downturn in 2022. The Meridian Water team is further mitigating the capital expenditure risk through a review of the delivery strategy for the project, coupled with accelerating delivery where possible to generate land receipts. Tighter controls on project spending have also been implemented to manage the Council's exposure.

The project carries ongoing revenue risks for the wider Council partly due to large commercial premises located on the site (IKEA, Tesco), this has knock-on effects on business rate income and commercial rental income. The Council is additionally under pressure to maximise revenue income due to government MRP (Minimum Revenue Position) rules, where public sector loans cannot be entirely reliant on capital receipts to repay them.

The revenue risks are managed through ongoing monitoring from the finance team and the appointment of a property company responsible for collecting rents from the meanwhile and existing businesses on Council owned land. A meanwhile and revenue board meets quarterly to discuss the revenue income and expenditure and risks, including bad debts.

- **Development Management**

Economic uncertainty and inflation impact is impacting planning fees, pre-app fees and planning performance agreement fees; continued difficulties recruiting permanent staff will require continued reliance on agency staff with associated budget pressures and further costs associated with appeals, hearings, public inquiries.

- **Section 106/CIL receipts**

Economic downturn or uncertainty could impact on income from CIL/S106, especially in relation to the collection of administration fees. Changes proposed to the CIL/S106 collection system by the Government through the Planning White Paper could result in financial risks associated with provision of infrastructure being transferred to the Council.

### Resources Department

- **Income**

There are significant income expectations across traded services. There will be a risk that these are not achieved as planned due to events outside the services control. The most significant trading services with income expectations are the Schools Catering, Music and Swimming Service. Previously the pandemic but now also the cost of living crisis will have an adverse impact on these services. Additional risks to income could also arise from the impact of the current economic climate on the council's ability to enforce against its debts and generate income from libraries.

- **Digital Services**

There are savings expectations from application rationalisation, but these have yet to be concluded and therefore remain a risk for 2023/24. There is a risk that the annual maintenance/licence costs associated with the digital capital investment programme (DCIP) and other programmes continue to be a financial pressure should the efficiencies anticipated to be delivered not be realisable. This will be magnified where there is dual running of applications and annual licence costs not included in the budget. There is also a risk of increased annual costs of new and existing contracts through market factors such as inflation, supply chain delays and competing demand from other organisations.

### **Chief Executive Department**

- **Legal Services**

The continuous high volume of children safeguarding matters in court proceedings presents pressure against the legal services budget. New cases issued are consistent with cases concluded, meaning that the volume remains at a static level since the significant rise in case numbers and complexity seen in 2020-21 following the global pandemic. Recognised as a pressure, there was additional funding received in financial years 2021/22 and 2022/23 allowing matters to be held in-house but the proposed additional funding in 2023/24 represents a 35% decrease on the previous year. A revised approach by the courts to the Public Law Outline (PLO) seeks to shorten case conclusion timescales and requires the necessary casework resource and court representation to be able to adhere to.

## **Earmarked Reserves Summary**

This Appendix explains the purpose of the Council's main earmarked reserves. The reserves table also shows planned movements in the balances over the period of the Medium Term Financial Plan. Comments regarding the adequacy of the reserves held are set out below while Appendix 7b summarises forecast use and commitment of the reserves.

<b>MTFP Smoothing and Capital Financing Reserves</b>	
Risk Reserve	Set aside as a contingency sum in order to provide financial funding over the period of the Medium Term Financial Plan for potential pressures.
Covid-19 Reserve	Reserve set up to fund costs relating to the Covid-19 pandemic. Remaining funding has now been transferred into the Risk Reserve.
Balance Sheet Management	A contingency amount set aside to cover any issues arising within the Council's balance sheet.
Collection Fund Equalisation Reserve	This reserve was created in 2017/18 primarily in order to smooth business rates receipts during the transition to the new funding regime. Additional business rates growth income received via the London Pilot Pool will be initially held in the reserve and allocated to the general fund in the following year in accordance with budget decisions.
Housing Benefits Smoothing Reserve	This reserve is to mitigate against any adjustments required which might arise from the audit of the Housing Benefit Subsidy claim. The agreed policy is to retain the balance on this reserve at 1% of the HB claim.
Adult Social Care Smoothing Reserve	As a result of Covid 19 some clients that were cared and paid for by the NHS, became the Council's responsibility on 1 April 2021. There are also a number of clients whose residential care placements were delayed due to Covid as well as cancellations of routine operations such as hip and knee replacements therefore clients will require more hours of support with an increase in costs. Service underspends were taken into reserve to meet these higher expected future costs.
North London Waste Authority Reserve	Funding set aside to cover potential future costs of the NLWA contract arising from the building of the new waste treatment facility.
Salix Fund Reserve	This reserve was set up to enable the savings arising from the implementation of Salix projects to be recycled on further energy saving projects in the future.
Minimum Revenue Provision Equalisation Reserve	Following a change in MRP policy in 2017/18 this reserve was created to smooth annual MRP requirements.
Interest Equalisation Reserve	This reserve is intended to address increases in interest rates. The global economic turbulence has had significant effects on the UK economy, of which the reduction in interest rates is one of the most significant. This reserve is designed to provide some cushioning against further fluctuations.
<b>Service Specific Reserves</b>	
Local Election Reserve	Council elections are held every four years. To smooth out the cost, a contribution is made into the reserve each year so that sufficient funding is available every fourth year to fund the local elections.
Sustainable Service Development Programme	Funding set aside for Sustainability projects.

## Appendix 7a

Invest to Save Reserve	Set aside to fund projects and initiatives which will deliver long term cost reduction or income generation for the Council to help balance the budget.
Redundancy and Early Retirement Reserve	This reserve refers to funding set aside to meet the one-off costs associated with service restructuring to achieve efficiency savings.
Crime & Disorder Fund	The reserve was originally set up with contributions from various groups within the Council to support crime and disorder activities not funded by core budget. The balance will be utilised to assist with the launch of the Serious Youth Violence public health approach strategy.
Deposit Bond Guarantee scheme for private landlords	This amount represents a bond deposit scheme for rent. Instead of paying rent deposits to landlords on behalf of homeless clients; the landlords are issued with a bond to guarantee that the deposit will be paid if the tenants breach their tenancy conditions.
New Homes Bonus Projects	Authorities that deliver new homes are awarded a New Homes Bonus. The Council is fully committed to the delivery of more homes in the borough and continues to progress a number of major housing renewal schemes including the Alma and Ladderswood Estates.
Parking Development Fund (PPRA)	This reserve was originally created when surpluses were made from the Parking Places Reserve Account (PPRA). The balance represents sums set aside for expenditure on future parking projects as permitted by legislation.
Building Control Appropriation Account	The balance represents net surpluses or deficits on Building Control non statutory services, where these are treated in accordance with the Building (Local Authority Charges) Regulations 2010. Income generated from fee earning works should cover the costs of delivering the service. Where surpluses or deficits occur, the council needs to consider the use of earmarked reserves to demonstrate 'taking one financial year with another' that the charges levied for carrying out building regulations chargeable service is equal, as far as practical, to the actual costs.
MHCLG Rogue Landlord Grant	Funding was award by MHCLG to support projects which take targeted action against criminal landlords, support good landlords in fulfilling their responsibilities and empower tenants to make good use of their rights. The balance held is earmarked for such projects in future.
Property Projects	This reserve fund was generated from unspent dowry relating to the perpetual upkeep of Mossops Park, including the Mossop Creek and Delta respectively.
Street Lighting PFI Equalisation Reserve	These balances will equalise the funding available for the PFI Street Lighting project over the whole life. Holding an earmarked reserve for this purpose is considered prudent and good practice.
Planning & Regeneration Reserve	This reserve is used for contributions towards and funding for the Council's regeneration agenda.
Welfare Reforms & Hardship Fund	The changes in the benefit regime increase the risk of residents being unable to pay council tax bills and additional costs relating to the new benefit administration and regulations. This reserve will be available to meet these potential pressures. In recognition of the hardship faced by working age households affected by the changes to Council Tax support, the Council established a Hardship Fund in 2013/14. The balance of this fund will be continuously rolled forward for use in future years.

## Appendix 7a

Pooled Budgets Earmarked Reserve	The purpose of this reserve is to document the opening and closing stock in the community equipment service.
Development Transformation Earmarked Reserve	Fund held for staff training and development schemes
NEXUS	The NEXUS Project aims to tackle Youth Violence. £500k was provided in the MTFP in both 2019/20 & 2020/21. This balance represents unspent funding from those original allocations which is being used to continue this important work. Delays in delivering the project's aims were experienced due to the pandemic.
<b>Property Reserves</b>	
Repair & Maintenance of Council buildings	The revenue budget includes an annual contribution to the R & M fund. The fund supports day-to-day repairs, responsive maintenance, and service contracts in respect of Council buildings. With an ageing portfolio of buildings, the risk of expensive repairs and maintenance is increasing.
Repairs Fund for private sector housing leased to Council	This funding is set aside to cover the cost of repairs to PSL properties when the leases come to an end and the properties are handed back to their owners. It is "routine" business, with a low risk, and this reserve acts as a buffer to support the repairs work.
Montagu Dry Lake Maintenance Fund	This funding is set aside to cover future maintenance costs of a flood storage facility (dry lake).
<b>Other Grant Reserves</b>	
Section 106 Receipts	S106 agreements are issued on development proposals and require developers to make contributions to support infrastructure. These are similar to CIL arrangements which are an update on S106.
Grant Reserve	These are a collection of smaller earmarked reserves with very specific grant restrictions which limit their use.
CIL Reserve	The Community Infrastructure Levy (CIL) is a charge which can be levied by local authorities on new development in their area. It is an important tool for local authorities to use to help them deliver the infrastructure needed to support the new development. In accounting terms, it is a contribution, earmarked similar to grants. CIL is used to help fund the Capital Programme.
Public Health	From April 2013, local authorities took on responsibility from the NHS, for improving the health and well-being of their local population and reducing health inequalities. The Authority was awarded ring-fenced grant in 2013/14 with specific grant conditions including the carry forward of underspends to future years.
EU Exit Grant	Funding was received from Government for costs incurred in making arrangements for BREXIT.
Performance Reward Grant Schemes	This grant is used by Enfield Strategic Partnerships to fund Local Area Agreement approved schemes. This reserve is used to fund costs associated with the Parent engagement panel and facilitate phased reductions in contributions to community and voluntary groups.
Troubled Families Grant	The Council managed to achieve the maximum Payment by Results grant available and the reserve has helped to fund the extension of the programme as the funding from MHCLG in 2020/21 was not enough to cover the cost of the team. The remaining balance on the reserve is planned to be used when the grant funding ends to pay for resources within Early



## Appendix 7a

	Help to continue for another year or until the pressure is potentially managed through the MTFP process.
Proceeds of Crime Act (POCA) Grant	This funding enables proceedings to be brought against those suspected of criminal activity e.g. by confiscation of assets.
Maintenance Deposits	The balance represents payments to the Council from external sources for specific maintenance purposes. These sums are used as and when required for the following: Enfield Island Bridge; Broomfield Lane railway bridge; Innova Park Access Bridge; Fairview Homes soak way on public highway at Albany School; Eastern Electricity shrubbery screening Camlet Way Hadley Wood. Periodic inspections are carried out on the bridges and any repairs required are funded from these provisions.
Southbury Synthetic Pitches Maintenance Fund	Balance held for maintenance of the sports pitches at Southbury leisure Centre – grant conditions apply.
3G Football Pitch Replacement Fund	This is a Football Association Grant and is subject to grant conditions in how it is used.
<b>Insurance Reserves</b>	
Insurance Fund	The internal Insurance Fund provides cover in full for tree root damage claims, burglary and “all risks” on specified equipment. The Fund also meets the cost of all claims within the external policy excesses for general building fire damage (including housing properties), motor, cash and public and employer liability claims. In addition, there is a potential liability with a former insurer of the council which would be a call on this fund.
<b>General Fund Balances</b>	
General Fund Balances	This is a contingency fund set aside for emergencies or to cover any unexpected costs that may arise.
<b>HRA Reserves</b>	
HRA Repairs Fund and Capital Reserve	These funds represent the resources available for major repairs to the Housing stock and works to achieve the Decent Homes Standard.
HRA Insurance Fund	Provision to cover any claims made against the HRA.
HRA Balance	Accumulated balances held made up of the net surplus or deficit positions year on year. Surpluses add to the balance whilst any in year deficits can be funded from prior year surplus balances.
<b>Schools and DSG Reserves</b>	
Schools Balances	The balance represents the accumulated revenue balances held by schools.
Dedicated Schools Grant Reserve	The DSG is a ring-fenced specific grant, provided outside the local government finance settlement. It should be used in support of the schools’ budget for the purposes defined in the School and Early Years Finance (England) Regulations

## MOVEMENT IN EARMARKED RESERVES 2023/24 &amp; FUTURE USE FORECAST

## APPENDIX 7B

RESERVE	Balance at 31 March 2023	Estimated Net Transfers 2023/24	Forecast Balance at 31 March 2024	2024/25 to 2027/28 Programmes		Forecast Reserves as at 31 March 2028
				Revenue	Capital	
	£'000s	£'000s	£'000s	£'000s	£'000s	£'000s
<b><u>MTFP Smoothing and Capital Financing Reserves</u></b>						
Risk Reserve	(9,778)	551	(9,228)	634		(8,594)
<b>Risk Reserve Total</b>	<b>(9,778)</b>	<b>551</b>	<b>(9,228)</b>	<b>634</b>	<b>0</b>	<b>(8,594)</b>
Balance Sheet Management	(3,331)	0	(3,331)	0		(3,331)
<b>Balance Sheet Management Total</b>	<b>(3,331)</b>	<b>0</b>	<b>(3,331)</b>	<b>0</b>	<b>0</b>	<b>(3,331)</b>
Collection Fund Equalisation Reserve	(8,728)	1,900	(6,828)	0		(6,828)
Housing Benefits Smoothing Reserve	(4,448)	0	(4,448)	0		(4,448)
Adult Social Care Smoothing Reserve	(3,697)	0	(3,697)	0		(3,697)
NLWA Reserve	(627)	0	(627)	0		(627)
<b>Medium Term Financial Planning Smoothing Reserves</b>	<b>(17,500)</b>	<b>1,900</b>	<b>(15,600)</b>	<b>0</b>	<b>0</b>	<b>(15,600)</b>
Salix Fund	(1,017)	500	(517)	517		0
Meridian Water Reserve	(1,560)	0	(1,560)	0		(1,560)
Capital Financing Reserves (Minimum Revenue Provision)	(17,828)	5,075	(12,753)	6,299		(6,454)
Capital Financing Reserves (Interest Rate Equalisation Reserve)	(4,655)	0	(4,655)	0		(4,655)
<b>Capital Financing Reserves</b>	<b>(25,059)</b>	<b>5,575</b>	<b>(19,484)</b>	<b>6,816</b>	<b>0</b>	<b>(12,669)</b>
<b><u>Service Specific Reserves</u></b>						
Local Election Reserve	(0)	(125)	(125)	(555)		(680)
Sustainable Service Development Programme	(100)	100	0	0		0
Invest to Save	(1,802)	241	(1,561)	111		(1,451)
Redundancy & Early Retirement Reserve	(1,908)	0	(1,908)	0		(1,908)
Crime & Disorder Fund	(192)	0	(192)	0		(192)
Deposit Bond Guarantee scheme for private landlords	(0)	0	(0)	0		(0)
New Homes Bonus Projects	(36)	0	(36)	0		(36)
Parking Development Fund (PPRA)	0	0	0	0		0
Building Control Appropriation Account	0	0	0	0		0
Property Projects	(134)	0	(134)	0		(134)
Planning & Regeneration Reserve	(881)	500	(381)	381		0
Firs Farm Tennis Courts - Sinking Fund	(5)	(3)	(8)	(10)		(18)
Additional & Selective Licensing	(2,763)	89	(2,674)	2,674		0
Welfare Benefit Reforms	(5,150)	1,400	(3,750)	1,500		(2,250)
Pooled Budgets EM Reserve	(637)	200	(437)	437		0

## MOVEMENT IN EARMARKED RESERVES 2023/24 &amp; FUTURE USE FORECAST

## APPENDIX 7B

RESERVE	Balance at 31 March 2023	Estimated Net Transfers 2023/24	Forecast Balance at 31 March 2024	2024/25 to 2027/28 Programmes		Forecast Reserves as at 31 March 2028
				Revenue	Capital	
Decent Homes Framework Res-Strategic Alliance Agreement Fund	0	0	0	0		0
Development Transformation EM Reserve	(17)	0	(17)	0		(17)
Industrial Estates Improvements	0	0	0	0		0
Planning Appeals Earmarked Reserve	0	0	0	0		0
NEXUS	(77)	0	(77)	0		(77)
<b>Service Specific Reserves Total</b>	<b>(13,703)</b>	<b>2,402</b>	<b>(11,300)</b>	<b>4,537</b>	<b>0</b>	<b>(6,763)</b>
<b><u>Property Reserves</u></b>						
Repair & Maintenance of Council buildings	(104)	500	396	136		532
Repairs Fund for private sector housing leased to the Council	(462)	0	(462)	0		(462)
Montagu Dry lake Maintenance Fund	(70)	0	(70)	0		(70)
<b>Property Reserves Total</b>	<b>(636)</b>	<b>500</b>	<b>(136)</b>	<b>136</b>	<b>0</b>	<b>0</b>
<b><u>Other Grant Reserves</u></b>						
S106 Receipts	(78)	0	(78)	0		(78)
Grant Reserve	(2,068)	93	(1,974)	0		(1,974)
CIL Reserve	(5,825)	0	(5,825)	0		(5,825)
Neighbourhood CIL	(1,961)	0	(1,961)	0		(1,961)
Public Health Fund Reserve	(1,856)	239	(1,617)	800		(817)
EU Exit Grant	(49)	0	(49)	0		(49)
Performance Reward Grant Schemes	(206)	206	0	0		0
Troubled Families	(464)	70	(394)	210		(184)
Proceeds of Crime Act (POCA) Grant	0	0	0	0		0
Maintenance Deposits	0	0	0	0		0
Homelessness Initiatives	(350)	0	(350)	0		(350)
Troubled Families SFAYV EM Reserve	0	0	0	0		0
Southbury Synthetic Pitches Maintenance Fund	(173)	(20)	(193)	(80)		(273)
3G Football Pitch Replacement Fund	(125)	(25)	(150)	(100)		(250)
<b>Other Grant Reserves Total</b>	<b>(13,156)</b>	<b>564</b>	<b>(12,592)</b>	<b>830</b>	<b>0</b>	<b>(11,762)</b>
<b>General Fund Usable Reserves Sub Total</b>	<b>(83,163)</b>	<b>11,492</b>	<b>(71,671)</b>	<b>12,953</b>	<b>0</b>	<b>(58,718)</b>
<b><u>Insurance Reserves</u></b>						

## MOVEMENT IN EARMARKED RESERVES 2023/24 &amp; FUTURE USE FORECAST

## APPENDIX 7B

RESERVE	Balance at 31 March 2023	Estimated Net Transfers 2023/24	Forecast Balance at 31 March 2024	2024/25 to 2027/28 Programmes		Forecast Reserves as at 31 March 2028
				Revenue	Capital	
Insurance Fund	(7,022)	0	(7,022)	0		(7,022)
<b>Insurance Reserves Total</b>	<b>(7,022)</b>	<b>0</b>	<b>(7,022)</b>	<b>0</b>	<b>0</b>	<b>(7,022)</b>
<b><u>General Fund Balances</u></b>						
General Fund Balances	(13,949)	(551)	(14,500)	0		(14,500)
<b><u>General Fund Balances Total</u></b>	<b>(13,949)</b>	<b>(551)</b>	<b>(14,500)</b>	<b>0</b>	<b>0</b>	<b>(14,500)</b>
<b>Total General Fund Reserves and Balances</b>	<b>(104,134)</b>	<b>10,941</b>	<b>(93,193)</b>	<b>12,953</b>	<b>0</b>	<b>(80,240)</b>

## MOVEMENT IN EARMARKED RESERVES 2023/24 &amp; FUTURE USE FORECAST

## APPENDIX 7B

RESERVE	Balance at 31 March 2023	Estimated Net Transfers 2023/24	Forecast Balance at 31 March 2024	2024/25 to 2027/28 Programmes		Forecast Reserves as at 31 March 2028
				Revenue	Capital	
<b>HRA Repairs Fund</b>						
HRA - Repairs Fund	(2,084)	(500)	(2,584)	(500)		(3,084)
HRA - Capital Reserve	9,125	4,702	13,827		857	14,684
<b>HRA Repairs Fund Total</b>	<b>7,041</b>	<b>4,202</b>	<b>11,244</b>	<b>(500)</b>	<b>857</b>	<b>11,601</b>
<b>HRA Insurance Fund</b>						
HRA - Insurance Fund	(767)	0	(767)	0		(767)
<b>HRA Insurance Fund Total</b>	<b>(767)</b>	<b>0</b>	<b>(767)</b>	<b>0</b>	<b>0</b>	<b>(767)</b>
<b>HRA Balance</b>						
HRA Balance	(3,690)	(500)	(4,190)	(500)		(4,690)
<b>HRA Balance Total</b>	<b>(3,690)</b>	<b>(500)</b>	<b>(4,190)</b>	<b>(500)</b>	<b>0</b>	<b>(4,690)</b>
<b>Total HRA Reserves and Balances</b>	<b>2,584</b>	<b>3,702</b>	<b>6,287</b>	<b>(1,000)</b>	<b>857</b>	<b>6,143</b>
<b>Schools Balances</b>						
Schools Balances	387	0	387	0		387
<b>Schools Balances Total</b>	<b>387</b>	<b>0</b>	<b>387</b>	<b>0</b>	<b>0</b>	<b>387</b>
<b>Total Schools' Reserves and Balances</b>	<b>387</b>	<b>0</b>	<b>387</b>	<b>0</b>	<b>0</b>	<b>387</b>
<b>Grand Total Reserves and Balances</b>	<b>(101,163)</b>	<b>14,644</b>	<b>(86,519)</b>	<b>11,953</b>	<b>857</b>	<b>(73,709)</b>

**STATEMENT OF THE SECTION 151 OFFICER UNDER THE  
REQUIREMENTS OF SECTION 25 OF THE LOCAL GOVERNMENT ACT  
2003**

**ROBUSTNESS OF BUDGET ESTIMATES AND ADEQUACY OF THE  
RESERVES - FEBRUARY 2023**

## **1 Introduction**

The Local Government Act 2003 places a duty on the Chief Finance Officer (the Council's Section 151 Officer) to report to Council as part of the budget process on the robustness of the estimates and the adequacy of the proposed financial reserves.

Guidance on balances and reserves is provided by Local Authority Accounting Panel (LAAP) Bulletin 77 (Nov 2008) which is the basis on which the Chief Finance Officer's annual financial risk assessment has been updated in this report. The LAAP emphasises the importance of taking account of the Council's medium-term plans and forecasts of resources, and not to focus solely on short term considerations. The majority of Council services face external demand and cost pressures in future years, and in addition, the Council continues to need to transform in order to meet rising demand with fewer resources and invest in capital projects to ensure the long-term viability of Council assets.

This Appendix focuses on the robustness of estimates and the adequacy of reserves which are central to the Council's risks and uncertainties and need to be considered together.

## **2 Processes**

Budget estimates are made at a point in time and this statement about the robustness of estimates cannot give a guaranteed assurance about the budget, but, instead, gives members reasonable assurances that the budget has been based on the best available information and assumptions.

To meet the requirement on the robustness of estimates a few key processes are in place, including:

- the issuing of clear guidance to all officers involved in the preparation of budgets including the importance of proposed savings and income generation proposals to be realistic and deliverable;
- the use of budget monitoring in 2022/23 to re-align budgets with current demand where possible, and, for 2023/24 to update the Medium-Term Financial Plan (MTFP) and build in known pressures;
- development of savings and income generation proposals by savings workstreams;
- scrutiny and review via weekly meetings of the Executive Management Team (EMT) and by Overview and Scrutiny budget challenge in January 2023 of the proposed savings and their achievability;
- weekly meetings with the Cabinet Member for Finance and Procurement and regular meetings with the Leader to review key issues and provide ongoing direction to the process;

- the Chief Financial Officer providing advice throughout the process on robustness, including reflecting current demand and service standards (unless standards and eligibility are to be changed through a change in policy)

In addition to these arrangements, which are designed to test the budget throughout its various stage of development, reliance is placed on the Service Managers having proper arrangements in place to identify issues, project demand data, and consider value for money and efficiency. These arrangements are managed via Departmental Management Teams, drawing on monthly information in the financial monitor, performance reporting systems and the Council's risk management strategy (which in itself results in the strategic risk register being reported to and challenged by the General Purposes Committee on a regular basis).

### 3 Robustness of Revenue Estimates

The 2023/24 draft budget includes £10.244m of new service savings and £2.524m of increased income proposals, as well as £3.058m of prior year savings and income savings, totalling £15.826m overall. New service and corporate pressures totalling £46.600m have been reflected in the 2023/24 budget to address demand and cost pressures as detailed in the Revenue Budget Proposals section of the main report. These have been offset slightly by reversal of Covid-19 pressures totalling £0.674m, giving a net pressures figure of £45.926m for 2023/24. The savings identified to balance the 2023/24 budget have been closely scrutinised by both officers and members, and where appropriate Equality Impact Assessments (EQIAs) have been completed by departments. Savings and income generation proposals approved in the budget round will be closely monitored through 2023/24 until they are fully embedded into the Council's budget.

The risks in relation to the achievement of all savings are taken into account in setting the level of contingencies and general balances. The monitoring of the achievement of these savings, as in previous years, will form an integral part of the 2023/24 revenue monitoring process, which culminates in quarterly reporting to Cabinet. During 2022/23 the Pressures Challenge Board has continued to focus on areas of key pressures to develop action plans to ensure that pressures were contained. Where no recourse was identified to manage 2022/23 pressures and unachieved savings, these were built into the MTFP in 2023/24. Containment of pressures within the additional resources will be monitored alongside new savings and income proposals in 2023/24 to ensure delivery.

In the event that management action fails to ensure delivery of savings, income generation initiatives and containment of pressures, a contingency of £3m has been retained in the Corporate Budget. Should a temporary in-year call on general fund balances be required, balances would need to be restored to at least the minimum prudent level in the following year.

The 2023/24 estimates no longer specifically refer to Covid-19, albeit our assessment of the budget pressures for 2023/24 make assumptions around ongoing lost income due to behaviour changes and pressures in Adult Social Care.

A new risk for 2023/24 is the impact of the cost of living crisis on our income levels. This has been considered with our collection rates for business rates being set at prudent rates reflecting our best estimates (see paragraph below for further details). One of the emerging areas of increased risk is Temporary Accommodation budgets,

initial assumptions regarding savings that could be made in this area have been removed from the budget to reflect this.

### The Treatment of Inflation and Interest Rates

The risks from inflation presents a threat to the Council's financial resilience that has not been experienced for more than a decade. An assessment of inflation for 2023/24, (including the brought forward impact of inflation in 2022/23) has been undertaken to include staff pay award, contracts and fuel and energy costs totalling £21m which has been included in the 2023/24 budget. This has been included in our base budget position with the purpose of ensuring a robust budget. The adequacy of this inflation estimated will require monitoring throughout the coming year, the most significant impact is the pay inflation across Council and labour-intensive contracts. Should inflation levels increase, or our best estimates be insufficient, our risk reserve and £3m contingency will need to be applied.

### The Treatment of Interest Rates, Capital Financing (MRP) and Impact of Capital Programme

The impact of the interest rate increases (BoE base rate at January 2022 was 0.25%, but this has increased over the year to 3.50% as at January 2023) and the general economic downturn also places a new threat to the Council's financial resilience. The majority of the Council's debt is long term with low fixed interest rates and therefore the financial risks are related to new borrowing and re-financing existing borrowing. A further risk relates to need to review business cases of the capital programme and ensuring that planned capital receipts are realised. Similarly, although significant elements of the borrowing costs of the capital associated with Meridian Water and other regeneration schemes are capitalised, and therefore do not affect the revenue budget, any change in the assumptions affecting these projects may require some or all of these borrowing costs to be charged to the revenue budget. The review of the Meridian Water business model will be reported to Cabinet in April 2023 to reflect the current economic climate.

The previous strategy included a planned draw down from capital financing reserve over time. This approach has changed for 2023/24, to reflect the current economic position. The planned draw down on reserves will be mitigated through adapting the existing programme and increasing the capital financing base budget at a faster pace than planned. This results in protecting the capital financing reserve to provide assurance regarding the Council's financial resilience. This reserve is forecast to be £24.0m as at March 2023 and £12.7m in March 2028.

Decisions on future additions to the Capital Programme and any associated borrowing requirement must be taken with reference to the latest guidance on capital financing and with regard to proportionality. The council proactively seeks counsel from our professional advisers Arlingclose in this matter.

### The Availability of other Funds and Insurance to deal with Major Contingencies

Besides the general budget contingency of £3m, there are also General Balances of £14.5m and an Insurance Reserve of £7m. General Fund Usable Earmarked Reserves at 31<sup>st</sup> March 2023 are estimated to be £83.163m (Appendix 7b). However, of these usable reserves, these in part are committed, and therefore the available reserves are estimated to be circa £19.370m taking account of the reserves set aside



for Property and Grants & Contributions £13.713m, Capital Financing £24.043m, and £26.037m for MTFP smoothing.

The minimum level of general fund earmarked reserves assumes that management actions will be taken to address major issues that might arise. The General Balances held will be increased in 2023/24 to £14.5m to be retained for unforeseen, emergency events. The General Balances figure is equivalent to 5.06% of the Council's net revenue budget for 2023/24.

The Council's insurance arrangements are a balance between external insurance premiums and internal funds to "self-insure" some areas. External premiums are also managed by an excess payable by Enfield Council for claims received. Premiums and self-funds are reactive to external perceptions of the risks faced by the Council which includes both risks that are generic to all organisations and those specific to the authority.

The level of the Insurance Reserve is subject to regular actuarial reviews. At present it is judged to be reasonable, the position being that estimated outstanding liabilities are covered by the balance on the Reserve. The current reserve balance is £7.0m.

During 2020/21 a full review of all the reserves was undertaken and a risk reserve was created. The 2022/23 in year inflation challenges have resulted in a draw down on our risk reserves, leaving an estimated balance which totals £4.6m as at 31 March 2023. The balance of the Covid-19 reserve will be transferred into the Risk Reserve bringing this to £9.8m in total. The risk reserve total of £9.8m represents 3.4% of the total net budget (5.4% of our total pay budget or 6.2% of the total third party payments budgets). The MTFP includes a five year forecast of reserves, indicating that the overall level of General Fund reserves are forecast to be £80.2m by the end of 2027/28.

### Risks related to income generation from Council Tax and Business Rates

The cost of living crisis and the impact of the business rate revaluation on businesses has shaped our approach to prudent assumptions regarding these key income generation sources. Council Tax accounts for £147m of the Council's income and Business Rates is £89.3m income (this is calculated as total Settlement Funding Assessment (SFA) funding of £110.1m less the RSG element of £20.8m) of our net budget of £286.8m.

The assumed Council Tax collection rate for 2023/24 is 95.75%, this is a reduction from the 96.9% in 2022/23 based on current recovery levels and the cost of living crisis. For each 1% not collected, the cost is approximately £1.4m in lost income to the Council. Legislation requires that any Collection Fund deficit be corrected through the Council Tax in the next year.

Council Tax collection levels have been adjusted to take into account the local Council Tax Support scheme to be considered at February 2023 Council. The 2023/24 collection estimate is projected over the life of the MTFP as achievable and will continue to be closely monitored to ensure collection estimates used are achievable.

The Government sets the business rates multiplier and the Valuation Office Agency determines rateable values and deals with appeals. This year revaluations have resulted in significant increases in rateable values and therefore prudent assumptions

have been made regarding the level of likely appeals and collection recovery rates. Although transitional reliefs are in place. The Council has made prudent estimates of business rates reliefs and collection levels based on recent experience. A “Collection Fund Equalisation Risk Reserve” is held for the purpose of smoothing the impact of significant changes in business rates and Council Tax as a key funding source.

### The Overall Financial Standing of the Authority

In summary the level of risk has heightened for the Council over the last year with inflation, economic impact, cost of living crisis together with interest rate rises. The need for a budget that is sustainable in year is assured through a robust assessment of our inflation and demographic pressures and prudent assumptions for our core income sources of Council Tax and Business Rates. In 2022/23 there will be a significant draw down from reserves but despite this, our reserves remain strong at £104.1m. There is a forward focus on protecting our reserve levels. There is no planned use of reserves to balance the 2023/24 budget.

### Enfield Council's Track Record in Budget and Financial Management

The latest revenue monitoring forecasts a gross adverse departmental variance of £32.8m. Planned use of reserves (including Covid-19 reserve) brings the overspend down to a residual £18.4m (position as at November 2022). The main drivers behind this overspend position are

- Notable inflationary pressures of £8.1m across energy and fuel inflation and estimated pay award costs in excess of those budgeted for. This reflects the estimated increase from national pay award negotiations and recent property rationalisation in the Civic centre to reduce costs.
- £8.4m increase in demographic costs in excess of those budgeted for in adult social care £2.5m; children's services £1.7m; temporary accommodation £4.0m; SEN Transport £0.2m. Both ASC and Children's Social Care have seen an increase in demographic pressure, most notably, the last six months has seen a sharp increase in Children's Social care external care placements. The Housing market, specifically that of the Private Rented sector has stagnated resulting in shortages in supply of temporary accommodation provision leading to the need for more expensive accommodation such as commercial hotels.
- Offset by £3m contingency held for this purpose.
- £2.1m of unrealised income forecast in parking, cemeteries and planning. This reflects an improving position in the cemetery's income forecasts.
- £1.6m of cost pressures in digital services.

Financial resilience has always been a top priority for Enfield Council and the current financial position continues to require management and is in a context of demographic and cost pressures that exceed local government funding. The medium term financial plan has been updated to reflect the impact of 2022/23 inflation.

As reported in the latest 2022/23 budget monitoring report, the number of savings and income generation proposals at risk of delivery is significant. Of the £7.991m of new

savings and Full Year Effect savings in the budget for 2022/23, £0.697m are rated Amber and £3.037m are rated Red meaning there is a risk that these savings will not be fully achieved

Ultimately, financial performance relies on all budget managers actively managing their budgets and complying with financial regulations, including not committing expenditure if there is insufficient budget provision, either within individual managers' cost centres, or in the department or Council more generally. In other words, the first call on any underspend (which must be reported at the earliest opportunity) is and will continue to be the Council's overall financial position, which must be sustained in order to ensure the Council remains a going concern.

### 4 Risk

The key risks are detailed in Appendix 6 and can be summarised as follows:

- **Inflationary Pressures**, inflation has been at levels not seen for 40 years due to a multitude of factors notably the war in Ukraine which has pushed up energy costs which impact on all areas of the economy and increase supply chain costs. The Consumer Price Index (CPI) measure of inflation rose by 10.5% in the 12 months to December 2022 massively impacting on the Council's costs;
- **Interest rate rises/Capital investment programme**. Managing the programme to meet deadlines within agreed allocations, mitigating the impact of construction inflation risks, meeting income and capital receipt targets.
- **Demographic Pressures** affecting adult and children social care and temporary accommodation provision and SEN Transport;
- **Local Government funding changes**, including fair funding review and business rates retention which continue to experience delays in implementation;
- **Legacy Impact of Covid-19** on the Council's financial position.
- Scope to make **savings** while maintaining services;

The budget assumptions and potential changing circumstances will require forecasts for future years to be reviewed early in each financial year leading to more detailed budgets being prepared for the next financial year and the medium term during the autumn of each financial year.

### 5 Adequacy of the level of General Balances

Under the 2003 Act, the Secretary of State has reserve powers to set a minimum level of reserves. The most likely use of this power is where an authority is running down its reserves against the advice of their Chief Financial Officer.

Determining the appropriate levels of reserves is not a precise science or a formula e.g. a percentage of the Council's budget. It is the Council's "safety net" for unforeseen or other circumstances and must last the lifetime of the Council unless contributions are made from future years' revenue budgets. The minimum level of balances cannot be judged merely against the current risks facing the Council as these can and will change over time.

## Appendix 8a

Determining the appropriate levels of balances is a professional judgement based on local circumstances including the overall budget size, risks, robustness of budgets, major initiatives being undertaken, budget assumptions, other earmarked reserves and provisions, and the Council's track record in budget management.

The table below brings together the risk quantification, the current level of General Fund balances and the value of specific reserves as yet not committed, and which could be available to temporarily meet unplanned costs. The summary indicates that the Council has sufficient funds available to meet one-off expenditure in the short term based on the likely cost if the risks materialised. In the longer term the potential cost of risks overtakes the level of available resources. The Council will need to monitor this position and look to increase reserves or reduce risks if possible.

<b>MTFP Risk summary (Excluding Schools &amp; HRA)</b>	<b>Likely £m</b>
Risk Evaluation 2023/24 (appendix 8(b), column 5)	20.873
Estimated General Fund Balance at 31 March 2023	(14.000)
Forecast Reserves uncommitted at 31 March 2023 (Appendix 7(b)) *	(37.727)
2022/23 latest forecast outturn	18.357
<b>MTFP Resources to risks at 31 March 2023</b>	<b>(12.497)</b>
Future risks if not addressed in 2023/24 MTFP	62.483
<b>MTFP Resources Shortfall/ (Surplus) to risks in longer term</b>	<b>49.986</b>

*\*Capital Financing and MTFP smoothing reserve balances are excluded from this figure as these are committed outside of the MTFP period*

It should be noted that the consequences of not keeping a minimum prudent level of balances can be serious. Appendix 8b identifies total risks significantly in excess of the balances and reserves shown above and whilst this scenario would never arise, in the event of a major problem or a series of events, the Council might run a serious risk of a deficit or of being forced to cut spending during the year in a damaging and arbitrary way.

Any drawing from balances to meet non-budgeted expenditure or loss of income has to be made good in the following year's base budget, which would compound the risks in that year and weaken the Council's financial standing should the minimum level be breached.

### 7. External Auditor's Review of the Council's Arrangements for Securing Financial Resilience

The Council is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

BDO, as the Council's External Auditors, are required under Section 20 of the Local Audit and Accountability Act 2014 to satisfy themselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the National Audit Office requires them to report their conclusion relating to proper arrangements, having regard to relevant criteria specified by the National Audit Office.

The Council is awaiting the conclusion of BDO external audit for 2019/20, 2020/21 and 2021/22. This progress is being closely monitored by the General Purposes Committee.

### **8. Conclusions, Statutory Advice and Guidance of the S151 Officer**

The continuing reduction in public spending, growing demand for services and the new immediate and long-term financial implications of high inflation, economic position and higher interest rates requires the Council to ensure its financial planning is robust. There are various issues set out above which are having an ongoing effect on the Council's budget. Essentially, costs, if unmanaged, are increasing, whilst funding has been reducing. In addition, inflation levels bring a heightened level of uncertainty to the budget estimates for 2023/24 and beyond. The Council has therefore made, and will need to continue to make, difficult decisions in future budget rounds to remain within the resources available.

For future budget planning rounds further action will be needed to focus resources on the highest priority services; prevent/reduce demand, to invest in vital infrastructure; to seek alternative funding mechanisms for services and/or assets previously funded by the Council; and to continue to develop commercial revenue streams to offset any loss in government funding. However, it is also recognised that there is a need to invest to drive costs down in the medium term needs as part of the medium term strategy.

Taking account of all the above considerations, the Executive Director of Resources is of the view that the 2023/24 budget is robust.

**In light of the risks facing the authority, the Executive Director of Resources recommends that the General Fund balance is increased for 2023/24 from £14m to £14.5m, and that this recommendation is taken into account when determining the level of transfers to and from reserves in the 2022/23 revenue outturn.**

# ADEQUACY OF RESERVES: RISK EVALUATION 2023/24

Appendix 8b

Probability	Grade	Range	% Used
High	A	>80%	100.0%
Probable	B	60%-80%	75.0%
Possible	C	30%-60%	40.0%
Low	D	<30%	15.0%

1	Risk Period	Risk Cost	Risk Level	Risk Assessed Impact Profiled					Total Assessed Risk
				2023/24	2024/25	2025/26	2026/27	2027/28	
				5	6	7	8	9	
		£'000		£'000	£'000	£'000	£'000	£'000	£'000
<b>General Fund Revenue</b>									
Inflation. Provision in MTFP already for service inflation, however, uncertain environment increases this risk. 1% general inflation across MTFP (£3m p.a.)	Two year period assumed	6,000	C	1,200	1,200	0	0	0	2,400
Reduction in Income / Non-Payment	One-off	2,000	B	1,500	0	0	0	0	1,500
Non-Achievement of Service Savings	Total	50,030	D	1,951	1,391	1,366	1,398	1,398	7,505
Non collection of Council Tax; prudent assumptions reduce this risk; 1% non- collection is £1.4m	pa	7,000	C	560	560	560	560	560	2,800
Temporary Accommodation Costs exceed budget provision	pa	10,000	B	1,500	1,500	1,500	1,500	1,500	7,500
Business rates underestimate of appeals; prudent assumptions reduce this risk	One-off	4,000	C	400	300	300	300	300	1,600
VAT Exemption Limit	One-off	4,000	D	600	0	0	0	0	600
Bellwin Scheme	One-off	2,210	D	66	66	66	66	66	332
Demographics	Total	12,050	C	1,620	800	800	800	800	4,820
Litigation costs	One-off	2,000	D	300	0	0	0	0	300
Funding Review	Total	10,000	D	300	300	300	300	300	1,500
Interest Rates	Total	16,000	B	1,875	2,250	2,625	2,625	2,625	12,000
Major Regeneration and Development Schemes	Total	54,000	B	9,000	9,000	7,500	7,500	7,500	40,500
<b>General Fund Total</b>		<b>179,290</b>		<b>20,873</b>	<b>17,367</b>	<b>15,018</b>	<b>15,049</b>	<b>15,049</b>	<b>83,356</b>

## Specific Grants

## Appendix 9

Description and Comment	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000
<b>Non Ring-Fenced Specific Grants</b>					
<b>New Homes Bonus Grant (NHB)</b> The New Homes Bonus (NHB) will continue in 2023/24 with a new round which will attract no legacy payments. Enfield's allocation of NHB increases from £0.172m in 2022/23 to £0.723m in 2023/24 an increase of £0.551m. As has been the case for a number of years now, the future of NHB is uncertain so no NHB allocations are forecast in the MTFP beyond 2023/24.	723.0	-	-	-	-
<b>Housing Benefit Administration Grant</b> Notice of the 2023/24 grant allocation is still awaited so projections are currently based on 10% reduction year on year from the 2022/23 grant amount.	1,402.0	1,262.0	1,136.0	1,022.0	920.0
<b>Social Care Grant</b> This grant is to support provision of social care services. Enfield have allocated this funding to support Adults and Children's Social Care. The Provisional Settlement largely confirmed the adult social care funding package as announced at the Autumn Statement which shows significant growth. A further £7.5m of Social Care Grant was awarded to Enfield in the 2023/24 Provisional Local Government Finance Settlement. Estimated 2024/25 figures for Enfield have been extrapolated from Government national allocations and indicate further growth of approximately £3.4m in 2024/25. No further changes are currently factored into the MTFP period although wider reform to Social Care funding is expected in the coming years which may have an impact on these assumptions.	21,106.0	24,509.0	24,509.0	24,509.0	24,509.0
<b>Services Grant</b> The Services Grant was introduced in 2022/23 and was thought to be one off but is continuing in 2023/24 albeit at a significantly reduced level. This reduction is to account for the cancelation of the increase in National Insurance Contributions and to route some funding to the Supporting Families programme. The distribution of the remaining grant will continue to follow the Settlement Funding Assessment as previously. Enfield's allocation reduces from £5.113m in 2022/23 to £2.881m in 2023/24, a decrease of £2.232m. The grant in its current format is not expected to continue long term but it is reasonable to assume that some alternative funding of a similar level will be provided in future years, though this is yet to be confirmed.	2,881.0	2,881.0	2,881.0	2,881.0	2,881.0
<b>Lower Tier Services Grant (Discontinued)</b> This was a grant targeted at reducing variances in core spending power for local authorities across the country. It was announced in the Provisional Local Government Settlement that this grant would be discontinued. Enfield's allocation in 2022/23 was £0.670m.	-	-	-	-	-
<b>Local Council Tax Support Administration Grant (LCTSAG now part of Revenue Support Grant)</b> It was announced in the Provisional Local Government Settlement that this grant would be discontinued in its current form and be rolled into Revenue Support Grant which is part of the Council's Settlement Funding Assessment (SFA). The value of this funding in 2023/24 is £0.684m.	-	-	-	-	-
<b>Total Non Ring-Fenced Specific Grants</b>	<b>26,112.0</b>	<b>28,652.0</b>	<b>28,526.0</b>	<b>28,412.0</b>	<b>28,310.0</b>
<b>Ring-Fenced Specific Grants</b>					

## Specific Grants

## Appendix 9

Description and Comment	2023/24 £000	2024/25 £000	2025/26 £000	2026/27 £000	2027/28 £000
<b>Public Health Grant</b> The grant is ring-fenced for promoting public health within the borough and cannot be used to support general Council expenditure. The associated grant conditions are specific to public health outcomes, with the requirement to submit both quarterly & annual expenditure returns, to DLUHC & Public Health England. The ring-fenced Public Health grant is designed to cover all expenditure incurred in delivering the Public Health function.  Enfield's 2022/23 grant allocation is £18.024m. Confirmation is awaited on the 2023/24 grant level but the Spending Review in October 2021 had announced that inflationary increases would be provided for the Public Health grant over the 3 year period covered by SR21, so these have been built in at 2.00% per annum.	18,384.5	18,752.2	18,752.2	18,752.2	18,752.2
<b>Homelessness Prevention Grant</b> The Homelessness Prevention Grant (HPG) was created in 2021/22, combining the previous Flexible Homelessness Support Grant (FHSG) and Homelessness Reduction Grant (HRG). This funding is aimed at giving local authorities more control and flexibility in managing homelessness pressures and supporting those who are at risk of homelessness. HPG allocations were announced on 23 December 2022. Allocations were announced for the next two years to assist local authorities in planning services. Enfield's allocation is £9.072m for 2023/24 and £9.136m for 2024/25.	9,072.0	9,136.0			
<b>Rough Sleeping Initiative Funding</b> A three year award for this grant was announced in 2022/23 to provide more certainty to local authorities and aid service planning. Enfield's grant funding for Rough Sleeping Initiatives totals £2.896m over 3 years (£1.003m in 2022/23, £0.969m in 2023/24 & £0.924m in 2024/25).	969.0	924.0			
<b>Supporting Families Grant</b> This was previously known as Troubled Families Grant. Enfield's allocation for 2022/23 was £1.665m. The indicative allocation for 2023/24 is £1.941m, so a potential increase of £0.276m	1,941.0				
<b>The (Improved) Better Care Fund</b> This grant represents the original improved Better Care Fund and the additional funding announced in the Spring 2017 Budget. The conditions of the additional improved BCF include meeting social care needs, reducing pressures on the NHS, including supporting more people to be discharged from hospital when they are ready; and ensuring that the local social care provider market is supported. The budgets of the improved BCF must be agreed with the CCG and signed off by the Health and Wellbeing board. Adult Social Care is to be the subject of a green paper, but this has been delayed several times. The Provisional Local Government Finance Settlement in December 2022 confirmed Enfield's allocation for 2023/24 at £11.726m, this figure is currently assumed flat throughout the MTFP period.	11,726.0	11,726.0	11,726.0	11,726.0	11,726.0
<b>Total Ring-Fenced Specific Grants</b>	<b>42,092.5</b>	<b>40,538.2</b>	<b>30,478.2</b>	<b>30,478.2</b>	<b>30,478.2</b>
<b>Total Specific Grants</b>	<b>68,204.5</b>	<b>69,190.2</b>	<b>59,004.2</b>	<b>58,890.2</b>	<b>58,788.2</b>



# REVENUE BUDGET- DEPARTMENTAL CONTROL TOTALS 2023/24

Appendix 10

	2022/23 Original Controllable Budget	2022/23 Hierarchy Changes	2022/23 Permanent Virements	2022/23 Revised Base	Full Year Effects	New Service Pressures	New Savings	Reserves & Collection Fund	Core Grants & Business Rates	2022/23 Original Controllable Budget
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Chief Executive	9,356	1,737	1,264	12,358	100	300	(968)			11,790
People - Adult Social Care	87,378		2,186	89,564	(213)	14,265	(3,476)		(3,083)	97,057
People - Children & Families	46,443		1,289	47,732		6,164	(1,580)			52,316
People - Education	4,119		473	4,592		0	(50)			4,542
People - Public Health	(4,981)		585	(4,396)	(375)	0	(200)			(4,971)
Place	30,589	168	6,097	36,854	(1,820)	7,870	(4,956)			37,948
Resources	29,113	(1,905)	2,104	29,311	(750)	3,299	(1,538)			30,322
<b>Total Departmental:</b>	<b>202,017</b>	<b>0</b>	<b>13,999</b>	<b>216,016</b>	<b>(3,058)</b>	<b>31,898</b>	<b>(12,768)</b>	<b>0</b>	<b>(3,083)</b>	<b>229,005</b>
<b>Corporate Items:</b>										
Levies	17,042		0	17,042		753				17,795
General Contingency	3,000		0	3,000						3,000
Contingent Items/inflation	11,262		(13,999)	(2,737)		8,275				5,538
Corporate Items	791		0	791						791
Historic Pension	2,109		0	2,109						2,109
Other Corporate costs	(355)		0	(355)						(355)
Treasury Management	6,453		0	6,453						6,453
Minimum Revenue Provision	17,508		0	17,508		5,000				22,508
<b>Corporate Items:</b>	<b>57,808</b>	<b>0</b>	<b>(13,999)</b>	<b>43,809</b>	<b>0</b>	<b>14,028</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57,837</b>
<b>Budget Requirement</b>	<b>259,825</b>	<b>0</b>	<b>0</b>	<b>259,825</b>	<b>(3,058)</b>	<b>45,926</b>	<b>(12,768)</b>	<b>0</b>	<b>(3,083)</b>	<b>286,842</b>
Collection Fund (Surplus)/Deficit	0		0	0				(2,181)		(2,181)
Estimated Business Rates Pool Benefit	0		0	0					(1,500)	(1,500)
SFA (Business Rates & RSG)	(97,426)		0	(97,426)					(12,660)	(110,086)
Use of Reserves	(1,985)		0	(1,985)				1,985		0
Other Core Grants	(21,053)		0	(21,053)					(5,059)	(26,112)
<b>Totals</b>	<b>139,361</b>	<b>0</b>	<b>0</b>	<b>139,361</b>	<b>(3,058)</b>	<b>45,926</b>	<b>(12,768)</b>	<b>(196)</b>	<b>(22,302)</b>	<b>146,963</b>

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>STRATEGIC PROPERTY SERVICES</b>							
No	Provision of Spatial Information e.g. mapping work, spatial query etc. (External Only)	✓	37.17	7.43	44.60	41.80	8.36	50.20
No	GIS Technical Advice (External Only)	✓	91.83	18.37	110.20	103.20	20.64	123.80
	<b>STREET NAMING &amp; NUMBERING</b>							
No	List of streets, places & footpaths in LBE (- Alphabetical Street Index) on hard copy or CD		59.40	0.00	59.40	66.80	0.00	66.80
No	Amendments to the LSPF (annual charge)		65.90	0.00	65.90	74.10	0.00	74.10
No	Postage & Packing		Standard Council charges apply			Standard Council charges apply		
No	Numbering New Residential & Commercial Units – per unit							
	For a single unit		138.70	0.00	138.70	155.80	0.00	155.80
	5-19 units					£693.50 plus £41.44 per unit over 5		
	20-49 units					£1,600.00 plus £39.66 per unit over 20		
	50-99 units					£5,400.00 plus £55.00 per unit over 50		
	More than 100 units					£8,100.00 plus £55.00 per unit over 50		
No	Naming a Street – per street		346.60	0.00	346.60	389.30	0.00	389.30
No	Naming a Block – per block		231.10	0.00	231.10	259.60	0.00	259.60
No	Penalty for retrospective engagement with Street Naming & Numbering Process		173.40	0.00	173.40	194.80	0.00	194.80
No	Provision of historical information for Street Naming & Numbering		31.00	0.00	31.00	34.90	0.00	34.90
	<b>PROVISION OF PLANNING / BUILDING CONTROL INFORMATION</b>							
No	<b>COPYING / SCANNING</b>							
No	Scan on Demand Service per planning case file for up to 1 hr work	✓	21.92	4.38	26.30	24.70	4.94	29.70
No	Top up charge of £10.00 basic per 30 minutes beyond the initial hour if needed	✓	Price on Application			Price on Application		
No	A4 Sheet (includes VAT at standard rate)	✓	6.50	1.30	7.80	7.30	1.46	8.80
No	Extra Copy (includes VAT at standard rate)	✓	0.83	0.17	1.00	0.90	0.18	1.10
No	A3 Sheet	✓	6.50	1.30	7.80	7.30	1.46	8.80
No	Extra Copy	✓	1.25	0.25	1.50	1.40	0.28	1.70
No	A3 Plan	✓	6.50	1.30	7.80	7.30	1.46	8.80
No	Extra Copy	✓	1.25	0.25	1.50	1.40	0.28	1.70
No	A2 Plan	✓	9.67	1.93	11.60	10.90	2.18	13.10
No	Extra Copy	✓	1.83	0.37	2.20	2.10	0.42	2.60
No	A1 Plan	✓	10.75	2.15	12.90	12.10	2.42	14.60
No	Extra Copy	✓	2.92	0.58	3.50	3.30	0.66	4.00
No	A0 Plan	✓	12.75	2.55	15.30	14.30	2.86	17.20
No	Extra Copy	✓	3.33	0.67	4.00	3.70	0.74	4.50
No	<b>Postage for letters, large letters and packets.</b>	✓	Standard Council charges apply			Standard Council charges apply		
	<b>BUILDING CONTROL SERVICES</b>							
No	Viewing Building Control Plans	✓	33.33	6.67	40.00	37.40	7.48	44.90
No	Building control information including Solicitor's enquiries	✓	73.00	14.60	87.60	82.00	16.40	98.40
No	Copy of Decision Notice	✓	14.67	2.93	17.60	16.50	3.30	19.80
No	Copy of Completion Certificate	✓	73.00	14.60	87.60	82.00	16.40	98.40
No	Demolition Notice		305.50	0.00	305.50	343.10	0.00	343.10
No	<b>BUILDING CONTROL FEES</b>							
No	<b>Standard Domestic Charges for Estimate of costs less than £200,000</b>							
No	<b>Loft conversions &lt; 40m²</b>							
No	Full plan	✓	260.67	52.13	312.80	292.75	58.55	351.30
No	Inspection charge	✓	390.75	78.15	468.90	438.83	87.77	526.60
No	Full Plan & Inspection Charge	✓	651.42	130.28	781.70	731.58	146.32	877.90
No	<b>Loft conversions 40m² - 60m²</b>							
No	Full plan	✓	312.00	62.40	374.40	350.50	70.10	420.60
No	Inspection charge	✓	468.42	93.68	562.10	526.00	105.20	631.20
No	Full Plan & Inspection Charge	✓	780.42	156.08	936.50	876.50	175.30	1,051.80
No	<b>Each additional 20m² over 60m²</b>							
No	Full plan	✓	29.33	5.87	35.20	32.92	6.58	39.50

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Inspection charge	✓	43.75	8.75	52.50	49.33	9.87	59.20
No	Full Plan & Inspection Charge	✓	73.08	14.62	87.70	82.25	16.45	98.70
No	Extension <6m²							
No	Full plan	✓	228.42	45.68	274.10	256.50	51.30	307.80
No	Inspection charge	✓	341.92	68.38	410.30	384.00	76.80	460.80
No	Full Plan & Inspection Charge	✓	570.34	114.06	684.40	640.50	128.10	768.60
No	Extension 6m² - 40m²							
No	Full plan	✓	264.75	52.95	317.70	297.33	59.47	356.80
No	Inspection charge	✓	396.50	79.30	475.80	445.33	89.07	534.40
No	Full Plan & Inspection Charge	✓	661.25	132.25	793.50	742.66	148.54	891.20
No	Extension 40m² - 60m²							
No	Full plan	✓	324.75	64.95	389.70	364.75	72.95	437.70
No	Inspection charge	✓	486.67	97.33	584.00	546.50	109.30	655.80
No	Full Plan & Inspection Charge	✓	811.42	162.28	973.70	911.25	182.25	1,093.50
No	Extension 60m² - 100m²							
No	Full plan	✓	420.17	84.03	504.20	471.92	94.38	566.30
No	Inspection charge	✓	630.17	126.03	756.20	707.75	141.55	849.30
No	Full Plan & Inspection Charge	✓	1,050.34	210.06	1,260.40	1,179.67	235.93	1,415.60
No	Each additional 20m² over 100m²							
No	Full plan	✓	29.33	5.87	35.20	32.92	6.58	39.50
No	Inspection charge	✓	43.75	8.75	52.50	49.17	9.83	59.00
No	Full Plan & Inspection Charge	✓	73.08	14.62	87.70	82.09	16.41	98.50
No	Basements as extension above plus							
No	Full plan	✓	156.42	31.28	187.70	175.75	35.15	210.90
No	Inspection charge	✓	234.75	46.95	281.70	263.67	52.73	316.40
No	Full Plan & Inspection Charge	✓	391.17	78.23	469.40	439.42	87.88	527.30
No	Attached garage <30m²							
No	Full plan	✓	192.00	38.40	230.40	215.67	43.13	258.80
No	Inspection charge	✓	288.33	57.67	346.00	323.83	64.77	388.60
No	Full Plan & Inspection Charge	✓	480.33	96.07	576.40	539.50	107.90	647.40
No	Detached garage 30m² - 60m²							
No	Full plan	✓	192.00	38.40	230.40	215.67	43.13	258.80
No	Inspection charge	✓	288.33	57.67	346.00	323.83	64.77	388.60
No	Full Plan & Inspection Charge	✓	480.33	96.07	576.40	539.50	107.90	647.40
No	Through lounge							
No	Full plan	✓	108.42	21.68	130.10	121.83	24.37	146.20
No	Inspection charge	✓	162.00	32.40	194.40	181.92	36.38	218.30
No	Full Plan & Inspection Charge	✓	270.42	54.08	324.50	303.75	60.75	364.50
No	Removal of chimney breasts							
No	Full plan	✓	108.42	21.68	130.10	121.83	24.37	146.20
No	Inspection charge	✓	162.00	32.40	194.40	181.92	36.38	218.30
No	Full Plan & Inspection Charge	✓	270.42	54.08	324.50	303.75	60.75	364.50
No	Installation of new wc/shower/utility							
No	Full plan	✓	108.42	21.68	130.10	121.83	24.37	146.20
No	Inspection charge	✓	162.00	32.40	194.40	181.92	36.38	218.30
No	Full Plan & Inspection Charge	✓	270.42	54.08	324.50	303.75	60.75	364.50
No	Garage conversion							
No	Full plan	✓	192.00	38.40	230.40	215.67	43.13	258.80
No	Inspection charge	✓	288.33	57.67	346.00	323.83	64.77	388.60
No	Full Plan & Inspection Charge	✓	480.33	96.07	576.40	539.50	107.90	647.40
No	Replacement windows up to 5 windows							
No	Full plan	✓	96.50	19.30	115.80	108.42	21.68	130.10
No	Inspection charge	✓	144.75	28.95	173.70	162.66	32.54	195.20

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Full Plan & Inspection Charge	✓	241.25	48.25	289.50	271.08	54.22	325.30
No	<u>per extra 10 windows</u>							
No	Full plan	✓	42.91	8.59	51.50	48.25	9.65	57.90
No	Inspection charge	✓	61.17	12.23	73.40	68.75	13.75	82.50
No	Full Plan & Inspection Charge	✓	104.08	20.82	124.90	117.00	23.40	140.40
No	<u>Re-roofing</u>							
No	Full plan	✓	132.92	26.58	159.50	149.33	29.87	179.20
No	Inspection charge	✓	198.33	39.67	238.00	222.75	44.55	267.30
No	Full Plan & Inspection Charge	✓	331.25	66.25	397.50	372.08	74.42	446.50
No	<u>New wiring (non competent person)</u>							
No	Full plan	✓	132.92	26.58	159.50	149.33	29.87	179.20
No	Inspection charge	✓	198.33	39.67	238.00	222.75	44.55	267.30
No	Full Plan & Inspection Charge	✓	331.25	66.25	397.50	372.08	74.42	446.50
No	<u>Discount for each multiple works above</u>							
No	Full plan	✓	39.33	7.87	47.20	44.25	8.85	53.10
No	Inspection charge	✓	58.25	11.65	69.90	65.42	13.08	78.50
No	Full Plan & Inspection Charge	✓	97.58	19.52	117.10	109.67	21.93	131.60
No	<b>NEW BUILD DWELLINGS</b>							
No	(<300m² per dwelling)							
No	<u>1 new dwelling</u>							
No	Full plan	✓	396.42	79.28	475.70	445.25	89.05	534.30
No	Inspection charge	✓	594.75	118.95	713.70	667.92	133.58	801.50
No	Full Plan & Inspection Charge	✓	991.17	198.23	1,189.40	1,113.17	222.63	1,335.80
No	<u>2-5 dwellings per extra dwelling</u>							
No	Full plan	✓	132.91	26.59	159.50	149.33	29.87	179.20
No	Inspection charge	✓	181.17	36.23	217.40	203.50	40.70	244.20
No	Full Plan & Inspection Charge	✓	314.08	62.82	376.90	352.83	70.57	423.40
No	<u>6 -20 new dwellings per extra dwelling</u>							
No	Full plan	✓	924.75	184.95	1,109.70	1,038.50	207.70	1,246.20
No	Inspection charge	✓	1,314.75	262.95	1,577.70	1,476.50	295.30	1,771.80
No	Full Plan & Inspection Charge	✓	2,239.50	447.90	2,687.40	2,515.00	503.00	3,018.00
No	<b>Extra dwelling over 5</b>							
No	Full plan	✓	96.50	19.30	115.80	108.42	21.68	130.10
No	Inspection charge	✓	144.75	28.95	173.70	162.67	32.53	195.20
No	Full Plan & Inspection Charge	✓	241.25	48.25	289.50	271.09	54.21	325.30
No	<u>Flat conversion to form 2 flats</u>							
No	Full plan	✓	324.00	64.80	388.80	363.92	72.78	436.70
No	Inspection charge	✓	486.67	97.33	584.00	546.50	109.30	655.80
No	Full Plan & Inspection Charge	✓	810.67	162.13	972.80	910.42	182.08	1,092.50
No	<u>Plus for each additional flat</u>							
No	Full plan	✓	96.50	19.30	115.80	108.42	21.68	130.10
No	Inspection charge	✓	144.75	28.95	173.70	162.67	32.53	195.20
No	Full Plan & Inspection Charge	✓	241.25	48.25	289.50	271.09	54.21	325.30
No	<b>Other works -Estimate of cost:</b>							
No	<b>&lt;£5000</b>							
No	Full plan	✓	112.00	22.40	134.40	125.83	25.17	151.00
No	Inspection charge	✓	170.25	34.05	204.30	191.25	38.25	229.50
No	<b>£5001 - £10,000</b>							
No	Full plan	✓	134.67	26.93	161.60	151.25	30.25	181.50
No	Inspection charge	✓	202.92	40.58	243.50	227.92	45.58	273.50
No	<b>£10,001 - £20,000</b>							
No	Full plan	✓	192.00	38.40	230.40	215.67	43.13	258.80
No	Inspection charge	✓	288.33	57.67	346.00	323.83	64.77	388.60

Statutory Service (Y/N)	Description of Fees & Charges	Service is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	<b>£20,001 - £30,000</b>							
No	Full plan	✓	248.33	49.67	298.00	278.92	55.78	334.70
No	Inspection charge	✓	372.92	74.58	447.50	418.83	83.77	502.60
No	<b>£30,001 - £40,000</b>							
No	Full plan	✓	304.75	60.95	365.70	342.25	68.45	410.70
No	Inspection charge	✓	457.50	91.50	549.00	513.83	102.77	616.60
No	<b>£40,001 - £50,000</b>							
No	Full plan	✓	360.17	72.03	432.20	404.50	80.90	485.40
No	Inspection charge	✓	541.17	108.23	649.40	607.75	121.55	729.30
No	<b>£50,001 - £60,000</b>							
No	Full plan	✓	406.67	81.33	488.00	456.75	91.35	548.10
No	Inspection charge	✓	609.25	121.85	731.10	684.25	136.85	821.10
No	<b>£60,001 - £70,000</b>							
No	Full plan	✓	451.92	90.38	542.30	507.50	101.50	609.00
No	Inspection charge	✓	677.42	135.48	812.90	760.75	152.15	912.90
No	<b>£70,001 - £80,000</b>							
No	Full plan	✓	496.50	99.30	595.80	557.67	111.53	669.20
No	Inspection charge	✓	745.50	149.10	894.60	837.25	167.45	1,004.70
No	<b>£80,001 - £90,000</b>							
No	Full plan	✓	541.17	108.23	649.40	607.75	121.55	729.30
No	Inspection charge	✓	812.92	162.58	975.50	912.92	182.58	1,095.50
No	<b>£90,001 - £100,000</b>							
No	Full plan	✓	586.50	117.30	703.80	658.67	131.73	790.40
No	Inspection charge	✓	906.50	181.30	1,087.80	1,018.00	203.60	1,221.60
No	<b>£100,001 - £120,000</b>							
No	Full plan	✓	632.00	126.40	758.40	709.75	141.95	851.70
No	Inspection charge	✓	946.50	189.30	1,135.80	1,062.92	212.58	1,275.50
No	<b>£120,001 - £140,000</b>							
No	Full plan	✓	677.42	135.48	812.90	760.75	152.15	912.90
No	Inspection charge	✓	1,014.67	202.93	1,217.60	1,139.50	227.90	1,367.40
No	<b>£140,001 - £160,000</b>							
No	Full plan	✓	722.92	144.58	867.50	811.83	162.37	974.20
No	Inspection charge	✓	1,082.00	216.40	1,298.40	1,215.17	243.03	1,458.20
No	<b>£160,001 - £180,000</b>							
No	Full plan	✓	766.67	153.33	920.00	861.00	172.20	1,033.20
No	Inspection charge	✓	1,149.25	229.85	1,379.10	1,290.67	258.13	1,548.80
No	<b>£180,001 - £200,000</b>							
No	Full plan	✓	812.92	162.58	975.50	912.92	182.58	1,095.50
No	Inspection charge	✓	1,218.50	243.70	1,462.20	1,368.42	273.68	1,642.10
No	<b>Standard Non Domestic Charges for work less than £200,000</b>							
No	<b>Non Domestic New Builds &amp; extensions up to 100m²</b>							
No	<u>Other Residential/Institutional/Assembly/Recreational (&lt;6m²)</u>							
No	Full plan	✓	228.41	45.69	274.10	256.50	51.30	307.80
No	Inspection charge	✓	341.92	68.38	410.30	384.00	76.80	460.80
No	Full Plan & Inspection Charge	✓	570.33	114.07	684.40	640.50	128.10	768.60
No	<b>Industrial and Storage(&lt;6m²)</b>							
No	Full plan	✓	156.42	31.28	187.70	175.75	35.15	210.90
No	Inspection charge	✓	234.75	46.95	281.70	263.67	52.73	316.40
No	Full Plan & Inspection Charge	✓	391.17	78.23	469.40	439.42	87.88	527.30
No	<b>Office and Shops(&lt;6m²)</b>							
No	Full plan	✓	228.41	45.69	274.10	256.50	51.30	307.80
No	Inspection charge	✓	341.92	68.38	410.30	384.00	76.80	460.80
No	Full Plan & Inspection Charge	✓	570.33	114.07	684.40	640.50	128.10	768.60

Statutory Service (Y/N)	Description of Fees & Charges	Service is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Other Residential/Institutional/Assembly/Recreational (<6-40m²)							
No	Full plan	✓	312.00	62.40	374.40	350.42	70.08	420.50
No	Inspection charge	✓	468.42	93.68	562.10	526.00	105.20	631.20
No	Full Plan & Inspection Charge	✓	780.42	156.08	936.50	876.42	175.28	1,051.70
No	Industrial and Storage(<6-40m²)							
No	Full plan	✓	228.41	45.69	274.10	256.50	51.30	307.80
No	Inspection charge	✓	341.92	68.38	410.30	384.00	76.80	460.80
No	Full Plan & Inspection Charge	✓	570.33	114.07	684.40	640.50	128.10	768.60
No	Office and Shops(<6-40m²)							
No	Full plan	✓	264.75	52.95	317.70	297.33	59.47	356.80
No	Inspection charge	✓	420.17	84.03	504.20	471.92	94.38	566.30
No	Full Plan & Inspection Charge	✓	684.92	136.98	821.90	769.25	153.85	923.10
No	Other Residential/Institutional/Assembly/Recreational (<40-100m²)							
No	Full plan	✓	528.33	105.67	634.00	593.33	118.67	712.00
No	Inspection charge	✓	792.00	158.40	950.40	889.42	177.88	1,067.30
No	Full Plan & Inspection Charge	✓	1,320.33	264.07	1,584.40	1,482.75	296.55	1,779.30
No	Industrial and Storage(<40-100m²)							
No	Full plan	✓	360.17	72.03	432.20	404.50	80.90	485.40
No	Inspection charge	✓	540.25	108.05	648.30	606.75	121.35	728.10
No	Full Plan & Inspection Charge	✓	900.42	180.08	1,080.50	1,011.25	202.25	1,213.50
No	Office and Shops(<40-100m²)							
No	Full plan	✓	420.16	84.04	504.20	471.83	94.37	566.20
No	Inspection charge	✓	630.17	126.03	756.20	707.75	141.55	849.30
No	Full Plan & Inspection Charge	✓	1,050.33	210.07	1,260.40	1,179.58	235.92	1,415.50
No	Shop Fit out each 100m2 or part							
No	Full plan	✓	156.42	31.28	187.70	175.75	35.15	210.90
No	Inspection charge	✓	234.75	46.95	281.70	263.67	52.73	316.40
No	Full Plan & Inspection Charge	✓	391.17	78.23	469.40	439.42	87.88	527.30
No	Shop Front							
No	Full plan	✓	120.16	24.04	144.20	135.00	27.00	162.00
No	Inspection charge	✓	180.17	36.03	216.20	202.33	40.47	242.80
No	Full Plan & Inspection Charge	✓	300.33	60.07	360.40	337.33	67.47	404.80
No	Office Partitioning per 50m run							
No	Full plan	✓	120.16	24.04	144.20	135.00	27.00	162.00
No	Inspection charge	✓	180.17	36.03	216.20	202.33	40.47	242.80
No	Full Plan & Inspection Charge	✓	300.33	60.07	360.40	337.33	67.47	404.80
No	New Windows up to 10							
No	Full plan	✓	120.16	24.04	144.20	135.00	27.00	162.00
No	Inspection charge	✓	180.17	36.03	216.20	202.33	40.47	242.80
No	Full Plan & Inspection Charge	✓	300.33	60.07	360.40	337.33	67.47	404.80
No	Per Extra 10							
No	Full plan	✓	42.00	8.40	50.40	47.17	9.43	56.60
No	Inspection charge	✓	60.17	12.03	72.20	67.67	13.53	81.20
No	Full Plan & Inspection Charge	✓	102.17	20.43	122.60	114.84	22.96	137.80
No	Mezzanine Floor per 500m2 or part							
No	Full plan	✓	241.00	48.20	289.20	270.67	54.13	324.80
No	Inspection charge	✓	360.17	72.03	432.20	404.50	80.90	485.40
No	Full Plan & Inspection Charge	✓	601.17	120.23	721.40	675.17	135.03	810.20
No	Other Works-Estimate of cost:							
No	<£5,000							
No	Full plan	✓	112.00	22.40	134.40	125.83	25.17	151.00
No	Inspection charge	✓	170.25	34.05	204.30	191.25	38.25	229.50
No	£5001-10,000							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Full plan	✓	134.67	26.93	161.60	151.25	30.25	181.50
No	Inspection charge	✓	202.92	40.58	243.50	227.92	45.58	273.50
No	<b>£10,001-£20,000</b>							
No	Full plan	✓	192.00	38.40	230.40	215.67	43.13	258.80
No	Inspection charge	✓	288.33	57.67	346.00	323.83	64.77	388.60
No	<b>£20,001-£30,000</b>							
No	Full plan	✓	248.33	49.67	298.00	278.92	55.78	334.70
No	Inspection charge	✓	372.92	74.58	447.50	418.83	83.77	502.60
No	<b>£30,001-£40,000</b>							
No	Full plan	✓	304.75	60.95	365.70	342.25	68.45	410.70
No	Inspection charge	✓	457.50	91.50	549.00	513.83	102.77	616.60
No	<b>£40,001-£50,000</b>							
No	Full plan	✓	360.17	72.03	432.20	404.50	80.90	485.40
No	Inspection charge	✓	541.17	108.23	649.40	607.75	121.55	729.30
No	<b>£50,001-£60,000</b>							
No	Full plan	✓	406.67	81.33	488.00	456.75	91.35	548.10
No	Inspection charge	✓	609.25	121.85	731.10	684.25	136.85	821.10
No	<b>£60,001-£70,000</b>							
No	Full plan	✓	451.92	90.38	542.30	507.50	101.50	609.00
No	Inspection charge	✓	677.42	135.48	812.90	760.75	152.15	912.90
No	<b>£70,001-£80,000</b>							
No	Full plan	✓	494.67	98.93	593.60	555.50	111.10	666.60
No	Inspection charge	✓	742.92	148.58	891.50	834.33	166.87	1,001.20
No	<b>£80,001-£90,000</b>							
No	Full plan	✓	541.17	108.23	649.40	607.75	121.55	729.30
No	Inspection charge	✓	812.92	162.58	975.50	912.92	182.58	1,095.50
No	<b>£90,001-£100,000</b>							
No	Full plan	✓	586.50	117.30	703.80	658.67	131.73	790.40
No	Inspection charge	✓	879.33	175.87	1,055.20	987.50	197.50	1,185.00
No	<b>£100,001-£120,000</b>							
No	Full plan	✓	632.00	126.40	758.40	709.75	141.95	851.70
No	Inspection charge	✓	946.50	189.30	1,135.80	1,062.92	212.58	1,275.50
No	<b>£120,001-£140,000</b>							
No	Full plan	✓	677.42	135.48	812.90	760.75	152.15	912.90
No	Inspection charge	✓	1,014.67	202.93	1,217.60	1,139.50	227.90	1,367.40
No	<b>£140,001-£160,000</b>							
No	Full plan	✓	722.92	144.58	867.50	811.83	162.37	974.20
No	Inspection charge	✓	1,082.92	216.58	1,299.50	1,216.17	243.23	1,459.40
No	<b>£160,001-£180,000</b>							
No	Full plan	✓	766.67	153.33	920.00	861.00	172.20	1,033.20
No	Inspection charge	✓	1,149.25	229.85	1,379.10	1,290.67	258.13	1,548.80
No	<b>£180,001-£200,000</b>							
No	Full plan	✓	812.92	162.58	975.50	912.92	182.58	1,095.50
No	Inspection charge	✓	1,218.50	243.70	1,462.20	1,368.42	273.68	1,642.10
	<b>Planning Application Fees</b>							
YES	<b>Prior Approval under the General Permitted Development Order (Amendment) 2013</b>							
YES	An application which involves the making of any material change in the use of any buildings, or other land under Classes J, K and M of the General Permitted Development Order		80.00	0.00	80.00	80.00	0.00	80.00
YES	<b>Application Type</b>							
YES	<b>Householder</b>							
YES	<b>Relating to one dwelling</b>		206.00	0.00	206.00	206.00	0.00	206.00

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	Relating to 2 or more dwellings		407.00	0.00	407.00	407.00	0.00	407.00
YES	Certificate of Lawfulness							
YES	Section 191 (1) (c) - Establish Use		234.00	0.00	234.00	234.00	0.00	234.00
YES	Section 191 (1) (a) or (b) - Existing per unit		462.00	0.00	462.00	462.00	0.00	462.00
YES	Section 191 (1) (a) or (b) - Existing 50 units		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
YES	Section 191 (1) (a) or (b) - Existing 51 and over units - per unit		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
YES	Section 192 - Proposed		Half full fee	0.00	Half full fee	Half full fee	0.00	Half full fee
YES	Outline							
YES	Site area not exceeding 2.5 ha - per 0.1ha		462.00	0.00	462.00	462.00	0.00	462.00
YES	Site area of 2.5 ha		11,432.00	0.00	11,432.00	11,432.00	0.00	11,432.00
YES	Site in excess of 2.5ha - per 0.1ha		Max 150,000	0.00	Max 150,000	Max 150,000	0.00	Max 150,000
YES	Dwellings							
YES	Per dwelling created - below 50		462.00	0.00	462.00	462.00	0.00	462.00
YES	50 dwellings		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
YES	Per dwelling - above 50		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
YES	Change of use		462.00	0.00	462.00	462.00	0.00	462.00
YES	Other buildings							
YES	No additional floor space and Floor space up to 40 sq. m		234.00	0.00	234.00	234.00	0.00	234.00
YES	Floor space between 40 sq. m. and 75 sq. m.		462.00	0.00	462.00	462.00	0.00	462.00
YES	Floor space between 75 sq. m. and 3750 sq. m. - for each additional 75 sq. m.		462.00	0.00	462.00	462.00	0.00	462.00
YES	3750 sq. m. created		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
YES	Each additional 75 sq. m. (or part thereof) above 3750 sq. m.		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
YES	Erection, on land used for the purpose of agriculture							
YES	Works up to 465 sq. m.		96.00	0.00	96.00	96.00	0.00	96.00
YES	Floor space between 465 sq. m. and 540 sq. m.		462.00	0.00	462.00	462.00	0.00	462.00
YES	Floor space between 540 sq. m. and 4215 sq. m. - for each additional 75 sq. m		462.00	0.00	462.00	462.00	0.00	462.00
YES	4215 sq. m. created		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
YES	Each additional 75 sq. m. (or part thereof) above 3750 sq. m.		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
YES	Erection of glasshouses on land used for the purposes of agriculture							
YES	Works up to 465 sq. m.		96.00	0.00	96.00	96.00	0.00	96.00
YES	Works creating more than 465 sq. m.		2,580.00	0.00	2,580.00	2,580.00	0.00	2,580.00
YES	The erection, alteration or replacement of plant or machinery							
YES	Site area not exceeding 5ha- each 0.1ha or part thereof		462.00	0.00	462.00	462.00	0.00	462.00
YES	Site area of 5ha		22,859.00	0.00	22,859.00	22,859.00	0.00	22,859.00
YES	Site area in excess of 5ha - each additional 0.1ha or part thereof		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
YES	The carrying out of any operations not coming within any of the above categories - for each 0.1 ha of site area		£234 up to a max of £2028	0.00	£234 up to a max of £2028	£234 up to a max of £2028	0.00	£234 up to a max of £2028
YES	Operations connected with exploratory drilling for oil or natural gas							
YES	Site area not exceeding 7.5 ha - for each 0.1 ha of site area		508.00	0.00	508.00	508.00	0.00	508.00
YES	Site area of 7.5 ha		38,070.00	0.00	38,070.00	38,070.00	0.00	38,070.00
YES	Per 0.1ha in excess of 7.5ha		Max 300,000	0.00	Max 300,000	Max 300,000	0.00	Max 300,000
YES	Winning and working of materials							
YES	Per 0.1 ha site area to maximum 15 ha		234.00	0.00	234.00	234.00	0.00	234.00
YES	Site area of 15 ha		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
YES	Per 0.1 ha site area in excess of 15 ha		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000
YES	Disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from the land or for the storage of minerals in the open.							
YES	Per 0.1 ha site area to maximum 15 ha		234.00	0.00	234.00	234.00	0.00	234.00
YES	Site area of 15 ha		34,934.00	0.00	34,934.00	34,934.00	0.00	34,934.00
YES	Per 0.1 ha site area in excess of 15 ha		£138 up to a max of £78,000	0.00	£138 up to a max of £78,000	£138 up to a max of £78,000	0.00	£138 up to a max of £78,000



Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	Construction of car parks, service roads and access for the purpose of a single undertaking		234.00	0.00	234.00	234.00	0.00	234.00
YES	Extant Planning Permission							
YES	Householder		68.40	0.00	68.40	68.40	0.00	68.40
YES	Major development		690.00	0.00	690.00	690.00	0.00	690.00
YES	All other applications		234.00	0.00	234.00	234.00	0.00	234.00
YES	Non-Material Amendment							
YES	Householder		34.00	0.00	34.00	34.00	0.00	34.00
YES	All other applications		234.00	0.00	234.00	234.00	0.00	234.00
YES	Minor Material Amendment		234.00	0.00	234.00	234.00	0.00	234.00
YES	Reserved matters		462.00	0.00	462.00	462.00	0.00	462.00
YES	For non-compliance with conditions, variation or renewal of a temporary permission		234.00	0.00	234.00	234.00	0.00	234.00
YES	Householder		34.00	0.00	34.00	34.00	0.00	34.00
YES	All other applications		116.00	0.00	116.00	116.00	0.00	116.00
YES	Playing Fields		462.00	0.00	462.00	462.00	0.00	462.00
YES	Telecoms prior approval		462.00	0.00	462.00	462.00	0.00	462.00
YES	Buildings and roads constructed under PD for agriculture/forestry		96.00	0.00	96.00	96.00	0.00	96.00
YES	Demolition prior approval		96.00	0.00	96.00	96.00	0.00	96.00
YES	Advert to premises		132.00	0.00	132.00	132.00	0.00	132.00
YES	Directional advert		132.00	0.00	132.00	132.00	0.00	132.00
YES	All other adverts		462.00	0.00	462.00	462.00	0.00	462.00
No	Request for written confirmation of compliance with condition(s)		381.90	0.00	381.90	428.90	0.00	428.90
No	Administration Fee where a planning application fails to meet the Local/National Validation Requirements and is returned							
No	Householder/ Certificate of Lawful Use or Development			~		50.00	0.00	50.00
No	Minor works and other			~		100.00	0.00	100.00
No	Major works			~		200.00	0.00	200.00
No	Administration charge for uploading a planning application received by post or email in place of a Planning Portal submission (Minimum charge £30.00)			~		Price on Application		
	<b>Coordinated Development Process &amp; Sustainability Assessment Services-Development Control</b>							
YES	Permission in Principal		£439.50 per 0.1 ha		£439.50 per 0.1ha	£439.50 per 0.1 ha		£439.50 per 0.1ha
No	Coordinated Plan Drawing and Approval Service							
No	N.B. 20% discount on Building Control Application fees included in the fees shown below.							
No	Single Storey Extension	✓	1,863.83	372.77	2,236.60	2,093.17	418.63	2,511.80
No	Two Storey Extension	✓	2,272.92	454.58	2,727.50	2,552.50	510.50	3,063.00
No	Loft Conversion	✓	2,181.25	436.25	2,617.50	2,449.50	489.90	2,939.40
No	Combination Loft & Extension	✓	3,454.92	690.98	4,145.90	3,879.92	775.98	4,655.90
No	Lawful Development Certificate	✓	104.75	20.95	125.70	117.67	23.53	141.20
	<b>CONTAMINATED LAND INFORMATION</b>							
No	Contaminated Land Enquiry - Site History - where no records held		54.60	0.00	54.60	61.40	0.00	61.40
No	Contaminated Land Enquiry - Site History - where records are held		163.70	0.00	163.70	183.90	0.00	183.90
	<b>DEVELOPMENT CONTROL SERVICES</b>							
No	Provision of Information including Solicitors & Developers Inquires - per hour (1 hour minimum charge)		67.70	0.00	67.70	76.10	0.00	76.10
No	Providing written confirmation of compliance with planning permission, including a site visit.	✓	318.33	63.67	382.00	357.50	71.50	429.00
No	London Local Authorities (Charges for Stopping Up Orders) Regulations 2000		3,223.90	0.00	3,223.90	3,620.50	0.00	3,620.50
	<b>PUBLIC REGISTER COPIES</b>							

Statutory Service (Y/N)	Description of Fees & Charges	Service Is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	IPC Authorised Premises Provision of copies – per premise – per officer half hour or part thereof		28.60	0.00	28.60	32.20	0.00	32.20
No	Environmental Regulation of Industrial Plant		Price on Application			Price on Application		
No	Fee for a formal complaint made in respect of high hedges and trees, under part 8 of the Anti-Social Behaviour Act 2003		1,163.00	0.00	1,163.00	1,306.10	0.00	1,306.10
	<b>Design Panel Fees</b>							
No	<b>First Meeting:</b>							
No	Design Workshop	✓	4,500.00	900.00	5,400.00	5,000.00	1,000.00	6,000.00
No	Design Review	✓	4,500.00	900.00	5,400.00	5,000.00	1,000.00	6,000.00
No	Small Major	✓	1,500.00	300.00	1,800.00	1,650.00	330.00	1,980.00
No	Desktop Meeting	✓	2,250.00	450.00	2,700.00	2,500.00	500.00	3,000.00
	Focus Review		2,250.00	450.00	2,700.00	2,500.00	500.00	3,000.00
No	<b>Follow Up Meeting/s</b>							
No	Design Workshop	✓	3,500.00	700.00	4,200.00	4,000.00	700.08	4,700.10
No	Design Review	✓	3,500.00	700.00	4,200.00	4,000.00	700.08	4,700.10
No								
No	Charge where planning application found to be invalid		20% of application fee			20% of application fee		
No	<b>Provision of Strategic Planning and Design Information</b>							
No	<b>Photocopying and Printing</b>							
No	A4 Sheet	✓	6.50	1.30	7.80	7.33	1.47	8.80
No	Extra Copy	✓	0.83	0.17	1.00	1.00	0.20	1.20
No	Map on A3 sheet	✓	13.00	2.60	15.60	14.58	2.92	17.50
No	Map on A2 sheet	✓	15.58	3.12	18.70	17.50	3.50	21.00
No	Map on A1 sheet	✓	20.83	4.17	25.00	23.42	4.68	28.10
No	Document >50 pages	✓	10.42	2.08	12.50	11.83	2.37	14.20
No	Document >100pages	✓	18.17	3.63	21.80	20.50	4.10	24.60
No	Document >200 pages	✓	31.17	6.23	37.40	35.08	7.02	42.10
No	Document >300 pages	✓	46.83	9.37	56.20	52.58	10.52	63.10
No	Document >400 pages	✓	62.42	12.48	74.90	70.08	14.02	84.10
No	Postage for letters, large letters and packets	✓	Standard Council charges apply			Standard Council charges apply		
	<b>ENVIRONMENTAL PERMITTING (PPC)</b>							
YES	<b>Statutory fee (set by DEFRA)</b>							
YES	<b>LAPPC Application Fees:</b>							
YES	Application for an environmental permit part B - Standard Activities		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
YES	Additional Fee for operating without a permit		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
YES	PVRI, SWOB and Dry Cleaners Reduced Fee Activities		148.00	0.00	148.00	148.00	0.00	148.00
YES	PVRI & II Combined		246.00	0.00	246.00	246.00	0.00	246.00
YES	VRs and Other Reduced Fee Activities		346.00	0.00	346.00	346.00	0.00	346.00
YES	Reduced fee activities: Additional fee for operating without a permit		68.00	0.00	68.00	68.00	0.00	68.00
YES	Mobile screening and crushing plant		346.00	0.00	346.00	346.00	0.00	346.00
YES	Application fee for mobile crusher3rd - 7th Permit		346.00	0.00	346.00	346.00	0.00	346.00
YES	Application fee for mobile crusher 8th Permit and higher		346.00	0.00	346.00	346.00	0.00	346.00
YES	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts		297.00	0.00	297.00	297.00	0.00	297.00
YES	LAPPC Annual Subsistence Charge							
YES	Standard Processes- Low Risk		739.00	0.00	739.00	739.00	0.00	739.00
YES	Standard Processes- Low Risk - Additional charge where a permit is for a combined Part B & Waste installation		99.00	0.00	99.00	99.00	0.00	99.00
YES	Standard Processes- Medium Risk		1,111.00	0.00	1,111.00	1,111.00	0.00	1,111.00
YES	Standard Processes- Medium Risk - Additional charge where a permit is for a combined Part B & Waste installation		149.00	0.00	149.00	149.00	0.00	149.00
YES	Standard Processes- High Risk		1,672.00	0.00	1,672.00	1,672.00	0.00	1,672.00

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	Standard Processes- High Risk - Additional charge where a permit is for a combined Part B & Waste installation		198.00	0.00	198.00	198.00	0.00	198.00
YES	Annual Subsistence Fee - Reduced Fee Activity - Low Risk		76.00	0.00	76.00	76.00	0.00	76.00
YES	Annual Subsistence Fee - Reduced Fee Activity - Medium Risk		151.00	0.00	151.00	151.00	0.00	151.00
YES	Annual Subsistence Fee - Reduced Fee Activity - High Risk		227.00	0.00	227.00	227.00	0.00	227.00
YES	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Low Risk		108.00	0.00	108.00	108.00	0.00	108.00
YES	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -Medium Risk		216.00	0.00	216.00	216.00	0.00	216.00
YES	Annual Subsistence Fee - Reduced Fee Activity PVR I+II -High Risk		326.00	0.00	326.00	326.00	0.00	326.00
YES	Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
YES	Annual Subsistence Fee - Vehicle Respraying + other processes in this category - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
YES	Annual Subsistence Fee - Vehicle Respraying + other processes in this category - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
YES	Annual Subsistence Fee - Mobile Crushing - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
YES	Annual Subsistence Fee - Mobile Crushing - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
YES	Annual Subsistence Fee - Mobile Crushing - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
YES	Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
YES	Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
YES	Annual Subsistence Fee - Mobile Crushing 3rd - 7th Permits - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
YES	Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Low Risk		218.00	0.00	218.00	218.00	0.00	218.00
YES	Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - Medium Risk		349.00	0.00	349.00	349.00	0.00	349.00
YES	Annual Subsistence Fee - Mobile Crushing 8th & subsequent permits - High Risk		524.00	0.00	524.00	524.00	0.00	524.00
YES	Late payment fee		50.00	0.00	50.00	50.00	0.00	50.00
YES	Where a Part B installation is subject to reporting under E-PRTR Regulation add an extra £99 to the above amounts		99.00	0.00	99.00	99.00	0.00	99.00
YES	Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36							
YES	Transfer & Surrender							
YES	Standard process transfer		162.00	0.00	162.00	162.00	0.00	162.00
YES	Standard process partial transfer		476.00	0.00	476.00	476.00	0.00	476.00
YES	New operator at low risk reduced fee activity		75.00	0.00	75.00	75.00	0.00	75.00
YES	Surrender: all Part B activities							
YES	Reduced fee activities: transfer							
YES	Reduced fee activities: partial transfer		45.00	0.00	45.00	45.00	0.00	45.00
YES	Temporary transfer for mobiles: first transfer		51.00	0.00	51.00	51.00	0.00	51.00
YES	Temporary transfer for mobiles: repeat following enforcement or warning		51.00	0.00	51.00	51.00	0.00	51.00
YES	Substantial Change							
YES	Standard process		1,005.00	0.00	1,005.00	1,005.00	0.00	1,005.00
YES	Standard process where the substantial change results in a new PPC activity		1,579.00	0.00	1,579.00	1,579.00	0.00	1,579.00
YES	Reduced fee activities		98.00	0.00	98.00	98.00	0.00	98.00
YES	LA-IPPC Charges:							
YES	Application		3,218.00	0.00	3,218.00	3,218.00	0.00	3,218.00
YES	Additional fee for operating without a permit		1,137.00	0.00	1,137.00	1,137.00	0.00	1,137.00
YES	Annual subsistence fee: Low risk		1,384.00	0.00	1,384.00	1,384.00	0.00	1,384.00
YES	Annual subsistence fee: Medium risk		1,541.00	0.00	1,541.00	1,541.00	0.00	1,541.00
YES	Annual subsistence fee: High risk		2,233.00	0.00	2,233.00	2,233.00	0.00	2,233.00
YES	Late payment fee		50.00	0.00	50.00	50.00	0.00	50.00
YES	Substantial variation		1,309.00	0.00	1,309.00	1,309.00	0.00	1,309.00
YES	Transfer		225.00	0.00	225.00	225.00	0.00	225.00
YES	Partial transfer		668.00	0.00	668.00	668.00	0.00	668.00
YES	Surrender		668.00	0.00	668.00	668.00	0.00	668.00

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	Where subsistence charges are paid in four equal instalments the total amount payable is increased by £36							
	<b>CYCLE PARKING CHARGES</b>							
No	Station hub cycle parking membership	✓	10.00	2.00	12.00	11.25	2.25	13.50
No	Residential secure cycle parking membership	✓	10.00	2.00	12.00	11.25	2.25	13.50
	<b>ADOPTED ROAD ENQUIRIES</b>							
No	Highway Search Enquiry - Single Property		50.40	0.00	50.40	56.60	0.00	56.60
No	Highway Search Enquiry - Site comprising multiple properties		100.80	0.00	100.80	113.20	0.00	113.20
	<b>TEMPORARY TRAFFIC ORDER</b>							
No	S14.1 TTO or S14.2 Notice five days duration or less		2,720.00	0.00	2,720.00	3,054.60	0.00	3,054.60
No	Road Closure for Filming (Notice & Order)		935.10	0.00	935.10	1,050.10	0.00	1,050.10
No	A Special Event Orders - (excluding community street parties)		935.10	0.00	935.10	1,050.10	0.00	1,050.10
No	Temporary Traffic Orders to support Major Events (over 10,000 people)		4,931.10	0.00	4,931.10	5,537.60	0.00	5,537.60
No	Temporary Traffic Orders to support Major Events (5,000 - 10,000 people)		3,825.00	0.00	3,825.00	4,295.50	0.00	4,295.50
No	Approval by the Highway authority to close a road for a community street party (including provision of road closure barriers by the authority)		50.00	0.00	50.00	56.20	0.00	56.20
No	Approval by the Highway authority to close a road for other community event on the highway (including provision of road closure barriers by the authority)		Price on Application			Price on Application		
	<b>TRANSPORTATION PLANNING</b>							
No	S115E Licence - single site		935.10	0.00	935.10	1,050.20	0.00	1,050.20
No	S115E Licence - for each additional site on same licence		109.10	0.00	109.10	122.60	0.00	122.60
	<b>TRANSPORTATION SERVICES</b>							
No	Monitoring outputs of travel plans secured by S106 Obligations - Framework Travel Plan		Flat contribution of £2,730 + annual contribution of £545 for the life of the travel plan			Flat contribution of £3,065 + annual contribution of £612 for the life of the travel plan		
No	Monitoring outputs of travel plans secured by S106 Obligations - Single Phase of Development		5,454.80	0.00	5,454.80	6,125.80	0.00	6,125.80
No	S247 Stopping-Up Order - Relating to Minor Planning Application		4,067.70	0.00	4,067.70	4,568.10	0.00	4,568.10
No	S247 Stopping-Up Order - Relating to Major Planning Application		6,779.50	0.00	6,779.50	7,613.40	0.00	7,613.40
No	Public Path Diversion Order - (The Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993)		Price on Application			Price on Application		
No	Mobility assessment to support application for disabled parking bay		262.50	0.00	262.50	294.80	0.00	294.80
No	Application for temporary directional signage		131.00	0.00	131.00	147.10	0.00	147.10
No	Temporary directional signs returnable deposit to cover costs in removing the signs in default		109.00	0.00	109.00	122.40	0.00	122.40
No	Requests for Advice and Policy Guidance on Directional Signs		65.50	0.00	65.50	73.60	0.00	73.60
No	Checking fee for S38 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of £3,820 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of £4,290 for works up to £10,000 in value + 12% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		
No	Checking & supervision fee for S278 Agreements (value of works based on current LBE term contract rates) (not subject to VAT)		Flat rate of £3,820 for works up to £10,000 in value + 11% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract			Flat rate of £4,290 for works up to £10,000 in value + 12% of the value of works over £10,000 + actual cost to accrue street lighting etc. into PFI contract		
	<b>Enforcement of Temporary Traffic Orders - Resident &amp; Business bays, waiting and loading:</b>							
No	Admin fee		114.20	0.00	114.20	128.30	0.00	128.30
No	Cancellation charge		56.70	0.00	56.70	63.70	0.00	63.70
No	Enforcement by Civil Enforcement Officer per day		81.70	0.00	81.70	91.80	0.00	91.80
No	Cost of an Enforcement notice	✓	34.83	6.97	41.80	39.25	7.85	47.10
Yes	Use of removal vehicle (per removal)		200.00	0.00	200.00	200.00	0.00	200.00
Yes	Please note the charges for Enforcement detailed above are separate and in addition to any charges which the applicant may incur in obtaining a Temporary Traffic Order or Street Works permits							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	<b>Lorry parking prices</b>	✓						
No	<b>Rigid vehicles</b>							
No	1 day	✓	17.58	3.52	21.10	19.75	3.95	23.70
No	2 days	✓	35.08	7.02	42.10	39.42	7.88	47.30
No	3 days	✓	52.83	10.57	63.40	59.33	11.87	71.20
No	4 days	✓	70.33	14.07	84.40	79.00	15.80	94.80
No	5 days	✓	87.83	17.57	105.40	98.58	19.72	118.30
No	6 days	✓	105.17	21.03	126.20	118.08	23.62	141.70
No	1 week	✓	113.42	22.68	136.10	127.42	25.48	152.90
No	1 month	✓	453.42	90.68	544.10	509.17	101.83	611.00
No	3 months	✓	1,360.00	272.00	1,632.00	1,527.33	305.47	1,832.80
No	<b>Articulated vehicles</b>							
No	1 day	✓	20.83	4.17	25.00	23.42	4.68	28.10
No	2 days	✓	41.17	8.23	49.40	46.17	9.23	55.40
No	3 days	✓	62.00	12.40	74.40	69.58	13.92	83.50
No	4 days	✓	82.67	16.53	99.20	92.83	18.57	111.40
No	5 days	✓	103.08	20.62	123.70	115.83	23.17	139.00
No	6 days	✓	123.67	24.73	148.40	138.92	27.78	166.70
No	1 week	✓	134.00	26.80	160.80	150.50	30.10	180.60
No	1 month	✓	535.67	107.13	642.80	601.58	120.32	721.90
No	3 months	✓	1,607.00	321.40	1,928.40	1,804.67	360.93	2,165.60
	<b>FOOTPATH CROSSINGS &amp; PATHS ACROSS VERGES</b>							
No	Costs associated with amending Traffic Management Orders to facilitate footway crossovers in Controlled Parking Zones		158.50	0.00	158.50	178.00	0.00	178.00
No	Application for Footway Crossovers - The Local Authorities (Transport Charges) Regulation 1998. The application process includes a maximum of three site visits.		213.00	0.00	213.00	239.20	0.00	239.20
No	Additional Site visits for approval and estimation of vehicle crossover applications. Up to half hour of officer's time per visit.		41.60	0.00	41.60	46.80	0.00	46.80
No	Construction of a crossover <b>per square metre</b> in paving slabs/blocks or asphalt. Excluding existing obstructions e.g. street lighting columns, street furniture, trees or utility apparatus. <b>Note:</b> Where a footway is currently constructed in asphalt / tarmacadam a new footway crossing will only be permitted to be constructed in asphalt / tarmacadam		238.50	0.00	238.50	267.90	0.00	267.90
No	Uplift on the cost per square metre for constructing a crossover where restricted working hours apply		27.00	0.00	27.00	30.40	0.00	30.40
No	Provision of a footway crossover when constructed as part of a planned footway reconstruction scheme - <b>(20%discount</b> on full price shown above) (per square metre). Note: crossover specification to comply with scheme construction.		190.80	0.00	190.80	214.30	0.00	214.30
No	<b>There will be no discount where it is identified that a resident is crossing the footway illegally and contributing to damage of the footway.</b>							
No	Renewal of existing White line Entrance Marking on Highway		169.40	0.00	169.40	190.30	0.00	190.30
No	New White line Entrance Marking on Highway		169.40	0.00	169.40	190.30	0.00	190.30
No	White line Entrance marking application charge (if work not progressed admin fee to be charged)		71.00	0.00	71.00	79.80	0.00	79.80
No	Removal and replanting of shrub bed elsewhere in the Borough - per square metre		132.00	0.00	132.00	148.30	0.00	148.30
No	Removal and replanting of grass verge elsewhere in the Borough - per square metre		108.10	0.00	108.10	121.40	0.00	121.40
No	Application to request a tree removal in accordance with the tree strategy.		368.90	0.00	368.90	414.30	0.00	414.30
No	Application for Heavy Duty Footway crossover - The Local Authorities (Transport Charges) Regulation 1998		1,018.30	0.00	1,018.30	1,143.60	0.00	1,143.60
No	Construction and site supervision of Heavy Duty crossover excluding statutory utility diversions.		Price on Application			Price on Application		
	<b>PROVISION OF STREET SEATS</b>							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Per seat (Estimate will be provided on request at actual contractors cost, officer time and actual cost of plaque)				Price on Application			Price on Application
	<b>PROVISION OF STREET NAME PLATES</b>							
No	Per Street Name Plate				Price on Application			Price on Application
No	Relocation only of existing Street Name Plate for footway crossing application				Price on Application			Price on Application
	<b>LICENCE FOR SKIPS</b>							
No	Inspection fee for skip placed off highway		78.00	0.00	78.00	87.60	0.00	87.60
No	Skip Licence - 14 days		78.00	0.00	78.00	87.60	0.00	87.60
No	Continuation Licence - 14 days		78.00	0.00	78.00	87.60	0.00	87.60
No	Attend to unlit skip on the highway and make safe		186.00	0.00	186.00	208.90	0.00	208.90
	<b>LICENCE FOR HOARDING/SCAFFOLDING</b>							
No	Deposit before commencement of works (refundable against damage) Per square metre of highway occupied by scaffold/hoarding(minimum deposit of £500)		50.00	0.00	50.00	50.00	0.00	50.00
No	<b>Licence:</b>							
No	<b>Application Fee</b> all scaffolds/hoardings (Non Refundable)		141.90	0.00	141.90	159.40	0.00	159.40
No	<b>Licence Fee for 30 days</b> per square metre of highway occupied by scaffold/hoarding (minimum cost to be £292, max to be £2,920)		26.00	0.00	26.00	29.20	0.00	29.20
No	<b>Licence Extension Fee</b> for each 30 day period per square metre of highway occupied by scaffold/hoarding UP TO 180 DAYS (minimum cost to be £292, max to be £2,920)		26.00	0.00	26.00	29.20	0.00	29.20
No	<b>Charge for additional inspections £84.70 per hour (min 1hr)</b>		75.40	0.00	75.40	84.70	0.00	84.70
	<b>LICENCE FOR THE ISSUE OF A STREET WORKS LICENCE UNDER S50 OF THE NEW ROADS &amp; STREET WORKS ACT 1991</b>							
No	Administration fee		292.00	0.00	292.00	327.90	0.00	327.90
No	Capitalisation fee in lieu of annual charge		1,343.00	0.00	1,343.00	1,508.20	0.00	1,508.20
No	Capitalisation fee in lieu of annual charge for Major Service Licence		2,000.00	0.00	2,000.00	2,246.00	0.00	2,246.00
No	Inspection Fee		338.00	0.00	338.00	379.60	0.00	379.60
No	Weekly Inspection Fee for Major Service Licence		50.00	0.00	50.00	56.20	0.00	56.20
No	Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>		220.00	0.00	220.00	247.10	0.00	247.10
No	over 5M2 - per square metre for reinstatements		180.00	0.00	180.00	202.10	0.00	202.10
No	Collaborative planning & installation of services assistance (multi-services applications only)		1,140.00	0.00	1,140.00	1,280.20	0.00	1,280.20
No	Bond payable to cover any penalty payments associated with the works				Price on Application			Price on Application
	<b>APPLICATION FOR AUTHORITY TO EXECUTE WORKS ON THE HIGHWAY</b>							
No	Administration fee		292.00	0.00	292.00	327.90	0.00	327.90
No	Inspection Fee 1-7 Excavations		350.00	0.00	350.00	393.10	0.00	393.10
No	Inspection Fee 8-14 Excavations		525.00	0.00	525.00	589.60	0.00	589.60
No	Refundable Deposit (subject to satisfactory inspection of works at end of guarantee period) - per square metre for reinstatements up to 5 M <sup>2</sup>		500.00	0.00	500.00	500.00	0.00	500.00
No	over 5M2 - per square metre for reinstatements		300.00	0.00	300.00	300.00	0.00	300.00
	<b>LICENCE FOR CRANES/OVERSAILING</b>							
No	Application Fee for Cranes/Oversailing (Non refundable)		207.80	0.00	207.80	233.40	0.00	233.40
No	Licence for Cranes on the highway - per day		207.80	0.00	207.80	233.40	0.00	233.40
No	Licence for Oversail over the highway - per day (minimum 1 day)		12.10	0.00	12.10	13.60	0.00	13.60
No	Charge for additional inspections - complaints/enquiries. £84.70 per hour (min. 1 hr)		75.40	0.00	75.40	84.70	0.00	84.70
No	Deposit before commencement of works (refundable against damage)		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
	<b>HIGHWAY RELATED CHARGES</b>							
No	Any works / repairs to public assets on the highway				Price on Application			Price on Application
No	Sponsored Tree Planting (including 3 year after care).		738.70	0.00	738.70			Price on Application
No	Sponsored Tree Plaque - price on application				Price on Application			Price on Application
No	Bollard removal - charge per bollard (any type)		150.00	0.00	150.00	168.50	0.00	168.50

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Provision of Arborist Services (private works)		Price on Application			Price on Application		
No	<b>DOMESTIC COLLECTIONS</b>							
No	<b>N.B. Domestic Bin Hire/Collection is Non Business - i.e. no VAT to be charged</b>							
No	<b>Special Bulky Waste Collections</b>							
No	<b>Bulky waste collection in 12 months:</b>							
No	1 item			FREE			FREE	
No	2 Items			FREE			FREE	
No	3 Items			FREE			FREE	
No	4 Items			FREE			FREE	
No	5 Items			FREE			FREE	
No	6 Items			FREE			FREE	
No	Premium Service (Fastrack service) bookable £10.50 fee		15.00	0.00	15.00	16.80	0.00	16.80
No	Bulky waste collection cancellation charge for between 1-3 days notice			FREE			FREE	
No	Additional charge for non standard sized items			FREE			FREE	
No	<b>Electrical bulky item collections:</b>							
No	1 item		43.90	0.00	43.90	49.30	0.00	49.30
No	2 Items		48.70	0.00	48.70	54.70	0.00	54.70
No	3 Items		53.50	0.00	53.50	60.10	0.00	60.10
No	4 Items		58.30	0.00	58.30	65.50	0.00	65.50
No	5 Items		63.10	0.00	63.10	70.90	0.00	70.90
No	6 Items		67.90	0.00	67.90	76.30	0.00	76.30
No	Premium Service (Fastrack service) bookable £10.50 fee		Service not offered for Electrical Bulky Waste			Service not offered for Electrical Bulky Waste		
No	Bulky electrical item collection cancellation charge for between 1-3 days notice		19.00	0.00	19.00	21.40	0.00	21.40
No	<b>New bin and bin replacements:</b>							
No	Delivery and provision of 1 domestic 140 or 240 litre wheeled bin		63.00	0.00	63.00	FREE		
No	Delivery of each additional 140 or 240 litre wheeled bin (limited to a maximum of two additions per property)		31.30	0.00	31.30	FREE		
No	Hire of additional 240 litre Green Bin (fortnightly service)*		65.00	0.00	65.00	FREE		
No	Hire of additional 140 litre Green Bin (fortnightly service)*		65.00	0.00	65.00	FREE		
No	New bin and bin replacement cancellation charge for between 1-3 days notice		19.00	0.00	19.00	FREE		
No	Garden Waste - annual subscription		65.00	0.00	65.00	80.00	0.00	80.00
No	<b>PARKS AND OUTDOOR FACILITIES</b>							
No	<b>Charges marked ** do not include VAT, which will be added in certain circumstances in accordance with VAT Regulations</b>							
No	<b>Public Liability Insurance is not included in these charges.</b>							
No	<b>IN COMMEMORATION</b>							
No	To supply and plant tree with 3 year after care. Tree species from contractors planting list. Plaque size 6"x 4" limited to 60 characters (additional charge over 60 characters)	✓	723.00	144.60	867.60	811.92	162.38	974.30
No	Memorial Bench	✓	1,572.00	314.40	1,886.40	1,765.42	353.08	2,118.50
No	Plaque for Bench		302.30	0.00	302.30	339.50	0.00	339.50
No	<b>Tennis Courts</b>							
No	Per hour peak mid-week	✓	4.17	0.83	5.00	4.58	0.92	5.50
No	No charge off-peak		No Charge			No Charge		
No	Per hour floodlights (as required)	✓	2.42	0.48	2.90	2.92	0.58	3.50
No	<b>CRICKET **</b>							
No	Season bookings can be made for 10 or 20 matches							
No	Grade 1 - Saturdays (10 Matches)		759.40	0.00	759.40	853.00	0.00	853.00
No	Grade 1 - Sundays (10 Matches)		826.00	0.00	826.00	928.00	0.00	928.00
No	Grade 2 - Saturdays or Sundays (10 Matches)		649.20	0.00	649.20	729.00	0.00	729.00
No	<b>Casual matches, per day</b>							
No	Grade 1	✓	98.33	19.67	118.00	110.83	22.17	133.00
No	Grade 2	✓	82.50	16.50	99.00	92.50	18.50	111.00
No	<b>BASEBALL – Enfield Playing Fields</b>							

Statutory Service (Y/N)	Description of Fees & Charges	Service is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Grade 1 (Inc. changing rooms & showers) Sat or Sun per session	V	77.42	15.48	92.90	87.00	17.40	104.40
No	<b>FISHING (15 June - 15 March)</b>							
No	<b>Grovelands Park &amp; Trent Country Park</b>							
No	Licensed adult, per day	V	8.33	1.67	10.00	9.42	1.88	11.30
No	Licensed junior, per day	V		FREE			FREE	
No	Season Ticket - adult	V	60.92	12.18	73.10	68.42	13.68	82.10
No	Season Ticket - junior	V		FREE			FREE	
No	<b>FOOTBALL / GAELIC FOOTBALL / RUGBY **</b>							
No	<u>Season bookings can be made for 16 or 32 games</u>							
No	<b>SENIOR</b>							
No	Manned site - Saturday (16 Games)		863.00	0.00	863.00	969.00	0.00	969.00
No	Manned site - Sunday (16 Games)		1,017.00	0.00	1,017.00	1,142.00	0.00	1,142.00
No	Grade 1 - Saturdays (16 games)		808.00	0.00	808.00	907.00	0.00	907.00
No	Grade 1 - Sundays (16 games)		958.00	0.00	958.00	1,076.00	0.00	1,076.00
No	Grade 2 - Saturdays (16 games)		555.00	0.00	555.00	623.00	0.00	623.00
No	Grade 2 - Sundays (16 games)		601.00	0.00	601.00	675.00	0.00	675.00
No	<u>Casual matches, per match</u>							
No	Grade 1 Saturday	V	98.33	19.67	118.00	111.67	22.33	134.00
No	Grade 1 Sunday	V	105.83	21.17	127.00	119.17	23.83	143.00
No	Grade 2 Saturday	V	69.17	13.83	83.00	77.50	15.50	93.00
No	Grade 2 Sunday	V	75.83	15.17	91.00	85.83	17.17	103.00
No	<b>JUNIOR</b>							
No	Grade 2 - Saturdays or Sundays (16 games)		328.00	0.00	328.00	368.00	0.00	368.00
No	<u>Casual matches, per match</u>							
No	Grade 2	V	38.33	7.67	46.00	43.33	8.67	52.00
No	<b>Mini-Soccer (7v7)</b>							
No	Every Saturday or Sunday (32 Matches)		405.00	0.00	405.00	455.00	0.00	455.00
No	Casual, per match	V	18.33	3.67	22.00	20.83	4.17	25.00
No	<u>5-a-side Football, per pitch, casual</u>							
No	Casual, per match	V	18.33	3.67	22.00	20.83	4.17	25.00
No	<u>Every Saturday or Sunday (32 Matches)</u>		405.00	0.00	405.00	455.00	0.00	455.00
No	<u>9-a-side Football, per pitch</u>							
No	Grade 2 - Saturdays / Sundays (16 games)		451.00	0.00	451.00	507.00	0.00	507.00
No	Grade 2 Saturday /Sunday, casual	V	53.33	10.67	64.00	60.00	12.00	72.00
No	Post Football litter clearance	V	65.00	13.00	78.00	73.33	14.67	88.00
No	<b>NETBALL**</b>							
No	Adult Teams per court, per hour (incl changing rooms & showers)	V	16.50	3.30	19.80	18.58	3.72	22.30
No	Junior Teams per court, per hour (incl changing rooms & showers)	V	10.75	2.15	12.90	12.08	2.42	14.50
No	<b>ATHLETIC TRACK-QEII</b>							
No	Per hour (Mon- Friday)	V	34.17	6.83	41.00	38.33	7.67	46.00
No	<b>HIRE OF PITCHES FOR SCHOOLS</b>							
No	(the charges are normally Vatable but the supply to LBE maintained schools is outside the scope of VAT)							
No	<b>FOOTBALL</b>							
No	Junior Pitch	V	25.83	5.17	31.00	29.17	5.83	35.00
No	Senior Pitch	V	49.17	9.83	59.00	55.00	11.00	66.00
No	<b>NETBALL</b>	V	11.67	2.33	14.00	13.33	2.67	16.00
No	<b>RUGBY</b>							
No	Senior Pitch	V	49.17	9.83	59.00	55.00	11.00	66.00
No	<b>Athletics</b>							
No	Per hour (Mon- Friday)	V	30.00	6.00	36.00	34.17	6.83	41.00
No	<b>CEMETERY CHARGES</b>							
No	<b>The service is non-business for VAT where marked * i.e. no VAT to be charged.</b>							



Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	<b>DIGGING FEES (including interment fee and soil box on request)</b>							
No	<b>Depth:</b>							
No	5'0" (Aged 2 years and under - fee waived for residents only)		1,838.40	0.00	1,838.40	2,064.60	0.00	2,064.60
No	7'0" (Minimum depth applies to all new graves)		1,963.80	0.00	1,963.80	2,205.40	0.00	2,205.40
No	9'0"		2,105.60	0.00	2,105.60	2,364.60	0.00	2,364.60
No	10'6"		2,231.10	0.00	2,231.10	2,505.60	0.00	2,505.60
No	12'0"		2,400.10	0.00	2,400.10	2,695.40	0.00	2,695.40
No	14'0"		2,525.70	0.00	2,525.70	2,836.40	0.00	2,836.40
No	Caskets or coffins in excess of 6'10" x 2'6" x 1'10"		338.20	0.00	338.20	379.80	0.00	379.80
No	<b>SCATTERING OF CREMATED REMAINS ON GRAVES</b>		131.00	0.00	131.00	147.20	0.00	147.20
No	<b>BURIAL OF CREMATED REMAINS IN GRAVES</b>		327.30	0.00	327.30	367.60	0.00	367.60
No	<b>BURIAL OF CREMATED REMAINS IN COFFIN</b>		174.60	0.00	174.60	196.10	0.00	196.10
No	<b>CHAPEL (per half hour)</b>		147.40	0.00	147.40	165.60	0.00	165.60
No	<b>Additional fee in excess of 1½ timeslot per half hour</b>		218.20	0.00	218.20	245.10	0.00	245.10
No	<b>Rose Petal service</b>		31.70	0.00	31.70	35.60	0.00	35.60
No	<b>GREEN BURIALS</b>		As for Grave digging			As for Grave digging		
No	4156		At cost			At cost		
No	<b>PRIVATE GRAVES</b>							
No	<b>(Exclusive Right of Burial 100 years)</b>							
No	<b>(Charge includes £55.70 for Grave Deed)</b>							
No	Additional fee for all pre-purchased Traditional graves [subject to location and availability].		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
No	Buyback of Unused Traditional Graves		50% of current market value			50% of current market value		
No	Baby Graves (inc wooden surround 3' x 1'8")		431.00	0.00	431.00	457.00	0.00	457.00
No	Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6"		4,156.00	0.00	4,156.00	4,405.60	0.00	4,405.60
No	Traditional Grave (inc wooden surround except for pre-purchases) 6' 6" x 2' 6" Premium or Front Row		5,995.10	0.00	5,995.10	6,354.80	0.00	6,354.80
No	Lawn Grave (inc wooden surround except for pre-purchases)		2,909.20	0.00	2,909.20	3,083.80	0.00	3,083.80
No	Traditional Grave Outer Circle (inc wooden surround except for pre-purchases) 9' x 4'		9,351.00	0.00	9,351.00	9,912.10	0.00	9,912.10
No	Traditional Grave Inner Circle (inc wooden surround except for [pre-purchases) 9' x 4'		7,896.40	0.00	7,896.40	8,370.20	0.00	8,370.20
No	Traditional Grave (inc wooden surround except for pre-purchases) 7'x 3' Premium or Front Row		7,896.40	0.00	7,896.40	8,370.20	0.00	8,370.20
No	Non-Residents (Traditional Premium or Front Row Graves 7' x 3' and 6'6")		3,532.60	0.00	3,532.60	3,744.50	0.00	3,744.50
No	<b>Non Residents may purchase graves where the Exclusive Right of Burial will be DOUBLED unless specified otherwise.</b> To qualify for the residency rate, proof of residency of the proposed registered owner must be provided at time of booking otherwise non resident fees will be charged Current Council tax bill or electoral roll. The Exclusive Right of Burial is non transferable except upon death or from one resident to another resident.							
No	<b>Extension of Exclusive Right of Burial Graves 10 years</b>		583.80	0.00	583.80	655.70	0.00	655.70
No	<b>Extension of Exclusive Right of Burial Graves 25 years</b>		1,156.50	0.00	1,156.50	1,298.80	0.00	1,298.80
No	<b>MAINTENANCE on traditional graves</b>							
No	Tidying p.a. 6'6" x 2'6"	✓	236.67	47.33	284.00	265.83	53.17	319.00
No	Tidying p.a. 9'0" x 4'0"	✓	331.92	66.38	398.30	372.83	74.57	447.40
No	Planting twice 6'6" x 2'6"	✓	336.50	67.30	403.80	377.92	75.58	453.50
No	Planting twice 9'0" x 4'0"	✓	445.67	89.13	534.80	500.50	100.10	600.60
No	Purchase of full wooden surround -Traditional	✓	141.17	28.23	169.40	158.67	31.73	190.40
No	Purchase of mini kerb wooden surround - Lawn	✓	75.00	15.00	90.00	84.33	16.87	101.20
No	Supply and install foot kerb (Strayfield Rd-Lawn grave)	✓	63.83	12.77	76.60	71.75	14.35	86.10
No	<b>MEMORIAL RIGHTS (10 years)</b>							
No	Lawn Grave		147.40	0.00	147.40	165.60	0.00	165.60
No	Traditional		218.20	0.00	218.20	245.10	0.00	245.10

Statutory Service (Y/N)	Description of Fees & Charges	Service is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Garden of Rest, Kerbed Memorial Plot, Garden of Remembrance plot or other plot for cremated remains		54.60	0.00	54.60	61.40	0.00	61.40
No	<b>MEMORIAL permit fees [Includes Replacement Memorials]</b>							
No	Up to 3'0" with headstone only		251.00	0.00	251.00	281.90	0.00	281.90
No	Mini kerbs 1'6" x 2' 6"		103.70	0.00	103.70	116.50	0.00	116.50
No	Kerbs only(Traditional)		251.00	0.00	251.00	281.90	0.00	281.90
No	Up to 3'0" with headstone and kerb		365.60	0.00	365.60	410.60	0.00	410.60
No	Up to maximum of 4' with headstone and kerb for 6'6" x 2'6" grave		501.90	0.00	501.90	563.70	0.00	563.70
No	Up to maximum of 5' with headstone and kerb up to 9' x 4' grave		545.50	0.00	545.50	612.60	0.00	612.60
No	Up to 9'0"		965.60	0.00	965.60	1,084.40	0.00	1,084.40
No	Inscription fee		109.10	0.00	109.10	122.60	0.00	122.60
No	Vase/Lawn plaque		109.10	0.00	109.10	122.60	0.00	122.60
No	Headstone and kerb for baby grave		1/2 above rates			1/2 above rates		
No	Clean/renovation		50.20	0.00	50.20	56.40	0.00	56.40
No	<b>MEMORIAL REPAIRS</b>							
No	Re-Fix	✓	78.25	15.65	93.90	87.92	17.58	105.50
No	Lawn headstone full repair including new base	✓	226.50	45.30	271.80	254.42	50.88	305.30
No	<b>EXHUMATION</b>		Price on application			Price on application		
No	Pricing is specific to individual grave.		Special charge			Special charge		
No	<b>COPY OF GRAVE DEED</b>		55.70	0.00	55.70	62.60	0.00	62.60
No	<b>REGISTRATION OF TRANSFER OF RIGHTS:</b>							
No	Assignment or Probate		92.80	0.00	92.80	104.30	0.00	104.30
No	Statutory Declaration		114.70	0.00	114.70	128.90	0.00	128.90
No	<b>SEARCH FEE PER ENTRY</b>	✓	21.17	4.23	25.40	23.83	4.77	28.60
No	Grave inspection including photo or map	✓	23.17	4.63	27.80	26.17	5.23	31.40
No	<b>GARDEN OF REMEMBRANCE</b>							
No	Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		325.20	0.00	325.20	365.20	0.00	365.20
No	Scattering of cremated remains:		128.80	0.00	128.80	144.70	0.00	144.70
No	Burial of cremated remains:		311.70	0.00	311.70	350.10	0.00	350.10
No	Plaque with plinth	✓	336.50	67.30	403.80	377.92	75.58	453.50
No	Memorial bench with plaque including maintenance (10 years lease)	✓	1,581.92	316.38	1,898.30	1,581.92	316.38	1,898.30
No	Extension of lease 10 years		246.60	0.00	246.60	277.00	0.00	277.00
No	Plaque Only		302.30	0.00	302.30	339.50	0.00	339.50
No	Refurbished bench		954.70	0.00	954.70	1,072.20	0.00	1,072.20
No	<b>MEMORIAL TREE</b>							
No	10 year lease (Double for non residents)		246.60	0.00	246.60	277.00	0.00	277.00
No	Tree planting with 3 year care		643.70	0.00	643.70	722.90	0.00	722.90
No	Scattering of cremated remains		128.80	0.00	128.80	144.70	0.00	144.70
No	Plaque with concrete plinth	✓	323.83	64.77	388.60	363.75	72.75	436.50
No	<b>Kerbside memorial plot</b>							
No	Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		325.20	0.00	325.20	365.20	0.00	365.20
No	Kerbside Memorial including plaque, inscription & vase	✓	415.67	83.13	498.80	466.83	93.37	560.20
No	<b>GARDENS OF REST:</b>							
No	Exclusive Right of Burial site fee [50 years] (DOUBLE for non residents)		779.30	0.00	779.30	875.20	0.00	875.20
No	Memorials		155.90	0.00	155.90	175.10	0.00	175.10
No	Inscription fee		103.90	0.00	103.90	116.70	0.00	116.70
No	Interment fees		311.70	0.00	311.70	350.10	0.00	350.10
No	Reservation Fee		239.00	0.00	239.00	268.40	0.00	268.40
No	Extension of Lease - 5 years		192.30	0.00	192.30	216.00	0.00	216.00
No	<b>SHARED/COMMON GRAVES</b>							
No	<b>Adult</b>							
No	Contribution towards headstone	✓	84.67	16.93	101.60	95.17	19.03	114.20
No	Interment fee		649.20	0.00	649.20	729.10	0.00	729.10

Statutory Service (Y/N)	Description of Fees & Charges	Service Is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	<b>Baby</b>							
No	Maximum coffin size 18" x 9"			No charge			No charge	
No	Remove / replace headstone		121.00	0.00	121.00	135.90	0.00	135.90
No	Remove / replace monument		335.90	0.00	335.90	377.30	0.00	377.30
No	<b>Boards</b>	✓	86.83	17.37	104.20	97.67	19.53	117.20
No	<b>Concrete chamber for shallow graves</b>	✓	373.25	74.65	447.90	419.25	83.85	503.10
No	<b>MAUSOLEUM</b>							
No	Mausoleum Chamber (one burial)		8,295.00	0.00	8,295.00	9,315.30	0.00	9,315.30
No	25% discount on 2nd Mausoleum Chamber when purchasing two plots		6,221.30	0.00	6,221.30	6,986.60	0.00	6,986.60
No	Ashes Niche		975.00	0.00	975.00	1,095.00	0.00	1,095.00
No	Ashes Niche Interment Fee		215.00	0.00	215.00	241.50	0.00	241.50
	<b>Burial Vaults</b>							
	<b>Edmonton</b>							
	Granite Vaulted Burial Chamber		8,872.50	0.00	8,872.50	8,872.50	0.00	8,872.50
	<b>Southgate</b>							
	Royal (arch)		8,295.00	0.00	8,295.00	8,295.00	0.00	8,295.00
	Granite Vaulted Burial Chamber		8,750.00	0.00	8,750.00	8,750.00	0.00	8,750.00
	The 900		8,872.50	0.00	8,872.50	8,872.50	0.00	8,872.50
	Royal 900		9,130.00	0.00	9,130.00	9,130.00	0.00	9,130.00
	Royal 900 (double)		16,616.60	0.00	16,616.60	16,616.60	0.00	16,616.60
	Heritage Cross		9,250.00	0.00	9,250.00	9,250.00	0.00	9,250.00
	Heritage Cross (double)		16,835.00	0.00	16,835.00	16,835.00	0.00	16,835.00
	Book Memorial		8,580.00	0.00	8,580.00	8,580.00	0.00	8,580.00
	Book Memorial (double)		15,615.60	0.00	15,615.60	15,615.60	0.00	15,615.60
	<b>MISCELLANEOUS</b>							
No	Non residents additional purchase fee		1,995.00	0.00	1,995.00	1,995.00	0.00	1,995.00
No	Keepsake Niche		1,080.10	0.00	1,080.10	1,213.00	0.00	1,213.00
No	Interment fee - Burial		851.00	0.00	851.00	955.70	0.00	955.70
No	Interment fee - Cremated Remains		327.30	0.00	327.30	367.60	0.00	367.60
No	Inscription fee per line	✓	55.67	11.13	66.80	62.67	12.53	75.20
No	Posy holder (Bronze) 12.5cm high	✓	167.33	33.47	200.80	188.00	37.60	225.60
No	Vase (Bronze) 16cm x 8cm x 9cm with plastic insert	✓	193.00	38.60	231.60	216.83	43.37	260.20
No	Motifs up to 200mm high	✓	54.67	10.93	65.60	61.42	12.28	73.70
No	Custom motif	✓		Price on application			Price on application	
No	Remove and refit charge	✓	76.42	15.28	91.70	85.80	17.16	103.00
No	Remove and refit charge (Large tablet)	✓	151.00	30.20	181.20	169.60	33.92	203.60
No	Oval ceramic plaque 5cm x 7cm (colour)	✓	90.17	18.03	108.20	101.33	20.27	121.60
No	Oval ceramic plaque 5cm x 7cm (black and white)	✓	65.50	13.10	78.60	73.67	14.73	88.40
No	Oval ceramic plaque 7cm x 9cm (colour)	✓	116.67	23.33	140.00	131.00	26.20	157.20
No	Oval ceramic plaque 7cm x 9cm (black and white)	✓	84.67	16.93	101.60	95.17	19.03	114.20
No	Decorative Memorial Cross	✓	202.92	40.58	243.50	227.92	45.58	273.50
No	Decorative Candle Box	✓	125.67	25.13	150.80	141.17	28.23	169.40
No	Funeral and burial services outside of standard specified times			Price on application			Price on application	
No	Assisted grave visits (for relatives who are unable to attend)-Photo provided			Price on application			Price on application	
No	Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided and Flower laid on grave for 2 important dates (premium)			Price on application			Price on application	
No	Assisted grave visits (for relatives who are unable to attend)-Photo (emailed) provided (premium plus) A arrangement of flowers laid on grave for 2 important dates per year plus clearing of grave side.			Price on application			Price on application	
No	Referral and multiple discount Commission			Price on application			Price on application	
No	Burial Chamber/Mausoleum clean	✓	118.33	23.67	142.00	132.92	26.58	159.50
	<b>EVENTS</b>							
No	<b>Commercial Events/National Charities (Inc. Funfair and Circus's)</b>							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Administration Fee (Non refundable) Per application per venue		152.00	0.00	152.00	171.00	0.00	171.00
No	<u>Booking Fee (non refundable) Per application per venue</u>							
No	Small		61.00	0.00	61.00	69.00	0.00	69.00
No	Medium		241.00	0.00	241.00	271.00	0.00	271.00
No	Large		601.00	0.00	601.00	675.00	0.00	675.00
No	<b><u>Funfairs &amp; Circus's</u></b>							
No	Per Operating Day		673.00	0.00	673.00	755.80	0.00	756.00
No	Non Operating Day		177.00	0.00	177.00	198.80	0.00	199.00
No	Children's juvenile funfair max 16 rides/stalls <del>holiday long-term hire (12 days or more)</del> – per operating day		303.00	0.00	303.00	340.30	0.00	340.00
No	Children's juvenile funfair max 16 rides/stalls <del>holiday long-term hire (12 days or more)</del> – per non-operating day		152.00	0.00	152.00	170.70	0.00	171.00
No	<b><u>Commercial Events/National charities</u></b>							
No	<b><u>Small 50- 200 attendance</u></b>							
No	Per Operating Day		313.00	0.00	313.00	352.00	0.00	352.00
No	Per Non Operating Day		157.00	0.00	157.00	176.00	0.00	176.00
No	<b><u>Medium Between 201-999 attendance</u></b>							
No	Per Operating Day		781.00	0.00	781.00	877.00	0.00	877.00
No	Per Non Operating Day		390.00	0.00	390.00	438.00	0.00	438.00
No	<b><u>Large 1000-4999 attendance</u></b>							
No	Per Operating Day			Price on application			Price on application	
No	Per Non Operating Day			Price on application			Price on application	
No	<b><u>Major Events - Over 5000 people</u></b>							
No	Per Operating Day			Price on application			Price on application	
No	Per Non Operating Day			Price on application			Price on application	
No	<b><u>Community/Charities/Schools/Sporting/Internal departments</u></b>							
No	Administration Fee for events over 201 attendance (Non refundable)		145.00	0.00	145.00	163.00	0.00	163.00
No	75% Discount on Operating and Non Operating day (only applies for small and medium events)							
No	Ticketed Events - 10% of Gate Receipts for Community and Local Charities and internal departments or £1000 minimum fee (whichever is greater)							
No	Ticketed Events - minimum of 12% of Gate Receipts for National Charities or £1200 minimum fee (whichever is greater)							
No	<b><u>Environmental Impact Fee (Commercial Events/National Charity only)</u></b>							
No	Large Events (Over 1000 people-£1,385 or £0.25 per person whichever is greater)		1,233.00	0.00	1,233.00	1,385.00	0.00	1,385.00
No	Medium Event (between 200-999)		250.00	0.00	250.00	281.00	0.00	281.00
No	Small (between 50-200)		64.50	0.00	64.50	72.00	0.00	72.00
No	<b><u>Bonds</u></b>							
No	Funfair and Circus's		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
No	Medium Events Over 501 -1000 attending		500.00	0.00	500.00	500.00	0.00	500.00
No	Large Events 1001 – 5000 attending		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
No	Major Events 5001-10,000+attending		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00
No	Major Events 10,000-14999		7,500.00	0.00	7,500.00	7,500.00	0.00	7,500.00
No	Major Events 15,000+ attending		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00
No	Activities - Private commercial Enfield based organisation (exercise/running classes) per day per park (annual fee)		192.00	0.00	192.00	216.00	0.00	216.00
No	Activities - Charitable/Community (exercise/running classes) per day per park (annual fee)		123.00	0.00	123.00	138.00	0.00	138.00
No	Activities - Private commercial National Organisation (exercise/running classes) per day per park (annual fee)		628.00	0.00	628.00	705.00	0.00	705.00
No	Exemptions - Memorial /remembrance services			FREE			FREE	
No	Post event parks staff clear up (per hour)	Y	47.00	9.40	56.40	52.83	10.57	63.40

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Administration Fee - Street Events		152.00	0.00	152.00	171.00	0.00	171.00
No	Consultations for Street Events		328.00	0.00	328.00	368.00	0.00	368.00
No	Street Markets			Price on application			Price on application	
No	Commercial Marketing			Price on application			Price on application	
No	Street Funfair rides			Price on application			Price on application	
No	Bond (Streets)			Price on application			Price on application	
	<b>ALLOTMENTS</b>							
No	These charges require 1 year notice to allotment plot holders, therefore the proposed charges in this schedule relate to 2024/25.							
No	<b>Residents:</b>							
No	Grade A, 25 sq. metres (per pole)		16.30	0.00	16.30	18.40	0.00	18.40
No	Grade B, 25 sq. metres (per pole)		12.10	0.00	12.10	13.60	0.00	13.60
No	Concessionary rate - age concession/low Inc./unemployed (Enfield Residents only from 1 April 2021)							
No	Water charge per pole		3.20	0.00	3.20	3.60	0.00	3.60
No	Key deposits		16.70	0.00	16.70	18.80	0.00	18.80
No	Plot deposit		38.50	0.00	38.50	43.30	0.00	43.30
No	<b>Non-Enfield Residents</b>							
No	Grade A, 25 sq. metres (per pole)		23.10	0.00	23.10	26.00	0.00	26.00
No	Grade B, 25 sq. metres (per pole)		17.40	0.00	17.40	19.60	0.00	19.60
No	Water charge per pole		3.40	0.00	3.40	3.90	0.00	3.90
No	Key deposits		16.70	0.00	16.70	18.80	0.00	18.80
No	Plot deposit		38.50	0.00	38.50	43.30	0.00	43.30
No	Beehive Licence		11.00	0.00	11.00	12.40	0.00	12.40
	<b>COMMUNITY HALLS</b>							
No	<b>Community Halls Hire:</b>							
No	Commercial rates per hour		31.30	0.00	31.30	35.20	0.00	35.20
No	Concessionary rate per hour ( for voluntary organisations or those deemed to be providing services of organisational benefit)		18.10	0.00	18.10	20.40	0.00	20.40
No	(A further concessionary rate will be offered to recognised Tenants and Residents Associations who will be offered space once a month at no charge for meetings) maximum period of 4 hrs							
No	Daily rate 11am-11pm (for those paying full rate )		314.20	0.00	314.20	352.90	0.00	352.90
No	Daily rate 11am-11pm (for those paying concessionary rate )		192.10	0.00	192.10	215.80	0.00	215.80
	<b>FOOD CERTIFICATES</b>							
No	Health Certificate - Food Stuffs for Export		104.50	0.00	104.50	117.40	0.00	117.40
No	Additional Charge per certificate if physical examination is required		240.10	0.00	240.10	269.70	0.00	269.70
	Export Health Certificate or Attestation		240.00	0.00	240.00	269.60	0.00	269.60
No	Export Health Certificate or Attestation - if additional work is needed it is charged at £80 per hour		£240.00 + £80.00 an hour		£240.00 + £80.00 an hour	£240.00 + £80.00 an hour		£240.00 + £80.00 an hour
	<b>REQUEST FOR FOOD HYGIENE REVISIT</b>							
No	Request for a revisit under the National Food Hygiene Rating System		334.50	0.00	334.50	375.70	0.00	375.70
	<b>FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY COURSES – HELD AT CIVIC CENTRE</b>							
No	<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b>							
No	(include, materials & exam registration)							
No	Total Fee per person		84.10	0.00	84.10	94.50	0.00	94.50
No	<b>(ii) FOOD HYGIENE COURSES</b>							
No	(include materials & exam registration)							
No	Total Fee per person		84.10	0.00	84.10	94.50	0.00	94.50
No	(i) Replacement Certificates		40.80	0.00	40.80	45.90	0.00	45.90
No	(ii) Examination Certificates		31.30	0.00	31.30	35.20	0.00	35.20

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>FOOD HYGIENE COURSES AND BASIC HEALTH AND SAFETY TRAINING - OFF SITE</b>							
<b>No</b>	<b>(i) BASIC HEALTH &amp; SAFETY COURSES</b>							
<b>No</b>	(include. materials & exam registration)							
<b>No</b>	Per Course (No VAT applicable)		900.20	0.00	900.20	1,011.00	0.00	1,011.00
<b>No</b>	Exam Registration charged by CIEH							
<b>No</b>	<b>(ii) FOOD HYGIENE COURSES</b>							
<b>No</b>	(include materials & exam registration)							
<b>No</b>	Per Course (No VAT applicable) up to 10 persons and £20 per person thereafter		900.20	0.00	900.20	1,011.00	0.00	1,011.00
<b>No</b>	Exam Registration charged by CIEH							
<b>No</b>	Food Hygiene Training Level 3 (3 days course)		381.90	0.00	381.90	428.90	0.00	428.90
<b>No</b>	Safer Food Better Business Training (half day)		54.60	0.00	54.60	61.40	0.00	61.40
<b>No</b>	Safer Food Better Business Pack		15.00	0.00	15.00	16.90	0.00	16.90
<b>No</b>	Pre-inspection business visit and report		340.40	0.00	340.40	382.30	0.00	382.30
	<b>ENVIRONMENTAL CRIME UNIT</b>							
<b>No</b>	Daily storage fee in pound for vehicles and goods and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)		49.10	0.00	49.10	55.20	0.00	55.20
<b>No</b>	Removal and release fee to pound for vehicles and includes trailers and caravans or parts thereof (other than an abandoned vehicle or untaxed vehicle)		245.00	0.00	245.00	275.20	0.00	275.20
<b>YES</b>	<b>Abandoned vehicle disposal fee</b>		70.00	0.00	70.00	70.00	0.00	70.00
<b>YES</b>	<b>Abandoned vehicle removal fee</b>		200.00	0.00	200.00	200.00	0.00	200.00
<b>YES</b>	<b>Abandoned vehicle daily storage fee</b>		40.00	0.00	40.00	40.00	0.00	40.00
<b>YES</b>	<b>DVLA untaxed vehicle release fee within 24 hours</b>		100.00	0.00	100.00	100.00	0.00	100.00
<b>YES</b>	<b>DVLA untaxed vehicle release fee over 24 hours</b>		200.00	0.00	200.00	200.00	0.00	200.00
<b>YES</b>	<b>Storage of DVLA untaxed vehicle—for each period of 24 hours or part thereof</b>		21.00	0.00	21.00	21.00	0.00	21.00
<b>YES</b>	<b>Disposal of vehicle</b>		50.00	0.00	50.00	50.00	0.00	50.00
<b>YES</b>	<b>Surety fee Payable if unable to provide current tax disc at time of vehicle collection. This fee is refundable if the tax disc is produced within 14 days.</b>		160.00	0.00	160.00	160.00	0.00	160.00
<b>YES</b>	<b>Bond payable if unable to prove vehicle has current road tax and or produce MOT certificate at time of collection of an abandoned vehicle. This fee is refundable if the tax and or MOT is produced before or at time collection</b>		120.00	0.00	120.00	120.00	0.00	120.00
<b>No</b>	Fee for investigation of suspected abandoned vehicle on private land	<b>Y</b>	173.17	34.63	207.80	194.50	38.90	233.40
	<b>LICENCES</b>							
<b>No</b>	<b>A. ANIMAL BOARDING ESTABLISHMENT</b>							
<b>No</b>	Animal Commercial Boarding - New/Variation/Renewal Application		727.80	0.00	727.80	817.40	0.00	817.40
<b>No</b>	Animal Commercial Boarding - Re-Inspection		420.10	0.00	420.10	471.80	0.00	471.80
<b>No</b>	<b>Animal Day Care Boarding New/Variation/Renewal Application</b>							
<b>No</b>	1- 6 animals		631.80	0.00	631.80	709.60	0.00	709.60
<b>No</b>	7 - 10 animals		676.40	0.00	676.40	759.60	0.00	759.60
<b>No</b>	11 + animals		727.70	0.00	727.70	817.30	0.00	817.30
<b>No</b>	<b>Animal Day Care Boarding Re-Inspection</b>							
<b>No</b>	1- 6 animals		324.10	0.00	324.10	364.00	0.00	364.00
<b>No</b>	7 - 10 animals		368.80	0.00	368.80	414.20	0.00	414.20
<b>No</b>	11 + animals		420.10	0.00	420.10	471.80	0.00	471.80
<b>No</b>	<b>Animal Home Boarding New/Variation/Renewal Application</b>							
<b>No</b>	1- 6 animals		631.80	0.00	631.80	709.60	0.00	709.60
<b>No</b>	7 - 10 animals		676.40	0.00	676.40	759.60	0.00	759.60
<b>No</b>	11 + animals		727.70	0.00	727.70	817.30	0.00	817.30
<b>No</b>	<b>Animal Home Boarding Re-Inspection</b>							
<b>No</b>	1- 6 animals		324.10	0.00	324.10	364.00	0.00	364.00
<b>No</b>	7 - 10 animals		368.80	0.00	368.80	414.20	0.00	414.20
<b>No</b>	11 + animals		420.10	0.00	420.10	471.80	0.00	471.80
<b>No</b>	<b>B. BREEDING OF DOGS</b>		368.80	0.00	368.80	414.20	0.00	414.20

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Dog Breeding - New Application		989.60	0.00	989.60	1,111.40	0.00	1,111.40
No	Dog Breeding - Variation/Renewal Application		744.10	0.00	744.10	835.70	0.00	835.70
No	Dog Breeding - Re-Inspection (new licence)		666.70	0.00	666.70	748.80	0.00	748.80
No	Dog Breeding - Re-Inspection (existing licence)		420.10	0.00	420.10	471.80	0.00	471.80
No	<b>C. DANGEROUS WILD ANIMALS</b>		527.00	0.00	527.00	591.90	0.00	591.90
No	New Application for Dangerous Wild Animals		635.00	0.00	635.00	713.20	0.00	713.20
No	Renewal Application for Dangerous Wild Animals		602.30	0.00	602.30	676.40	0.00	676.40
No	<b>D. PERFORMING ANIMALS</b>							
No	Performing Animals - New/Variation/Renewal		868.40	0.00	868.40	975.30	0.00	975.30
No	Performing Animals - Re-Inspection		559.80	0.00	559.80	628.70	0.00	628.70
No	Pet Shop - New/Variation/Renewal		816.10	0.00	816.10	916.50	0.00	916.50
No	Pet Shop - Re-Inspection		420.10	0.00	420.10	471.80	0.00	471.80
No	<b>F. STREET TRADING</b>							
No	Vans/Stalls		221.60	0.00	221.60	248.90	0.00	248.90
No	Forecourt of shops and cafes/restaurants in designated areas		1,068.10	0.00	1,068.10	1,199.50	0.00	1,199.50
No	<b>G. OCCASIONAL SALES</b>							
No	Initial Application		498.70	0.00	498.70	560.10	0.00	560.10
No	Subsequent Applications		216.10	0.00	216.10	242.70	0.00	242.70
No	<b>H. RIDING ESTABLISHMENTS</b>							
No	<b>Riding Establishments - New/Variation/Renewal</b>							
No	Under 15 horses		1,232.80	0.00	1,232.80	1,384.50	0.00	1,384.50
No	15 - 29 horses		1,624.50	0.00	1,624.50	1,824.40	0.00	1,824.40
No	30 + horses		1,937.60	0.00	1,937.60	2,176.00	0.00	2,176.00
No	<b>Riding Establishments - Re-Inspection</b>							
No	Under 15 horses		572.50	0.00	572.50	643.00	0.00	643.00
No	15 - 29 horses		768.90	0.00	768.90	863.50	0.00	863.50
No	30 + horses		925.80	0.00	925.80	1,039.70	0.00	1,039.70
No	<b>I. SEX SHOPS</b>							
No	New application for sex establishment venue		2,567.10	0.00	2,567.10	2,882.90	0.00	2,882.90
No	Renewal application for sex establishment venue		1,659.40	0.00	1,659.40	1,863.60	0.00	1,863.60
No	<b>J. TABLES &amp; CHAIRS</b>							
No	Up to 3 sq. m		381.90	0.00	381.90	428.90	0.00	428.90
No	Between 3 and 10 sq. m		578.30	0.00	578.30	649.50	0.00	649.50
No	Between 10 and 15 sq. m		1,127.10	0.00	1,127.10	1,265.80	0.00	1,265.80
No	Between 15 and (maximum) 25 sq. m		2,224.50	0.00	2,224.50	2,498.20	0.00	2,498.20
No	<b>K. Zoos - FULL</b>							
No	Notification of intention to apply for a zoo licence		80.00	0.00	80.00	89.90	0.00	89.90
No	New application for a zoo licence (4 year licence)		5,589.00	0.00	5,589.00	6,514.00	0.00	6,514.00
No	Renewal of licence (6 year licence)		7,155.00	0.00	7,155.00	8,532.00	0.00	8,532.00
No	Transfer of licence		570.00	0.00	570.00	640.20	0.00	640.20
No	Variation of a zoo licence		Price on Application			Price on Application		
No	<b>Zoos - Specialised exemptions e.g. Smallholdings</b>							
No	Notification of intention to apply for a zoo licence		80.00	0.00	80.00	89.80	0.00	89.80
No	New application for a zoo licence (4 year licence)		3,301.00	0.00	3,301.00	3,450.00	0.00	3,450.00
No	Renewal of licence (6 year licence)		4,867.00	0.00	4,867.00	5,080.00	0.00	5,080.00
No	Transfer of licence		570.00	0.00	570.00	576.00	0.00	576.00
No	Variation of a zoo licence		Price on Application					
No								
No	<b>L. Pleasure Boats</b>							
No	Application for a boat hire licence		273.90	0.00	273.90	307.60	0.00	307.60
No	Variation of a boat hire licence		137.50	0.00	137.50	154.50	0.00	154.50
No	<b>M. Hypnotism</b>							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Application for consent to conduct an exhibition, demonstration or performance of hypnotism		137.50	0.00	137.50	154.50	0.00	154.50
No	<b>TEMPORARY STREET TRADING LICENSE</b>							
No	Single event for a 'Seasonal' or 'Farmers' Market of up to 20 stalls for a maximum of 4 days' duration within a designated street trading area (3 Types)							
No	1. Market which requires the closure of a non-classified road		513.90	0.00	513.90	577.20	0.00	577.20
No	2. Market on the footway only		386.20	0.00	386.20	433.80	0.00	433.80
No	3. Any other market / event, a licence fee will be set to recover the Council's costs		Price on application			Price on application		
No	<b>Note: a licence will only be granted for an area where the Council is satisfied that highway safety and free pedestrian passage requirements are not compromised. Where the Council concludes that a Market cannot be held without compromising these requirements, a refusal fee will be applied as indicated for the relevant category of temporary licence</b>							
No	<b>PAVEMENT LICENCE (COVID MEASURE DUE TO EXPIRE 30/9/23)</b>		100.00	0.00	100.00	100.00	0.00	100.00
	<b>NEW/RENEWAL APPLICATIONS UNDER BUSINESS &amp; PLANNING ACT 2020</b>							
	<b>When the Levelling Up Act comes into force:</b>							
	<b>NEW</b>					500.00	0.00	500.00
	<b>RENEWAL</b>					350.00	0.00	350.00
	<b>PRIVATE RENTED PROPERTY LICENSING</b>							
	Licence application fee for 5 lettable rooms		1,200.10	0.00	1,200.10	1,347.80	0.00	1,347.80
	Licence application fee for more than 5 lettable rooms if £1,100 plus £125 per room thereafter		£1201+£137 per room	0.00	£1201+£137 per room	£1347.80+£152 per room	0.00	£1347.80+£152 per room
	Copy of HMO Register		134.50	0.00	134.50	151.10	0.00	151.10
No	ADDITIONAL (HMO) LICENCES		900.00	0.00	900.00	1,010.70	0.00	1,010.70
No	SELECTIVE LICENCES		600.00	0.00	600.00	673.80	0.00	673.80
	<b>APPROVALS</b>							
No	<b>CIVIL MARRIAGE VENUES - Inspection Fee:</b>							
No	New application for civil marriage venue		1,103.30	0.00	1,103.30	1,239.10	0.00	1,239.10
No	Renewal application for civil marriage venue		1,074.50	0.00	1,074.50	1,206.70	0.00	1,206.70
No	Notification of Changes (e.g. naming new person as licence holder) & issue of amended certificate		42.60	0.00	42.60	47.90	0.00	47.90
	<b>LICENSING ACT 2003 - FEES AND EXEMPTIONS (statutory fee VAT Exempt)</b>							
YES	<b>FEES PAYABLE:</b>							
YES	1.1 The fee for an application for the grant or variation of a premises licence is based on the rateable value of the property and the band specified for that rateable value, is as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
YES	<b>RATEABLE VALUES</b>							
YES	No rateable value to £4,300		100.00	0.00	100.00	100.00	0.00	100.00
YES	£4,300 to £33,000		190.00	0.00	190.00	190.00	0.00	190.00
YES	£33,001 to £87,000		315.00	0.00	315.00	315.00	0.00	315.00
YES	£87,001 to £125,000		450.00	0.00	450.00	450.00	0.00	450.00
YES	£125,001 and above		635.00	0.00	635.00	635.00	0.00	635.00
YES	1.2 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
YES	<b>RATEABLE VALUES</b>							
YES	£87,001 to £125,000		450.00	0.00	450.00	450.00	0.00	450.00
YES	£125,001 and above		1,270.00	0.00	1,270.00	1,270.00	0.00	1,270.00



Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	1.3 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:		GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE	GRANT & VARIATION ADDITIONAL FEE	VAT	GRANT & VARIATION ADDITIONAL FEE
YES	MAXIMUM NUMBER OF PERSONS							
YES	5,000 to 9,999		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
YES	10,000 to 14,999		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
YES	15,000 to 19,999		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
YES	20,000 to 29,999		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
YES	30,000 to 39,999		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
YES	40,000 to 49,999		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
YES	50,000 to 59,999		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
YES	60,000 to 69,999		40,000.00	0.00	40,000.00	40,000.00	0.00	40,000.00
YES	70,000 to 79,999		48,000.00	0.00	48,000.00	48,000.00	0.00	48,000.00
YES	80,000 to 89,999		56,000.00	0.00	56,000.00	56,000.00	0.00	56,000.00
YES	90,000 and over		64,000.00	0.00	64,000.00	64,000.00	0.00	64,000.00
YES	1.4 The annual fee payable for a premises licence, is based on the rateable value of the property and the band specified for that rateable value, as follows:		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
YES	RATEABLE VALUES							
YES	No rateable value to £4,300		70.00	0.00	70.00	70.00	0.00	70.00
YES	£4,300 to £33,000		180.00	0.00	180.00	180.00	0.00	180.00
YES	£33,001 to £87,000		295.00	0.00	295.00	295.00	0.00	295.00
YES	£87,001 to £125,000		320.00	0.00	320.00	320.00	0.00	320.00
YES	£125,001 and above		350.00	0.00	350.00	350.00	0.00	350.00
YES	1.5 In addition, premises in Bands D and E, where an application relates exclusively or primarily for the supply of alcohol for consumption on a premises located in a city or town centre, must pay a further fee, as follows:		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
YES	RATEABLE VALUES							
YES	£87,001 to £125,000		640.00	0.00	640.00	640.00	0.00	640.00
YES	£125,001 and above		1,050.00	0.00	1,050.00	1,050.00	0.00	1,050.00
YES	1.6 In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows:		ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE	ANNUAL ADDITIONAL FEE	VAT	ANNUAL ADDITIONAL FEE
YES	MAXIMUM NUMBER OF PERSONS							
YES	5,000 to 9,999		500.00	0.00	500.00	500.00	0.00	500.00
YES	10,000 to 14,999		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
YES	15,000 to 19,999		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
YES	20,000 to 29,999		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
YES	30,000 to 39,999		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00
YES	40,000 to 49,999		12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00
YES	50,000 to 59,999		16,000.00	0.00	16,000.00	16,000.00	0.00	16,000.00
YES	60,000 to 69,999		20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00
YES	70,000 to 79,999		24,000.00	0.00	24,000.00	24,000.00	0.00	24,000.00
YES	80,000 to 89,999		28,000.00	0.00	28,000.00	28,000.00	0.00	28,000.00
YES	90,000 and over		32,000.00	0.00	32,000.00	32,000.00	0.00	32,000.00
YES	FEES PAYABLE:							
YES	2.1 The fee for an application for the grant or variation of a club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE	GRANT & VARIATION FEE PAYABLE	VAT	GRANT & VARIATION FEE PAYABLE
YES	RATEABLE VALUES							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	No rateable value to £4,300		100.00	0.00	100.00	100.00	0.00	100.00
YES	£4,300 to £33,000		190.00	0.00	190.00	190.00	0.00	190.00
YES	£33,001 to £87,000		315.00	0.00	315.00	315.00	0.00	315.00
YES	£87,001 to £125,000		450.00	0.00	450.00	450.00	0.00	450.00
YES	£125,001 and above		635.00	0.00	635.00	635.00	0.00	635.00
YES	2.2 The annual fee payable for club premises certificate is based on the rateable value of the property and the band specified for that rateable value, is as follows:		ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE	ANNUAL FEE PAYABLE	VAT	ANNUAL FEE PAYABLE
YES	RATEABLE VALUES							
YES	No rateable value to £4,300		70.00	0.00	70.00	70.00	0.00	70.00
YES	£4,300 to £33,000		180.00	0.00	180.00	180.00	0.00	180.00
YES	£33,001 to £87,000		295.00	0.00	295.00	295.00	0.00	295.00
YES	£87,001 to £125,000		320.00	0.00	320.00	320.00	0.00	320.00
YES	£125,001 and above		350.00	0.00	350.00	350.00	0.00	350.00
YES	OTHER FEES PAYABLE IN RESPECT OF APPLICATIONS MADE OR NOTICES GIVEN, ARE AS FOLLOWS		FEE PAYABLE	VAT	FEE PAYABLE	FEE PAYABLE	VAT	FEE PAYABLE
YES	APPLICATION OR NOTICE							
YES	Notification of theft, loss, etc. of premises licence or summary		10.50	0.00	10.50	10.50	0.00	10.50
YES	Application for provisional statement where premises being built, etc.		315.00	0.00	315.00	315.00	0.00	315.00
YES	Notification of change of name or address of premises licence holder or designated premises supervisor		10.50	0.00	10.50	10.50	0.00	10.50
YES	Application to vary premises licence to specify individual as designated premises supervisor		23.00	0.00	23.00	23.00	0.00	23.00
YES	Application for transfer of premises licence		23.00	0.00	23.00	23.00	0.00	23.00
YES	Application for a minor variation to a premises licence		89.00	0.00	89.00	89.00	0.00	89.00
YES	Notice of interim authority following death etc. of the premises licence holder		23.00	0.00	23.00	23.00	0.00	23.00
YES	Notification of theft, loss, etc. of club premises certificate or summary		10.50	0.00	10.50	10.50	0.00	10.50
YES	Notification of change of name or alteration of rules of club		10.50	0.00	10.50	10.50	0.00	10.50
YES	Notification of change of relevant registered address of the club		10.50	0.00	10.50	10.50	0.00	10.50
YES	Application for temporary event notice		21.00	0.00	21.00	21.00	0.00	21.00
YES	Notification of theft, loss, etc. of temporary event notice		10.50	0.00	10.50	10.50	0.00	10.50
YES	Application for grant of a personal licence		37.00	0.00	37.00	37.00	0.00	37.00
YES	Notification of theft, loss, etc. of personal licence		10.50	0.00	10.50	10.50	0.00	10.50
YES	Notification of change of name or address of personal licence holder		10.50	0.00	10.50	10.50	0.00	10.50
YES	Notification of right of freeholder to be notified of licensing matters		21.00	0.00	21.00	21.00	0.00	21.00
No	SPECIAL TREATMENT LICENCE FEES & EXEMPTIONS ANNUAL LICENCES GROUP A							
No	Establishments that offer invasive and high risk procedures.							
No	NEW LICENCES		850.00	0.00	850.00	954.60	0.00	954.60
No	RENEWALS		679.80	0.00	679.80	763.50	0.00	763.50
No	VARIATIONS		421.20	0.00	421.20	473.10	0.00	473.10
No	TRANSFER		317.60	0.00	317.60	356.70	0.00	356.70
No	OCCASIONAL LICENCE		423.30	0.00	423.30	475.40	0.00	475.40
No	GROUP B							
No	Establishments that offer medium risk and non invasive treatments.							
No	NEW LICENCES		624.10	0.00	624.10	700.90	0.00	700.90
No	RENEWALS		494.30	0.00	494.30	555.10	0.00	555.10
No	VARIATIONS		282.70	0.00	282.70	317.50	0.00	317.50
No	TRANSFER		177.90	0.00	177.90	199.80	0.00	199.80
No	OCCASIONAL LICENCE		313.20	0.00	313.20	351.80	0.00	351.80
No	GROUP C							
No	Establishments that offer low risk treatments.							

Statutory Service (Y/N)	Description of Fees & Charges	Service is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	NEW LICENCES		456.00	0.00	456.00	512.10	0.00	512.10
No	RENEWALS		362.00	0.00	362.00	406.50	0.00	406.50
No	VARIATIONS		252.10	0.00	252.10	283.10	0.00	283.10
No	TRANSFER		177.90	0.00	177.90	199.80	0.00	199.80
No	OCCASIONAL LICENCE		264.10	0.00	264.10	296.60	0.00	296.60
No	AMENDMENT		38.30	0.00	38.30	43.00	0.00	43.00
No	REPLACEMENT COPY OF LICENCE		38.30	0.00	38.30	43.00	0.00	43.00
No	SCRAP METAL DEALERS							
No	Now covered by Scrap Metal Dealers Act 2013							
No	Site Licence:							
No	New		488.00	0.00	488.00	548.00	0.00	548.00
No	Variation		488.00	0.00	488.00	548.00	0.00	548.00
No	Renewal		488.00	0.00	488.00	548.00	0.00	548.00
No	Collector's Licence:							
No	New		235.00	0.00	235.00	263.90	0.00	263.90
No	Variation		235.00	0.00	235.00	263.90	0.00	263.90
No	Renewal		235.00	0.00	235.00	263.90	0.00	263.90
No	WEIGHTS AND MEASURES FEES							
No	<u>Fees for the purpose of Section II(5) of the Weights and Measures Act 1985 &amp; EEC Measuring Instrument (Fees) (as amended)</u>							
No	All weights and measuring equipment (£60.00 per hour or part thereof)		72.10	0.00	72.10	81.00	0.00	81.00
No	second officer if required (£36 per hour or part thereof)		43.30	0.00	43.30	48.70	0.00	48.70
No	specialist equipment required			Price on application			Price on application	
No	Calibration and certification fees for the purpose of section 74 of the Weights and Measures Act 1985							
No	All weights and measuring equipment (£60.00 per hour or part thereof)		72.10	0.00	72.10	81.00	0.00	81.00
No	second officer if required (£36 per hour or part thereof)		43.30	0.00	43.30	48.70	0.00	48.70
No	specialist equipment required			Price on application			Price on application	
No	<b>GREATER LONDON (GENERAL POWERS ACT) 1984</b>							
No	Registration to hold sales by competitive bidding		377.50	0.00	377.50	423.90	0.00	423.90
No	Exemption from registration		126.60	0.00	126.60	142.20	0.00	142.20
	<b>LICENSING OF STORES AND REGISTRATION OF PREMISES FOR THE KEEPING OF EXPLOSIVES</b>							
YES	<b>STATUTORY FEES</b>							
YES	New licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed							
YES	1 YEAR		109.00	0.00	109.00	109.00	0.00	109.00
YES	2 YEARS		141.00	0.00	141.00	141.00	0.00	141.00
YES	3 YEARS		173.00	0.00	173.00	173.00	0.00	173.00
YES	4 YEARS		206.00	0.00	206.00	206.00	0.00	206.00
YES	5 YEARS		238.00	0.00	238.00	238.00	0.00	238.00
YES	Renewal of licence to store explosives UNDER 250kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, no minimum separation distance or a 0 metres separation is prescribed							
YES	1 YEAR		54.00	0.00	54.00	54.00	0.00	54.00
YES	2 YEARS		86.00	0.00	86.00	86.00	0.00	86.00
YES	3 YEARS		120.00	0.00	120.00	120.00	0.00	120.00
YES	4 YEARS		152.00	0.00	152.00	152.00	0.00	152.00
YES	5 YEARS		185.00	0.00	185.00	185.00	0.00	185.00
YES	New licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	1 YEAR		185.00	0.00	185.00	185.00	0.00	185.00
YES	2 YEARS		243.00	0.00	243.00	243.00	0.00	243.00
YES	3 YEARS		304.00	0.00	304.00	304.00	0.00	304.00
YES	4 YEARS		374.00	0.00	374.00	374.00	0.00	374.00
YES	5 YEARS		423.00	0.00	423.00	423.00	0.00	423.00
YES	Renewal of licence to store explosives OVER 250kg BUT LESS than 2,000kg, where by virtue of regulation 27 and Schedule 5 to the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed							
YES	1 YEAR		86.00	0.00	86.00	86.00	0.00	86.00
YES	2 YEARS		147.00	0.00	147.00	147.00	0.00	147.00
YES	3 YEARS		206.00	0.00	206.00	206.00	0.00	206.00
YES	4 YEARS		266.00	0.00	266.00	266.00	0.00	266.00
YES	5 YEARS		326.00	0.00	326.00	326.00	0.00	326.00
YES	Any kind of variation		Reasonable cost of the work done by the licensing authority			Reasonable cost of the work done by the licensing authority		
YES	Transfer of licence or registration		36.00	0.00	36.00	36.00	0.00	36.00
YES	Replacement licence document		36.00	0.00	36.00	36.00	0.00	36.00
YES	All year Fireworks supply licence		500.00	0.00	500.00	500.00	0.00	500.00
	GAMBLING ACT 2005							
YES	FEES AND EXEMPTIONS (VAT exempt)							
	NB Fee capped by Government							
YES	New Applications							
YES	Bingo		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
YES	Betting Shop		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
YES	Adult Gaming Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
YES	Track		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
YES	Family Entertainment Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
YES	New Applications - where provisional statement already issued							
YES	Bingo		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Betting Shop		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Adult Gaming Centre		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Track		950.00	0.00	950.00	950.00	0.00	950.00
YES	Family Entertainment Centre		950.00	0.00	950.00	950.00	0.00	950.00
YES	Provisional Statement Applications							
YES	Bingo		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00
YES	Betting Shop		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00
YES	Adult Gaming Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
YES	Track		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00
YES	Family Entertainment Centre		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
YES	Transfer Applications							
YES	Bingo		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Betting Shop		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Adult Gaming Centre		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Track		950.00	0.00	950.00	950.00	0.00	950.00
YES	Family Entertainment Centre		950.00	0.00	950.00	950.00	0.00	950.00
YES	Reinstatement Applications							
YES	Bingo		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Betting Shop		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Adult Gaming Centre		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00
YES	Track		950.00	0.00	950.00	950.00	0.00	950.00
YES	Family Entertainment Centre		950.00	0.00	950.00	950.00	0.00	950.00
YES	Variation Applications							
YES	Bingo		1,750.00	0.00	1,750.00	1,750.00	0.00	1,750.00
YES	Betting Shop		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	Adult Gaming Centre		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
YES	Track		1,250.00	0.00	1,250.00	1,250.00	0.00	1,250.00
YES	Family Entertainment Centre		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
YES	Annual Fees							
YES	Bingo		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
YES	Betting Shop		600.00	0.00	600.00	600.00	0.00	600.00
YES	Adult Gaming Centre		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
YES	Track		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
YES	Family Entertainment Centre		750.00	0.00	750.00	750.00	0.00	750.00
YES	Notification of Change of Circumstances		50.00	0.00	50.00	50.00	0.00	50.00
YES	Request for copy of Premises Licence		25.00	0.00	25.00	25.00	0.00	25.00
YES	GAMBLING ACT 2005 - FEES AND EXEMPTIONS (STATUTORY FEE VAT exempt)							
YES	Alcohol Licensed Premises Gaming Machine Permit Fees							
YES	New		150.00	0.00	150.00	150.00	0.00	150.00
YES	New Existing S34 Permit holder (more than 2 machines)		100.00	0.00	100.00	100.00	0.00	100.00
YES	Variation of information on permit e.g. number of machines		100.00	0.00	100.00	100.00	0.00	100.00
YES	Notification of 2 machines or less (new & existing)		50.00	0.00	50.00	50.00	0.00	50.00
YES	Transfer - If transfer of Premises Licence to sell alcohol granted		25.00	0.00	25.00	25.00	0.00	25.00
YES	Name change i.e. new married name etc.		25.00	0.00	25.00	25.00	0.00	25.00
YES	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
YES	Annual fee (payable by premises with three or more machines)		50.00	0.00	50.00	50.00	0.00	50.00
YES	Club Gaming & Club Gaming Machine Permit Fees							
YES	New		200.00	0.00	200.00	200.00	0.00	200.00
YES	New Existing Part II or Part III Gaming Act 1968 registrations		100.00	0.00	100.00	100.00	0.00	100.00
YES	New (fast track) holder of Club Premises Certificate under Licensing Act 2003		100.00	0.00	100.00	100.00	0.00	100.00
YES	Renewal		100.00	0.00	100.00	100.00	0.00	100.00
YES	Variation		100.00	0.00	100.00	100.00	0.00	100.00
YES	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
YES	Annual fee		50.00	0.00	50.00	50.00	0.00	50.00
YES	Unlicensed Family Entertainment Centre Gaming Machine Permit Fees							
YES	New		300.00	0.00	300.00	300.00	0.00	300.00
YES	New Existing Part II and Part III Gaming Act 1968 registrations		100.00	0.00	100.00	100.00	0.00	100.00
YES	Renewal		300.00	0.00	300.00	300.00	0.00	300.00
YES	Change of Name		25.00	0.00	25.00	25.00	0.00	25.00
YES	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
YES	Prize Gaming Permit Fees							
YES	New		300.00	0.00	300.00	300.00	0.00	300.00
YES	New Existing Section 16 Lotteries & Amusement Act 1976 Permit holder		100.00	0.00	100.00	100.00	0.00	100.00
YES	Renewal (every 10 years)		300.00	0.00	300.00	300.00	0.00	300.00
YES	Change of name		25.00	0.00	25.00	25.00	0.00	25.00
YES	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
YES	Temporary Use Notice		250.00	0.00	250.00	250.00	0.00	250.00
YES	Small Society Lotteries							
YES	New		40.00	0.00	40.00	40.00	0.00	40.00
YES	Annual fee		20.00	0.00	20.00	20.00	0.00	20.00
	CASINO					Refer to the Casino fees (maximum) in The Gambling (Premises)		
No	General Licensing Admin Fees (non Licensing Act or Gambling Act)							
No	Replacement licence		39.00	0.00	39.00	43.80	0.00	43.80
No	Change of name and address of licence holder		39.00	0.00	39.00	43.80	0.00	43.80
YES	Replacement permit		15.00	0.00	15.00	15.00	0.00	15.00
YES	Temporary Use Notice		250.00	0.00	250.00	250.00	0.00	250.00
YES	Small Society Lotteries							

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
YES	New		40.00	0.00	40.00	40.00	0.00	40.00
YES	Annual fee		20.00	0.00	20.00	20.00	0.00	20.00
	<b>SAFETY CERTIFICATES FOR SPORTS GROUNDS</b>							
No	<b>Sports Grounds:</b>							
No	Application for a sport ground safety certificate		2,533.80	0.00	2,533.80	2,845.50	0.00	2,845.50
No	Application to change a safety certificate for a sports ground		1,897.70	0.00	1,897.70	2,131.20	0.00	2,131.20
No	<b>Regulated Stands at sports grounds:</b>							
No	Application to certify a regulated stand at a sports ground		1,897.70	0.00	1,897.70	2,131.20	0.00	2,131.20
No	Application to change a safety certificate for a regulated stand at a sports ground		1,261.50	0.00	1,261.50	1,416.70	0.00	1,416.70
	<b>STRAY DOGS SERVICE</b>							
YES	<b>Reclaim of a stray dog:</b>							
No	Kennelling fee (per day)		12.00	0.00	12.00	12.00	0.00	12.00
No	Seizure fee		130.00	0.00	130.00	130.00	0.00	130.00
No	Veterinary fees(Depends on any treatment that is needed)			Price on application			Price on application	
No	Microchipping							
	<b>Charges for Notices served under the Housing Act 2004</b>							
No	Hazard Awareness Notice (if a subsequent notice is not required)							
No	Hazard Awareness Notice (if a subsequent notice is required)		213.80	0.00	213.80	240.10	0.00	240.10
No	Improvement Notice		427.40	0.00	427.40	480.00	0.00	480.00
No	Prohibition Order		427.40	0.00	427.40	480.00	0.00	480.00
No	Emergency Prohibition Order		427.40	0.00	427.40	480.00	0.00	480.00
No	Emergency Remedial Action		427.40	0.00	427.40	480.00	0.00	480.00
No	Demolition Order		427.40	0.00	427.40	480.00	0.00	480.00
No	Review of a suspended Improvement Notice		245.00	0.00	245.00	275.20	0.00	275.20
No	Review of a suspended Prohibition Order		245.00	0.00	245.00	275.20	0.00	275.20
No	Charge for any subsequent notice served at the same time for the same property		183.80	0.00	183.80	206.50	0.00	206.50
	<b>Community Spaces</b>							
	<b>Angel Community Centre</b>							
No	<b>Conference Room (meeting space for up to 16 people)</b>							
No	Monday - Friday - hourly rate		12.90	0.00	12.90	14.50	0.00	14.50
No	Saturday - Sunday - hourly rate		19.10	0.00	19.10	21.50	0.00	21.50
No	<b>Small Hall (meeting space for up to 40 people)</b>							
No	Monday - Friday - hourly rate		19.10	0.00	19.10	21.50	0.00	21.50
No	Saturday - Sunday - hourly rate		28.70	0.00	28.70	32.30	0.00	32.30
No	<b>Large Hall (meeting space for up to 150 people)</b>							
No	Monday - Friday - hourly rate		35.90	0.00	35.90	40.40	0.00	40.40
No	Saturday - Sunday - hourly rate		38.70	0.00	38.70	43.50	0.00	43.50
No	<b>Large Hall (social functions for up to 140 people)</b>						0.00	
No	Monday - Friday - hourly rate		42.60	0.00	42.60	47.90	0.00	47.90
No	Saturday - Sunday - hourly rate		75.10	0.00	75.10	84.40	0.00	84.40
No	<b>Kitchen Hire (hourly rate)</b>							
No	Kitchen Hire (all facilities such as fridge, cookers, ovens, hot cabinet)		11.40	0.00	11.40	12.90	0.00	12.90
No	Part Kitchen Hire (for serving of pre-prepared food/drink only)		23.50	0.00	23.50	26.40	0.00	26.40
No	<b>Corkage Fee (one off charge)</b>		54.60	0.00	54.60	61.40	0.00	61.40
No	<b>Discount Weekend Packages</b>							
No	Social Full Day 12 hours ( Large Hall + Kitchen)		884.30	0.00	884.30	993.10	0.00	993.10
No	Social Half Day 7 hours ( Large Hall + Kitchen)		520.60	0.00	520.60	584.70	0.00	584.70
	<b>Youth Centres</b>							
No	<b>Alan Pullinger Youth Centre</b>							
No	Room/Facility hire			Price On Application			Price On Application	
No	Whole Centre hire			Price On Application			Price On Application	
No	<b>Bell Lane Youth Centre</b>							
No	Room/Facility hire			Price On Application			Price On Application	

Statutory Service (Y/N)	Description of Fees & Charges	Service Is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Whole Centre hire			Price On Application			Price On Application	
No	<b>Craig Park Youth Centre</b>							
No	Room/Facility hire			Price On Application			Price On Application	
No	Whole Centre hire			Price On Application			Price On Application	
No	<b>Croyland Youth Centre</b>							
No	Room/Facility hire			Price On Application			Price On Application	
No	Whole Centre hire			Price On Application			Price On Application	
No	<b>Ponders End Youth Centre</b>							
No	Room/Facility hire			Price On Application			Price On Application	
No	Whole Centre hire			Price On Application			Price On Application	
No	<b>Green Towers -VENUE</b>							
No	Conference Room 1 - Monday & Friday		35.40	0.00	35.40	39.80	0.00	39.80
No	Conference Room 1 - Saturday & Sunday		46.80	0.00	46.80	52.60	0.00	52.60
No	Breakout Room 1 - Monday & Friday		29.10	0.00	29.10	32.70	0.00	32.70
No	Breakout Room 1 - Saturday & Sunday		35.40	0.00	35.40	39.80	0.00	39.80
No	Small Meeting Room 2 - Monday & Friday		17.70	0.00	17.70	19.90	0.00	19.90
No	Small Meeting Room 2 - Saturday & Sunday		25.00	0.00	25.00	28.10	0.00	28.10
No	Large Hall - Conference/Meeting		57.20	0.00	57.20	64.30	0.00	64.30
No	Large Hall - Private Event		90.40	0.00	90.40	101.60	0.00	101.60
No	<b>Salisbury House -VENUE</b>							
No	Ground Floor Salisbury Room		33.30	0.00	33.30	37.40	0.00	37.40
No	Edinburgh Room		25.00	0.00	25.00	28.10	0.00	28.10
No	The Tudor Room		35.40	0.00	35.40	39.80	0.00	39.80
No	Salisbury Room & Tea Room - £57 per hour (Minimum Hire 4 Hours)		62.40	0.00	62.40	70.10	0.00	70.10
No	Salisbury Room, Tea Room & The Garden - £100 per hour (Minimum Hire 4 Hours)		109.10	0.00	109.10	122.60	0.00	122.60
	<b>CULTURE</b>							
	<b>DUGDALE-VENUE</b>							
No	Dugdale Venue Hire Rates & Charges							
No	(These prices are relevant to the dates of hire, not the date of the booking.)							
No	Ground Floor							
No	Ground -Studio Theatre( Weekdays) per hour		98.80	0.00	98.80	103.74	0.00	103.74
No	Ground -Studio Theatre( Weekends) per hour		125.80	0.00	125.80	132.09	0.00	132.09
	<b>1st Floor</b>						0.00	
No	Executive Suite per hour		46.80	0.00	46.80	49.14	0.00	49.14
No	Conference Room 1 per hour		43.70	0.00	43.70	45.89	0.00	45.89
No	Conference Room 2 per hour		37.50	0.00	37.50	39.38	0.00	39.38
No	Conference Room 3 per hour		37.50	0.00	37.50	39.38	0.00	39.38
No	Conference Room 4 per hour		33.30	0.00	33.30	34.97	0.00	34.97
	<b>MILLFIELD THEATRE</b>							
No	<b>Theatre Hire Rates:</b>							
No	Mon/Tues/Wed/Thur/Friday (Performance of up to 3 hours including a 20 minute interval)		1,418.30	0.00	1,418.30	1,489.22	0.00	1,489.22
No	Mon/Tues/Wed/Thur/Friday-Hourly rate after the 3 hours		311.70	0.00	311.70	327.29	0.00	327.29
No	Sat/ Sun/Bank Holiday (Performance of up to 3 hours including a 20 minute interval)		1,636.50	0.00	1,636.50	1,718.33	0.00	1,718.33
No	Sat/ Sun/Bank Holiday-Hourly rate after the 3 hours		365.80	0.00	365.80	384.09	0.00	384.09
No	Use of theatre prior to the performance per hour		120.60	0.00	120.60	126.63	0.00	126.63
	<b>MILLFIELD HOUSE</b>							
No	<b>Venue Hire Rates &amp; Charges:</b>							

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	<u>Ground- per hour:</u>							
No	Strand		39.50	0.00	39.50	41.48	0.00	41.48
No	Ambassadors		33.30	0.00	33.30	34.97	0.00	34.97
No	<u>1st Floor- per hour</u>							
No	Huxley		39.50	0.00	39.50	41.48	0.00	41.48
No	Bridport		33.30	0.00	33.30	34.97	0.00	34.97
No	<b>Aylward</b>		<b>29.10</b>	<b>0.00</b>	<b>29.10</b>	<b>30.56</b>	<b>0.00</b>	<b>30.56</b>
No	<u>2nd Floor- Sawyer per hour</u>		33.30	0.00	33.30	34.97	0.00	34.97
	<b><u>Forty Hall -VENUE</u></b>							
	<b><u>Conference/Meeting/Training</u></b>							
	<b><u>Ground - per hour</u></b>							
No	Long Gallery & Inner Courtyard		47.00	0.00	47.00	49.35	0.00	49.35
No	Garden Room-for storage only		15.00	0.00	15.00	15.75	0.00	15.75
No	Great Hall		42.00	0.00	42.00	44.10	0.00	44.10
No	Parlour		42.00	0.00	42.00	44.10	0.00	44.10
	<b><u>Second Floor - per hour</u></b>							
No	Vicary Room		32.00	0.00	32.00	33.60	0.00	33.60
No	Walters Room		32.00	0.00	32.00	33.60	0.00	33.60
	<b><u>Private Hire (Baby Showers, Christening, Parties etc.)</u></b>							
No	Long Gallery & Inner Courtyard Monday- Thursday (Hire up to 8 hours)		1,550.00	0.00	1,550.00	1,627.50	0.00	1,627.50
No	Long Gallery & Inner Courtyard Friday - Sunday (Hire up to 8 hours)		1,860.00	0.00	1,860.00	1,953.00	0.00	1,953.00
No	Long Gallery & Inner Courtyard Monday- Thursday (Hire up to 4 hours)		900.00	0.00	900.00	945.00	0.00	945.00
No	Long Gallery & Inner Courtyard Friday - Sunday (Hire up to 4 hours)		1,060.00	0.00	1,060.00	1,113.00	0.00	1,113.00
No	Great Hall & Parlour Monday- Wednesday (Hire up to 8 hours)		1,050.00	0.00	1,050.00	1,102.50	0.00	1,102.50
No	Great Hall & Parlour Monday- Wednesday (Hire up to 4 hours)		600.00	0.00	600.00	630.00	0.00	630.00
No	Great Hall Monday- Thursday (Hire up to 8 hours)		700.00	0.00	700.00	735.00	0.00	735.00
No	Great Hall Monday- Thursday (Hire up to 4 hours)		475.00	0.00	475.00	498.75	0.00	498.75
No	Great Hall Friday - Sunday (Hire up to 8 hours)		900.00	0.00	900.00	945.00	0.00	945.00
No	Great Hall Friday - Sunday (Hire up to 4 hours)		675.00	0.00	675.00	708.75	0.00	708.75
	<b><u>Celebration of Life/Wakes</u></b>							
No	Long Gallery & Inner Courtyard Monday- Thursday (Hire up to 3 hours)		435.00	0.00	435.00	456.75	0.00	456.75
No	Long Gallery & Inner Courtyard Friday - Sunday (Hire up to 3 hours)		535.00	0.00	535.00	561.75	0.00	561.75
No	Great Hall & Parlour Monday- Wednesday (Hire up to 3 hours)		330.00	0.00	330.00	346.50	0.00	346.50
No	Great Hall Monday- Wednesday (Hire up to 3 hours)		205.00	0.00	205.00	215.25	0.00	215.25
No	Great Hall Friday - Sunday (Hire up to 3 hours)		280.00	0.00	280.00	294.00	0.00	294.00
	<b><u>Weddings</u></b>							
No	Ceremony & Reception Long Gallery, Inner Courtyard, Great Hall Mon - Thurs (12 hours)		2,500.00	0.00	2,500.00	2,625.00	0.00	2,625.00
No	Ceremony & Reception Long Gallery, Inner Courtyard, Great Hall Fri - Sun (12 hours)		3,000.00	0.00	3,000.00	3,150.00	0.00	3,150.00
No	Reception Only Long Gallery & Inner Courtyard Mon - Thurs (12 hours)		2,060.00	0.00	2,060.00	2,163.00	0.00	2,163.00
No	Reception Only Long Gallery & Inner Courtyard Fri - Sun (12 hours)		2,600.00	0.00	2,600.00	2,730.00	0.00	2,730.00
No	Ceremony Only Long Gallery & Inner Courtyard Mon - Thurs (3 hours)		1,300.00	0.00	1,300.00	1,365.00	0.00	1,365.00
No	Ceremony Only Long Gallery & Inner Courtyard Fri - Sun (3 hours)		1,500.00	0.00	1,500.00	1,575.00	0.00	1,575.00
No	Ceremony Only Great Hall & Parlour Mon - Wed (3 hours)		980.00	0.00	980.00	1,029.00	0.00	1,029.00
No	Ceremony Only Great Hall Thurs-Sunday (3 hours)		620.00	0.00	620.00	651.00	0.00	651.00
No	Outer Courtyard 6:00pm – 12:00am (Exclusive Use)		190.00	0.00	190.00	199.50	0.00	199.50
No	Outer Courtyard 12:00pm – 6:00pm (Shared use)		170.00	0.00	170.00	178.50	0.00	178.50



Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Photo Shoot Great Hall & Grand Staircase (2 hours)		280.00	0.00	280.00	294.00	0.00	294.00
No	Extra hour before or after booked time		155.00	0.00	155.00	162.75	0.00	162.75
	<b>Wedding Ceremony &amp; Reception in the Grounds of Forty Hall</b>							
No	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery, Inner Courtyard & Great Hall Mon - Thurs (12 hours)		3,500.00	0.00	3,500.00	3,675.00	0.00	3,675.00
No	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery, Inner Courtyard & Great Hall Fri - Sun (12 hours)		4,000.00	0.00	4,000.00	4,200.00	0.00	4,200.00
	<b>Wedding Ceremonies in the Grounds of Forty Hall</b>							
No	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery and Inner Courtyard Mon - Thurs (3 hours)		2,350.00	0.00	2,350.00	2,467.50	0.00	2,467.50
No	Front Lawn, Walled Garden or Pleasure Grounds and Long Gallery and Inner Courtyard Fri - Sun (3 hours)		2,550.00	0.00	2,550.00	2,677.50	0.00	2,677.50
No	<b>Wedding Ceremony &amp; Reception in the Grounds of Forty Hall (no inside space)</b>							
No	Front Lawn, Walled Garden or Pleasure Grounds Mon - Thurs (12 hours)		1,750.00	0.00	1,750.00	1,837.50	0.00	1,837.50
No	Front Lawn, Walled Garden or Pleasure Grounds Fri - Sun (12 hours)		2,000.00	0.00	2,000.00	2,100.00	0.00	2,100.00
	<b>Wedding Ceremonies in the Grounds of Forty Hall (no inside space)</b>							
No	Front Lawn or Walled Garden or Pleasure Grounds Mon - Thurs (3 hours)		1,300.00	0.00	1,300.00	1,365.00	0.00	1,365.00
No	Front Lawn or Walled Garden or Pleasure Grounds Fri - Sun (3 hours)		1,500.00	0.00	1,500.00	1,575.00	0.00	1,575.00
	<b>Wedding Reception in the Grounds of Forty Hall (no inside space)</b>							
No	Pleasure Grounds Mon - Thurs (12 hours)		1,900.00	0.00	1,900.00	1,995.00	0.00	1,995.00
No	Pleasure Grounds Fri - Sun (12 hours)		2,500.00	0.00	2,500.00	2,625.00	0.00	2,625.00
	<b>Wedding Proposals</b>							
No	Front Lawn or Walled Garden Mon - Thurs (2 hours)		250.00	0.00	250.00	262.50	0.00	262.50
No	Front Lawn or Walled Garden Fri - Sun (2 hours)		300.00	0.00	300.00	315.00	0.00	315.00
No	Great Hall Mon - Thurs (2 hours)		150.00	0.00	150.00	157.50	0.00	157.50
No	Great Hall Fri - Sun (2 hours)		200.00	0.00	200.00	210.00	0.00	210.00
	<b>Museums</b>							
No	Schools Sessions		3.90	0.00	3.90	4.10	0.00	4.10
	<b>DESIGN &amp; PRINT SERVICE</b>							
	<b>Highly Creative Design ( per hour)</b>	✓						
No	A minimum charge of £24 is charged (based on 30 mins of work)	✓	52.42	10.48	62.90	58.92	11.78	70.70
	<b>Print, Photocopying &amp; Finishing (per hour)</b>							
No	A minimum charge of £13.00 is charged (based on 15 mins of work)	✓	56.67	11.33	68.00	63.75	12.75	76.50
	<b>PRINT SERVICES PRICE LIST OF HIGH VOLUME PHOTOCOPYING</b>							
No	VAT charged is dependant on the nature of print requests e.g. books, leaflets, magazines, newsletters are zero rated							
	<b>100 to 200 images</b>							
No	Single sided on 80gsm white paper		14.20	0.00	14.20	16.00	0.00	16.00
No	Double sided on 80gsm white paper		14.20	0.00	14.20	16.00	0.00	16.00
No	Single sided on 80gsm tinted paper		14.20	0.00	14.20	16.00	0.00	16.00
No	Double sided on 80gsm tinted paper		14.20	0.00	14.20	16.00	0.00	16.00
	<b>300 to 400 images</b>							

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Single sided on 80gsm white paper		14.30	0.00	14.30	16.10	0.00	16.10
No	Double sided on 80gsm white paper		14.30	0.00	14.30	16.10	0.00	16.10
No	Single sided on 80gsm tinted paper		16.10	0.00	16.10	18.10	0.00	18.10
No	Double sided on 80gsm tinted paper		14.30	0.00	14.30	16.10	0.00	16.10
	<b>500 images</b>							
No	Single sided on 80gsm white paper		20.70	0.00	20.70	23.30	0.00	23.30
No	Double sided on 80gsm white paper		23.00	0.00	23.00	25.90	0.00	25.90
No	Single sided on 80gsm tinted paper		25.20	0.00	25.20	28.30	0.00	28.30
No	Double sided on 80gsm tinted paper		27.50	0.00	27.50	30.90	0.00	30.90
	<b>600 images</b>							
No	Single sided on 80gsm white paper		35.60	0.00	35.60	40.00	0.00	40.00
No	Double sided on 80gsm white paper		34.40	0.00	34.40	38.70	0.00	38.70
No	Single sided on 80gsm tinted paper		37.90	0.00	37.90	42.60	0.00	42.60
No	Double sided on 80gsm tinted paper		35.60	0.00	35.60	40.00	0.00	40.00
	<b>700 images</b>							
No	Single sided on 80gsm white paper		36.70	0.00	36.70	41.30	0.00	41.30
No	Double sided on 80gsm white paper		35.60	0.00	35.60	40.00	0.00	40.00
No	Single sided on 80gsm tinted paper		39.00	0.00	39.00	43.80	0.00	43.80
No	Double sided on 80gsm tinted paper		36.70	0.00	36.70	41.30	0.00	41.30
	<b>800 images</b>							
No	Single sided on 80gsm white paper		37.90	0.00	37.90	42.60	0.00	42.60
No	Double sided on 80gsm white paper		36.70	0.00	36.70	41.30	0.00	41.30
No	Single sided on 80gsm tinted paper		4.20	0.00	4.20	4.80	0.00	4.80
No	Double sided on 80gsm tinted paper		37.90	0.00	37.90	42.60	0.00	42.60
	<b>900 images</b>							
No	Single sided on 80gsm white paper		39.00	0.00	39.00	43.80	0.00	43.80
No	Double sided on 80gsm white paper		37.90	0.00	37.90	42.60	0.00	42.60
No	Single sided on 80gsm tinted paper		421.20	0.00	421.20	473.10	0.00	473.10
No	Double sided on 80gsm tinted paper		39.00	0.00	39.00	43.80	0.00	43.80
	<b>1000 images</b>							
No	Single sided on 80gsm white paper		40.20	0.00	40.20	45.20	0.00	45.20
No	Double sided on 80gsm white paper		39.00	0.00	39.00	43.80	0.00	43.80
No	Single sided on 80gsm tinted paper		42.50	0.00	42.50	47.80	0.00	47.80
No	Double sided on 80gsm tinted paper		40.20	0.00	40.20	45.20	0.00	45.20
	<b>1100 images</b>							
No	Single sided on 80gsm white paper		44.80	0.00	44.80	50.40	0.00	50.40
No	Double sided on 80gsm white paper		42.50	0.00	42.50	47.80	0.00	47.80
No	Single sided on 80gsm tinted paper		49.40	0.00	49.40	55.50	0.00	55.50
No	Double sided on 80gsm tinted paper		44.80	0.00	44.80	50.40	0.00	50.40
	<b>1200 images</b>							
No	Single sided on 80gsm white paper		45.80	0.00	45.80	51.50	0.00	51.50
No	Double sided on 80gsm white paper		43.50	0.00	43.50	48.90	0.00	48.90
No	Single sided on 80gsm tinted paper		50.50	0.00	50.50	56.80	0.00	56.80
No	Double sided on 80gsm tinted paper		45.80	0.00	45.80	51.50	0.00	51.50

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>1300 images</b>							
No	Single sided on 80gsm white paper		58.50	0.00	58.50	65.70	0.00	65.70
No	Double sided on 80gsm white paper		56.20	0.00	56.20	63.20	0.00	63.20
No	Single sided on 80gsm tinted paper		63.10	0.00	63.10	70.90	0.00	70.90
No	Double sided on 80gsm tinted paper		58.50	0.00	58.50	65.70	0.00	65.70
	<b>1400 images</b>							
No	Single sided on 80gsm white paper		59.60	0.00	59.60	67.00	0.00	67.00
No	Double sided on 80gsm white paper		57.40	0.00	57.40	64.50	0.00	64.50
No	Single sided on 80gsm tinted paper		64.20	0.00	64.20	72.10	0.00	72.10
No	Double sided on 80gsm tinted paper		59.60	0.00	59.60	67.00	0.00	67.00
	<b>1500 images</b>							
No	Single sided on 80gsm white paper		60.80	0.00	60.80	68.30	0.00	68.30
No	Double sided on 80gsm white paper		58.50	0.00	58.50	65.70	0.00	65.70
No	Single sided on 80gsm tinted paper		65.40	0.00	65.40	73.50	0.00	73.50
No	Double sided on 80gsm tinted paper		60.80	0.00	60.80	68.30	0.00	68.30
	<b>1600 images</b>							
No	Single sided on 80gsm white paper		66.50	0.00	66.50	74.70	0.00	74.70
No	Double sided on 80gsm white paper		63.10	0.00	63.10	70.90	0.00	70.90
No	Single sided on 80gsm tinted paper		72.30	0.00	72.30	81.20	0.00	81.20
No	Double sided on 80gsm tinted paper		66.50	0.00	66.50	74.70	0.00	74.70
	<b>1700 images</b>							
No	Single sided on 80gsm white paper		67.60	0.00	67.60	76.00	0.00	76.00
No	Double sided on 80gsm white paper		64.20	0.00	64.20	72.10	0.00	72.10
No	Single sided on 80gsm tinted paper		73.40	0.00	73.40	82.50	0.00	82.50
No	Double sided on 80gsm tinted paper		67.60	0.00	67.60	76.00	0.00	76.00
	<b>1800 images</b>							
No	Single sided on 80gsm white paper		68.80	0.00	68.80	77.30	0.00	77.30
No	Double sided on 80gsm white paper		65.40	0.00	65.40	73.50	0.00	73.50
No	Single sided on 80gsm tinted paper		74.60	0.00	74.60	83.80	0.00	83.80
No	Double sided on 80gsm tinted paper		68.80	0.00	68.80	77.30	0.00	77.30
	<b>1900 images</b>							
No	Single sided on 80gsm white paper		70.00	0.00	70.00	78.70	0.00	78.70
No	Double sided on 80gsm white paper		68.80	0.00	68.80	77.30	0.00	77.30
No	Single sided on 80gsm tinted paper		75.60	0.00	75.60	84.90	0.00	84.90
No	Double sided on 80gsm tinted paper		70.00	0.00	70.00	78.70	0.00	78.70
	<b>2000 images</b>							
No	Single sided on 80gsm white paper		71.10	0.00	71.10	79.90	0.00	79.90
No	Double sided on 80gsm white paper		72.30	0.00	72.30	81.20	0.00	81.20
No	Single sided on 80gsm tinted paper		81.50	0.00	81.50	91.60	0.00	91.60
No	Double sided on 80gsm tinted paper		75.60	0.00	75.60	84.90	0.00	84.90
	<b>2500 images</b>							
No	Single sided on 80gsm white paper		90.60	0.00	90.60	101.80	0.00	101.80
No	Double sided on 80gsm white paper		83.70	0.00	83.70	94.00	0.00	94.00
No	Single sided on 80gsm tinted paper		100.90	0.00	100.90	113.40	0.00	113.40
No	Double sided on 80gsm tinted paper		102.00	0.00	102.00	114.60	0.00	114.60

Statutory Service (Y/N)	Description of Fees & Charges	Service Is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>3000 images</b>							
No	Single sided on 80gsm white paper		96.30	0.00	96.30	108.20	0.00	108.20
No	Double sided on 80gsm white paper		89.40	0.00	89.40	100.40	0.00	100.40
No	Single sided on 80gsm tinted paper		119.20	0.00	119.20	133.90	0.00	133.90
No	Double sided on 80gsm tinted paper		107.70	0.00	107.70	121.00	0.00	121.00
	<b>3500 images</b>							
No	Single sided on 80gsm white paper		102.00	0.00	102.00	114.60	0.00	114.60
No	Double sided on 80gsm white paper		94.00	0.00	94.00	105.60	0.00	105.60
No	Single sided on 80gsm tinted paper		123.87	0.00	123.87	139.20	0.00	139.20
No	Double sided on 80gsm tinted paper		113.50	0.00	113.50	127.50	0.00	127.50
	<b>4000 images</b>							
No	Single sided on 80gsm white paper		112.30	0.00	112.30	126.20	0.00	126.20
No	Double sided on 80gsm white paper		99.70	0.00	99.70	112.00	0.00	112.00
No	Single sided on 80gsm tinted paper		128.30	0.00	128.30	144.10	0.00	144.10
No	Double sided on 80gsm tinted paper		119.20	0.00	119.20	133.90	0.00	133.90
	<b>4500 images</b>							
No	Single sided on 80gsm white paper		126.00	0.00	126.00	141.50	0.00	141.50
No	Double sided on 80gsm white paper		126.00	0.00	126.00	141.50	0.00	141.50
No	Single sided on 80gsm tinted paper		158.10	0.00	158.10	177.60	0.00	177.60
No	Double sided on 80gsm tinted paper		126.00	0.00	126.00	141.50	0.00	141.50
No	<b>Over 5000 images</b>		Price on application			Price on application		
No	<b>PRE-APPLICATION CHARGING SCHEME-PLANNING</b>							
No	<b>Category A:Large Major Applications 25-150 units,+2000 sq. m of floor space (includes change of use)EIA Development Significant Infrastructure Proposal (Proposals raising significant heritage issues which will be assessed/ charged on an individual basis)</b>							
No	<b>Category A:Large Major Applications</b> (Assessment, site visit, meeting and written advice, includes SuDs consultation)	✓	Price on Application			Price on Application		
No	<b>Category A;</b> Follow up meeting	✓	Price on Application			Price on Application		
No	<b>Category B :Major developments 10-24 residential units 1000-2000 sq. metres of floor space(includes change of use) Development involving 0.5 hectares</b>							
No	<b>Category B :Major developments</b> (Assessment, site visit, meeting and written advice, includes SuDs consultation)	✓	Price on Application			Price on Application		
No	<b>Category B:</b> Follow up meeting	✓	Price on Application			Price on Application		
No	<b>Category C: Minor Development 4-9 residential units Flat Conversions/HMO's (4-9 units) 400-999 sq. metres of non-residential floor space(includes change of use)</b>							
No	<b>Category C:Minor Development</b> Assessment, site visit, meeting and written advice)	✓	Price on Application			Price on Application		
No	<b>Category C:Minor Development</b> Assessment, site visit, meeting and written advice) Development within a Conservation Area	✓	Price on Application			Price on Application		
No	<b>Category C:Minor Development</b> Assessment, site visit, meeting and written advice) Development involving a listed building or affecting the setting of a listed building	✓	Price on Application			Price on Application		
No	<b>Category C:</b> Follow up meeting	✓	Price on Application			Price on Application		
No	<b>Category D:Minor Development 1-3 Residential units Flat Conversions/HMO's (1-3 units)Up to 399 sq. metres of non-residential floor space( includes change of use) Telecommunications(Code system operators)</b>							
No	<b>Category D:</b> (Site specific assessment, meeting and written advice)	✓	Price on Application			Price on Application		

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Category D:(Site specific assessment, meeting and written advice)Development within a Conservation Area	✓		Price on Application			Price on Application	
No	Category D:(Site specific assessment, meeting and written advice)Development involving a listed building or affecting the setting of a listed building	✓		Price on Application			Price on Application	
No	Category D:(Site specific assessment, meeting .No written advice)	✓		Price on Application			Price on Application	
No	Category D:(Site specific assessment, meeting . No written advice) Development within a Conservation Area	✓		Price on Application			Price on Application	
No	Category D:(Site specific assessment, meeting and No written advice)Development involving a listed building or affecting the setting of a listed building	✓		Price on Application			Price on Application	
No	Category D:Follow up meeting	✓		Price on Application			Price on Application	
No	Category E: Householder Development Residential Extensions Outbuildings P.D Enquiries							
No	Category E:Site specific assessment, site visit, meeting and No written advice	✓		Price on Application			Price on Application	
No	Category E:Site specific assessment, site visit, meeting and No written advice If within Conservation Area	✓		Price on Application			Price on Application	
No	Category E: Site specific assessment, site visit, meeting and written advice	✓		Price on Application			Price on Application	
No	Category E: Site specific assessment, site visit, meeting and written advice If within Conservation Area	✓		Price on Application			Price on Application	
No	Category E: Follow up meeting	✓		Price on Application			Price on Application	
No	Category F: Enforcement Discussions on cases involving enforcement actions Assessment, meeting and written advice	✓		Price on Application			Price on Application	
No	Category F: Follow up meeting	✓		Price on Application			Price on Application	
No	Category G: Listed Buildings (Assessment, site visit, meeting and written advice)	✓		Price on Application			Price on Application	
No	Category G: Follow up meeting	✓		Price on Application			Price on Application	
No	Category H: Conservation Area (Assessment, site visit, meeting and written advice on schemes located in Conservation area )	✓		Price on Application			Price on Application	
No	Category H: Follow up meeting	✓		Price on Application			Price on Application	
No	Category I: Alterations to Shop Fronts/Advertisements (Assessment, site visit, meeting and written advice)	✓		Price on Application			Price on Application	
No	Category I: Follow up meeting	✓		Price on Application			Price on Application	
No	Category J: Concept Discussions Strategic /Major Development (Meeting/Basic guidance against policy)	✓		Price on Application			Price on Application	
No	Category J: Concept Discussions Land with potential for 1-5 units (Meeting/Basic guidance against policy)	✓		Price on Application			Price on Application	
No	Additional Specialist Advice (per hour)	✓		Price on Application			Price on Application	
No	Schemes of significant magnitude that require a series of development team meetings or a Planning Performance Agreement							
	Local Land Charges							
YES	Residential Standard Enquiries (CON29R)	✓		Price on Application			Price on Application	
YES	Residential/Commercial/ offices/ land/industrial - Each additional parcel	✓		Price on Application			Price on Application	
YES	Commercial/offices/land/industrial Standard Enquiries (CON29R)	✓		Price on Application			Price on Application	
YES	Commercial/ offices/land/industrial - Additional enquiry	✓		Price on Application			Price on Application	
YES	Part II Optional Enquiries (CON29O), questions 4-22 (each)			Price on Application			Price on Application	
YES	Applications for the Common Land and Village Green register (As detailed in the Commons Registration (England Regulations 2014)			Price on Application			Price on Application	
YES	Copy documents from CON29 relating information (Each - including copy of search)	✓		Price on Application			Price on Application	
YES	Copy documents relating to register only			Price on Application			Price on Application	
YES	Registration of a charge in Part 11 of the Register			Price on Application			Price on Application	
	Local Land Charges plan checking service (To confirm correct addresses, parcels of land and search fee in advance of search submission) Charged per 15 minutes			Price on Application			Price on Application	
	PEST CONTROL (Public Realm)							
No	PEST CONTROL (DOMESTIC)							

Statutory Service (Y/N)	Description of Fees & Charges	Service Is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Survey charge (non refundable)	✓		Price on Application			Price on Application	
No	Rats (For 3 visits)	✓		Price on Application			Price on Application	
No	Mice (For 3 visits)	✓		Price on Application			Price on Application	
No	Mice (Per Additional Visit)	✓		Price on Application			Price on Application	
No	Rats (Per Additional Visit)	✓		Price on Application			Price on Application	
No	Cockroaches (For 3 visits)	✓		Price on Application			Price on Application	
No	Cockroaches (Per Additional Visit)	✓		Price on Application			Price on Application	
No	Fleas	✓		Price on Application			Price on Application	
No	Squirrels (per 3 visits) - internal only where appropriate	✓		Price on Application			Price on Application	
No	Pharaohs Ant Treatment (Per complete treatment)	✓		Price on Application			Price on Application	
No	Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓		Price on Application			Price on Application	
No	Bed Bug (ID & pre-visit only)	✓		Price on Application			Price on Application	
No	Bed Bug (per treatment for bedsit or single room, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
No	Bed bug (per treatment for 2 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
No	Bed bug (per treatment for 3 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
No	Bed bug (per treatment for 4 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
No	Bed bug (per treatment for 5 rooms, comprises the previsit and a single treatment)	✓		Price on Application			Price on Application	
No	Moths (Maximum of 3 visits)	✓		Price on Application			Price on Application	
No	Household Beetles (Maximum 2 visits inclusive of survey 1 spray and ULV treatment)	✓		Price on Application			Price on Application	
No	Proofing Treatments etc.			Price on Application			Price on Application	
No	Wasps (per treatment)	✓		Price on Application			Price on Application	
No	Wasps (per extra nest)	✓		Price on Application			Price on Application	
No	Garden Ants	✓		Price on Application			Price on Application	
No	Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓		Price on Application			Price on Application	
No	<b>PEST CONTROL (COMMERCIAL)</b>			Price on Application			Price on Application	
No	Rats (Per treatment maximum 3 visits)	✓		Price on Application			Price on Application	
No	Mice (Per treatment maximum 3 visits)	✓		Price on Application			Price on Application	
No	Cockroach (Per treatment maximum 3 visits)	✓		Price on Application			Price on Application	
No	Fleas (Per treatment maximum 1 visit)	✓		Price on Application			Price on Application	
No	Wasps (Per treatment maximum 1 visit)	✓		Price on Application			Price on Application	
No	Bed bugs (Per treatment maximum 2 visits including pre-visit)	✓		Price on Application			Price on Application	
No	Bed bug (ID and pre-visit only)	✓		Price on Application			Price on Application	
No	Bed bug (Per treatment maximum 1 visit. Only if Bed bug ID and pre-visit previously done)	✓		Price on Application			Price on Application	
No	On-site ID/other/advice/extra visits (Per visit)	✓		Price on Application			Price on Application	
No	Cancelled/missed appointment visit (where customer/occupant/owner fails to keep specifically arranged appointment or cancelled with less than one working days notice)	✓		Price on Application			Price on Application	
No	<b>PEST CONTROL (LARGE OR COMPLEX COMMERCIAL AND CONTRACT WORK)</b>							
No	Additional charges will be added for actual costs of materials, equipment etc.	✓		Price on Application			Price on Application	
No	Rats	✓		Price on Application			Price on Application	
No	Basic charge per hour (minimum 1 hour)	✓		Price on Application			Price on Application	
No	Mice	✓		Price on Application			Price on Application	
No	Basic charge per hour (minimum 1 hour)	✓		Price on Application			Price on Application	
No	Insects	✓		Price on Application			Price on Application	
No	Basic charge per hour (minimum 1 hour)	✓		Price on Application			Price on Application	
No	Pigeons, Feral Cats and Squirrels and other treatments and pests	✓		Price on Application			Price on Application	
No	Basic charge per hour (minimum 1 hour)	✓		Price on Application			Price on Application	
No	Pharaohs Ant Treatment	✓		Price on Application			Price on Application	
No	Basic charge per hour (minimum 1 hour)	✓		Price on Application			Price on Application	

Statutory Service (Y/N)	Description of Fees & Charges	Service is Vatable	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>FLEET SERVICES (Public Realm)</b>							
No	<b>Car Service Maintenance Repair &amp; grounds equipment self propelled</b>							
No	<b>This includes Car derived vans. I.E Vauxhall Corsa Van</b>							
No	<b>All Services are undertaken based on Autodata times</b>							
No	<b>The labour rate per vehicle category will be able to be adjusted in the event of the Councils Fleet department tendering for a contract containing more than a single vehicle. Or a prospective customer wishes to offer a number of vehicles to the Fleet department to undertake Service Maintenance Repair work on.</b>			Price on Application			Price on Application	
No	<b>Underutilised services within Public Realm - ability to offer discounts if required</b>			Price on Application			Price on Application	
No	Labour Rate per Hour	✓		Price on Application			Price on Application	
No	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓		Price on Application			Price on Application	
No	Parts	✓		Price on Application			Price on Application	
No	Consumable items	✓		Price on Application			Price on Application	
No	Environmental charge (disposal of oils when changed)	✓		Price on Application			Price on Application	
No	Any work of specialist nature outsourced to 3rd party	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	MOT test class 4			Price on Application			Price on Application	
No	MOT retest			Price on Application			Price on Application	
No	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
No	<b>LCV up to 3.5t Service Maintenance Repair</b>							
No	<b>All Services are undertaken based on Autodata times</b>							
No	Labour Rate per hour	✓		Price on Application			Price on Application	
No	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓		Price on Application			Price on Application	
No	Parts	✓		Price on Application			Price on Application	
No	Consumable items	✓		Price on Application			Price on Application	
No	Environmental charge (disposal of oils when changed)	✓		Price on Application			Price on Application	
No	Any work of specialist nature outsourced to 3rd party	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	MOT test class 7			Price on Application			Price on Application	
No	MOT retest			Price on Application			Price on Application	
No	LOLER testing tail lifts	✓		Price on Application			Price on Application	
No	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
No	<b>Section 19 &amp; 22 mini bus Service Maintenance Repair and vehicles up to 7.5t</b>							
No	<b>All Services where possible are undertaken based on autodata times</b>							
No	Labour Rate	✓		Price on Application			Price on Application	
No	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓		Price on Application			Price on Application	
No	Parts	✓		Price on Application			Price on Application	
No	Consumable items	✓		Price on Application			Price on Application	
No	Environmental charge (disposal of oils when changed)	✓		Price on Application			Price on Application	
No	Any work of specialist nature outsourced to 3rd party	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	DVSA safety inspection including interior fitting up to 22 seats	✓		Price on Application			Price on Application	
No	DVSA standard brake test with print out	✓		Price on Application			Price on Application	

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	DVSA standard Headlamp test	✓		Price on Application			Price on Application	
No	MOT test class 5 - 5a			Price on Application			Price on Application	
No	MOT retest			Price on Application			Price on Application	
No	LOLER testing tail lifts	✓		Price on Application			Price on Application	
No	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
No	<b>LGV / RCV and vehicles above 7.5t</b>							
No	All Services where possible based on industry standard times							
No	Labour Rate			Price on Application			Price on Application	
No	Premium guaranteed workshop slot AM or PM. Work under 3 hours will be started and finished if presented before 09:00hrs AM and 15:00hrs PM. (NOTE any additional work discovered during this period may not be completed in the agreed time slot)	✓		Price on Application			Price on Application	
No	Parts	✓		Price on Application			Price on Application	
No	Consumable items			Price on Application			Price on Application	
No	Environmental charge (disposal of oils when changed)			Price on Application			Price on Application	
No	Any work of specialist nature outsourced to 3rd party	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	Collection and delivery within London Borough of Enfield outside of 08:00 - 16:00hrs	✓		Price on Application			Price on Application	
No	HGV DVSA safety inspection	✓		Price on Application			Price on Application	
No	RCV DVSA Safety inspection	✓		Price on Application			Price on Application	
No	DVSA standard brake test with print out + DVSA h/lamp test	✓		Price on Application			Price on Application	
No	DVSA standard Headlamp test only	✓		Price on Application			Price on Application	
No	HGV rigid MOT test (in house)	✓		Price on Application			Price on Application	
No	MOT retest (In house)	✓		Price on Application			Price on Application	
No	LOLER testing tail lifts	✓		Price on Application			Price on Application	
No	Air Conditioning - Service and Re-Gas			Price on Application			Price on Application	
No	<b>COMMERCIAL WASTE SERVICES</b>							
No	<b>(Outside the scope of VAT wef 9.2.2011)</b>							
No	<b>Fees include disposal costs:</b>							
No	240 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	360 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	660 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	940 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	1100 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	Overweight bins			Price on Application			Price on Application	
No	<b>Minimum contract 12 months (Supply &amp; Collection)</b>			Price on Application			Price on Application	
No	4 rolls of trade sacks - including initial contract set up			Price on Application			Price on Application	
No	8 rolls of trade sacks - including initial contract set up			Price on Application			Price on Application	
No	Each additional roll of 13 Trade Sacks			Price on Application			Price on Application	
No	Annual Duty of Care admiration charge (payable in lieu of the sack purchase fee when customers are renewing their annual contract but do not require any additional sacks as they already have a sufficient supply)			Price on Application			Price on Application	
No	Abortive fee			Price on Application			Price on Application	
No	Special collection - 60 minutes			Price on Application			Price on Application	
No	Special bulk collection			Price on application			Price on application	
No	<b>OFFER for new customers for first 12 months only:</b>							
No	Between 2 and 3 bins on site			Price on Application			Price on Application	
No	4 bins and above			Price on Application			Price on Application	
No	<b>Combined service offer - waste and recycling collection</b>							
No	660L refuse and 360L paper and cardboard			Price on Application			Price on Application	
No	360L refuse and 660L paper and cardboard			Price on Application			Price on Application	
No	660L refuse and 660L paper and cardboard			Price on Application			Price on Application	
No	940L refuse and 660L paper and cardboard			Price on Application			Price on Application	
No	1100L refuse and 660L paper and cardboard			Price on Application			Price on Application	



Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	1100L refuse and 1100L paper and cardboard			Price on Application			Price on Application	
No	<b>Schools, Charities &amp; Domestic extra collection (Fees exclude disposal costs)</b>							
No	Roll of 13 Sacks			Price on Application			Price on Application	
No	240Litre Bin Hire/Collection			Price on Application			Price on Application	
No	360 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	660 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	940 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	1100 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	1280 Litre Bin Hire/Collection (for contaminated recycling collected as residual)			Price on Application			Price on Application	
No	<b>Places of Worship - Hire Charge Only</b>							
No	240Litre Bin Hire/Collection			Price on Application			Price on Application	
No	360 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	660 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	940 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	1100 Litre Bin Hire/Collection			Price on Application			Price on Application	
No	HOUSING - Hire Charge Only - Plastic bins (up to and including 360 litre bins)			Price on Application			Price on Application	
No	HOUSING - Hire Charge Only - Metal bins			Price on Application			Price on Application	
No	Enfield Council Housing - <b>Additional Collection Charge</b>			Price on Application			Price on Application	
No	Schools Recycling Bin hire (per bin per week)			Price on Application			Price on Application	
No	Schools Recycling Bin Hire Only (per bin per week)			Price on Application			Price on Application	
No	Sales Commission			Price on application			Price on application	
No	Discount for multiple business contracts			Price on application			Price on application	
No	Sales incentives to assist and retain business discounts between 0-20% (Where Appropriate)			Price on application			Price on application	
No	<b>COMMERCIAL RECYCLING SERVICES</b>							
No	<b>Option 1. Paper &amp; Cardboard Only</b>							
No	i. Paper Cardboard Mix - Use 240 litre Wheeled Bins			Price on Application			Price on Application	
No	ii. Paper Cardboard Mix - Use 360 litre Bins			Price on Application			Price on Application	
No	iii. Paper Cardboard Mix - Use 660 litre Bins			Price on Application			Price on Application	
No	iv. Paper Cardboard Mix - Use 1100 litre Bins			Price on Application			Price on Application	
No	Mixed Recycling - 360 internal customer only			Price on Application			Price on Application	
No	Mixed Recycling - 1280 internal customer only			Price on Application			Price on Application	
No	<b>SCHEDULE 2 CLINICAL WASTE COLLECTION (Public Realm)</b>							
No	Roll of 13 Clinical Waste Sacks	Y		Price on Application			Price on Application	
No	Sharps bins - 2.5 litres	Y		Price on Application			Price on Application	
No	Sharps bin 22 litres	Y		Price on Application			Price on Application	
No	<b>PARKS AND OUTDOOR FACILITIES (Public Realm)</b>							
No	<b>Tennis Courts</b>							
No	No charge off-peak							
No	<b>CRICKET **</b>							
No	<u>Season bookings can be made for 10 or 20 matches</u>							
No	Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
No	<b>FOOTBALL / GAELIC FOOTBALL / RUGBY **</b>							
No	<u>Season bookings can be made for 16 or 32 games</u>							
No	<b>9-a-side Football, per pitch</b>							
No	Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
No	<b>NETBALL**</b>							
No	Discretionary discount of up to 10% for 1st season for new leagues. 5% discretionary discount for future league seasons.							
No	<b>Third Generation facility</b>							
No	Quarter Pitch (per hour) - Charter Standard Club			Price on Application			Price on Application	

Statutory Service (Y/N)	Description of Fees & Charges	Service is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	Half Pitch (per hour) - Charter Standard Club			Price on Application			Price on Application	
No	Whole Pitch (per hour) - Charter Standard Club			Price on Application			Price on Application	
No	Quarter Pitch (per hour) - Non-Charter Standard Club			Price on Application			Price on Application	
No	Half Pitch (per hour) - Non-Charter Standard Club			Price on Application			Price on Application	
No	Whole Pitch (per hour) - Non-Charter Standard Club			Price on Application			Price on Application	
No	Commercial Hire (per hour)			Price on Application			Price on Application	
No	Weekday - off peak (per hour)			Price on Application			Price on Application	
No	Weekend Match - Quarter Pitch (per hour)			Price on Application			Price on Application	
No	Weekend Match - Half Pitch (per <u>two</u> hours) - Charter Standard Club			Price on Application			Price on Application	
No	Weekend Match - Whole Pitch (per <u>two</u> hours) - Charter Standard Club			Price on Application			Price on Application	
No	Weekend Match - Half Pitch (per <u>two</u> hours) - Non Charter Standard Club			Price on Application			Price on Application	
No	Weekend Match - Whole Pitch (per <u>two</u> hours) - Non Charter Standard Club			Price on Application			Price on Application	
No	Negotiable first year reduction up to 15% on block bookings (part 2)							
No	Discretionary discount 50% of weekend bookings for Junior games only after 5pm							
	Discretionary discount with Football Development Partner (FDP) increased in line with Price change on fees and charges annually							
	<b>CEMETERY CHARGES (Public Realm)</b>							
No	<b>The service is non-business for VAT where marked * i.e. no VAT to be charged.</b>							
No	Funeral and burial services outside of standard specified times			Price On Application			Price On Application	
No	Referral and multiple discount Commission			Price On Application			Price On Application	
	<b>EVENTS (Public Realm)</b>							
No	<b>Funfairs</b>							
No	More than 2 operating days			Price On Application			Price On Application	
No	<b>Circus's</b>							
No	More than 2 operating days			Price On Application			Price On Application	
No	<b>Commercial Events/National charities(Non Ticketed Public Events)</b>							
No	<b>Please note: The Council retains the ability to waive event fees for not for profit and charity organisations.</b>							
No	More than 1 operating day			Price On Application			Price On Application	
No	<b>Medium Between 201-999 attendance</b>							
No	More than 1 operating day			Price On Application			Price On Application	
No	<b>Large Over 1000 attendance</b>							
No	More than 1 operating day			Price On Application			Price On Application	
No	<b>Ticketed Events 15% of Gate Receipts</b>							
No	Ticketed Commercial Events			Price On Application			Price On Application	
No	Waste removal and clearance			Price On Application			Price On Application	
No	Traffic Management services			Price On Application			Price On Application	
No	New Business referral commission			Price On Application			Price On Application	
No	<b>Bonds</b>							
No	Weddings up to 100 people			Price on Application			Price on Application	
No	Weddings 100 - 200 people			Price on Application			Price on Application	
No	Weddings 200 - 500 people			Price on Application			Price on Application	
No	Group Barbeque			Price on Application			Price on Application	
No	<b>Weddings</b>							
No	Wedding Blessings			Price on Application			Price on Application	
No	Wedding Receptions			Price on Application			Price on Application	
No	Wedding Blessing & Reception			Price on Application			Price on Application	
	<b>PEOPLE TRANSPORT: ANCILLIARY SERVICES</b>							
No	Hire of Bus and Driver (per hour)	v		Price on Application			Price on Application	
No	Hire of Bus, Driver and Passenger Assistant (per hour)	v		Price on Application			Price on Application	
No	Additional Coach hire			Price on Application			Price on Application	
	<b>Discount options</b>							
No	Provision to offer discount to adapt to the market (Where required and appropriate)							

Statutory Service (Y/N)	Description of Fees & Charges	Service Is VATABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
No	New Service Provision charging (up to 12 month trial)- Framework for fees and charges required							
No	Premium or Fast-Track Services							
No	Online Discount (Provision to provide online discount where appropriate)							
No	Negotiable first year reduction up to 15% on block bookings (part 2)							
	<b>HEALTH &amp; SAFETY &amp; ASBESTOS</b>							
No	Schools SLA (subject to schools buying in to the service)							
	(Normally academies are charged VAT)							
No	Freezywater St Georges			Price on Application			Price on Application	
No	Forty Hill			Price on Application			Price on Application	
No	Latymer All Saints			Price on Application			Price on Application	
No	Meridian Angel Primary Academy	✓		Price on Application			Price on Application	
No	Our Lady of Lourdes			Price on Application			Price on Application	
No	St Andrews Enfield			Price on Application			Price on Application	
No	St Andrews Southgate			Price on Application			Price on Application	
No	St Edmunds			Price on Application			Price on Application	
No	St Georges			Price on Application			Price on Application	
No	St James			Price on Application			Price on Application	
No	St John & St James			Price on Application			Price on Application	
No	St Johns			Price on Application			Price on Application	
No	St Mary's			Price on Application			Price on Application	
No	St Matthews			Price on Application			Price on Application	
No	St Michael @ Bowes			Price on Application			Price on Application	
No	St Michael's			Price on Application			Price on Application	
No	St Monica's			Price on Application			Price on Application	
No	St Paul's			Price on Application			Price on Application	
No	Bishop Stopford			Price on Application			Price on Application	
No	Broomfield			Price on Application			Price on Application	
No	Enfield Grammar Academy	✓		Price on Application			Price on Application	
No	Kingsmead Academy	✓		Price on Application			Price on Application	
No	The Latymer			Price on Application			Price on Application	
No	St Ignatius			Price on Application			Price on Application	
No	Edmonton County Academy	✓		Price on Application			Price on Application	
No	Enfield Learning Trust Academy	✓		Price on Application			Price on Application	
No	Ivy Learning Trust	✓		Price on Application			Price on Application	
No	Southgate Academy	✓		Price on Application			Price on Application	
No	Lee Valley High-academy	✓		Price on Application			Price on Application	
No	North Star Community Trust	✓		Price on Application			Price on Application	
No	Attigo	✓		Price on Application			Price on Application	
No	Children First (Multi academy trust)	✓		Price on Application			Price on Application	
No	Ilford County High	✓		Price on Application			Price on Application	
No	St. Annes			Price on Application			Price on Application	
No	Highgate Wood			Price on Application			Price on Application	
No	Edmonton County Trust			Price on Application			Price on Application	
No	West Lea			Price on Application			Price on Application	
	<b>Emergency Accommodation</b>							
	<b>New entrants into Emergency Accommodation within Enfield</b>							
	Shared accommodation			Price on Application			Price on Application	
	1 Bedroom accommodation			Price on Application			Price on Application	
	2 Bedroom accommodation			Price on Application			Price on Application	
	3 Bedroom accommodation			Price on Application			Price on Application	
	4+ Bedroom accommodation			Price on Application			Price on Application	

Statutory Service (Y/N)	Description of Fees & Charges	Service is VARIABLE	2022/23 Place Fees & Charges			2023/24 Place Proposed Fees & Charges		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
	<b>Existing tenants in Emergency Accommodation within Enfield</b>							
	Shared accommodation			Price on Application			Price on Application	
	1 Bedroom accommodation			Price on Application			Price on Application	
	2 Bedroom accommodation			Price on Application			Price on Application	
	3 Bedroom accommodation			Price on Application			Price on Application	
	4+ Bedroom accommodation			Price on Application			Price on Application	
	<b>New Entrants placed Out of Borough</b>							
	If new entrants have to be placed outside of Enfield the prevailing Local Housing Allowance (LHA) rate for that area will be applied.							
	<b>Existing Tenants placed Out of Borough</b>							
	90% of the 2011 LHA rates for the prevailing area plus a management fee is applied.							

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT		
		FEES & CHARGES 2022/23			PROPOSED FEES & CHARGES 2023/24		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
		£	£	£	£	£	£
ADULT SOCIAL CARE							
IWE Residential/Nursing/Continuing Care – suggested rates included							
Bridgewood House:							
Residential EMI		901.90	0.00	901.90	974.00	0.00	974.00
Nursing EMI (excluding FNC)		938.49	0.00	938.49	1,013.50	0.00	1,013.50
Block CHC beds		1,291.50	0.00	1,291.50	1,394.70	0.00	1,394.70
Private or Voluntary sector home		Maximum is full cost as determined by the home			Maximum is full cost as determined by the home		
Charges for residents placed by other Local Authorities in Enfield Homes are made at the full cost of the service.							
Community Based Services – suggested rates included							
Day Services will be charged at the of provision							
Physically disabled		At full cost of provision			At full cost of provision		
Mental Health		At full cost of provision			At full cost of provision		
Learning Disabilities		At full cost of provision			At full cost of provision		
Older People		At full cost of provision			At full cost of provision		
Meal contribution		4.41	0.00	4.41	4.65	0.00	4.65
- Snacks at Centre		At full cost of provision			At full cost of provision		
Day care attendance for less than 4 hours will be charged at half the full day rate. Where clients attend a “drop in” service there is no charge as this service is usually for a brief period, e.g. 30 mins to 1 hour.							
Transport							
Per journey		5.95	0.00	5.95	6.40	0.00	6.40
Homecare							
Maximum (including Additional Support)		At full cost of provision			At full cost of provision		
Brokerage of support plans							
For self financing clients		302.50	0.00	302.50	326.7	0.00	326.70

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT		
		FEES & CHARGES 2022/23			PROPOSED FEES & CHARGES 2023/24		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Supported Housing		At full cost of provision			At full cost of provision		
Respite							
contribution is assessed in line with the Care Act 2014 and the Care and Support Regulations 2014- non residential charging rules							
Pension age TBA dependent on benefit uplift - In a couple							
Direct Payments		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines as part of a Personal Budget.		
Adult Placements		Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.			Assessed as a weekly contribution in accordance with Care Act 2014 guidelines. The maximum charge for placements in the private or voluntary sector is the full cost as determined by the placement.		
Enablement		Enablement may be provided for up to 6 weeks. There is no charge for this service.			Enablement may be provided for up to 6 weeks. There is no charge for this service.		
Safe & Connected							
Weekly charge per client							
Monitoring Service only		4.95	0.00	4.95	5.35	0.00	5.35
Monitoring & Response service		7.00	0.00	7.00	7.55	0.00	7.55
Monitoring & Response & Keep in Touch and extra peripherals service		9.25	0.00	9.25	10.00	0.00	10.00

Description of Proposed Charges, Allowance & Disregards	Service is Vatable	LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT			LONDON BOROUGH OF ENFIELD PEOPLE DEPARTMENT		
		FEES & CHARGES 2022/23			PROPOSED FEES & CHARGES 2023/24		
		Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Equipment & Adaptations							
Under £1000							
For equipment/adaptations in excess of £1000, there may be a charge subject to financial assessment. For works carried out through the Disabled Facilities Grant process there may also be a charge subject to financial assessment, unless the disabled person for whom work is being completed is a child for whom child benefit is being claimed.							
Emergency Card Scheme							
Weekly charge		1.65	0.00	1.65	1.65	0.00	1.65
Set up costs		11.20	0.00	11.20	11.20	0.00	11.20
Note: Safe & Connected fees also apply							
Blue Badge							
Administration charge (valid for up to 3 years)		10.00	0.00	10.00	10.00	0.00	10.00
					Note : Statutorily set, no change advised.		
Treatment of an Individuals Capital Resources (determined by Department of Health and Social Care)							
(i) Capital Resources Retained		As published on Gov.uk. Social care charging for local authorities: 2022 to 2023			As published on Gov.uk. Social care charging for local authorities: 2023 to 2024		
(ii) Income Assumed for every £250 in excess of (I) above		As above			as in (i) above		
(iii) Maximum charge applies where Capital Resources exceed		As above			as in (i) above		
Interest Charge for late payment		Bank of England base rate plus 1%			Bank of England base rate plus 1%		
Legal charge for setting up agreement				220.00	220.00		220.00
Property Valuation Fee				326.00	326.00		326.00
Land Registry Fee					Cost as detailed on gov.uk		
Set up Administration costs				357.00	357.00		357.00
Annual Administration fee				109.00	109.00		109.00
Termination fee				54.00	54.00		54.00
Interest charges on Deferred Payment Loans		In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).			In line with the current gilt rate, published by the Office for Budget Responsibility (OBR).		
Minimum Cost							
Minimum cost of the service for charging is set at £2.70 per week.				2.70			2.70
CHILDREN'S & FAMILIES							
Enfield Public Safety Centre							
Non-police CCTV footage requests and evidence packs to support civil claims:							
Initial request fee			~		100.00	20.00	120.00
Second stage fee			~		200.00	40.00	240.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Stat	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT FEES & CHARGES 2022/23			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT PROPOSED FEES & CHARGES 2023/24		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>REGISTRARS</b>								
<b>Certificates:</b>								
<i>Birth and Death Registrations-Certificates issued on the day</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Certificate issued after Registration</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Short Certificate requested after registration (Birth only)</i>	Y		11.00	0.00	11.00	11.00	0.00	11.00
<i>Priority Service Fee (Same day service)</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
<i>Recorded Delivery Service (Up to two certificates)</i>	N	v	3.40	0.70	4.00	3.80	0.80	4.60
<i>Add £1 for each additional certificate</i>	N	v	1.10	0.20	1.20	1.20	0.20	1.40
<b>Marriages &amp; Civil Partnerships</b>								
<i>Notice fee per person</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
<i>Notice fee with referral to the Home Office per person</i>	Y		47.00	0.00	47.00	47.00	0.00	47.00
<i>Conversion of a civil partnership into marriage at the Register Office</i>	Y		45.00	0.00	45.00	45.00	0.00	45.00
<i>Completing the declaration</i>	Y		27.00	0.00	27.00	27.00	0.00	27.00
<i>Signing the declaration in a religious building</i>	Y		91.00	0.00	91.00	91.00	0.00	91.00
<i>Amending Notice of marriage</i>	N	v	30.20	6.00	36.20	29.20	5.80	35.00
<i>Ceremony late fee Friday Saturday in Admiral Suite and outside venues</i>	N	v	86.50	17.30	103.80	83.30	16.70	100.00
<i>Ceremony late fee Mon - Thurs Admiral suite</i>	N	v	43.20	8.60	51.80	41.70	8.30	50.00
<i>Statutory Ceremony</i>	Y		107.00	0.00	107.00	107.00	0.00	107.00
<b>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</b>								
<i>If considered by the Registrar</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<b>Correction to a Certificate</b>								
<i>Fee for name changes to a birth certificate</i>	Y		40.00	0.00	40.00	40.00	0.00	40.00
<i>(Applies for changes to child's forenames within 12 months of first registration)</i>								
<i>Fee for consideration of a correction to a birth , death , marriage or civil partnership certificate.</i>								
<i>If considered by the Registrar</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<i>If request has to be referred to GRO</i>	Y		90.00	0.00	90.00	90.00	0.00	90.00
<i>PD1 form signatures</i>	N		45.70	0.00	45.70	51.30	0.00	51.30
<b>Historical Searches</b>								
<i>Per Visit</i>	Y		18.00	0.00	18.00	18.00	0.00	18.00
<b>Booking Fees</b>								
<i>Fee for provisional ceremony bookings-deposit</i>	N		100.00	0.00	100.00	100.00	0.00	100.00
<i>Admin fee for notice of marriage/Civil Partnership bookings weekday and Saturdays</i>	Y		35.00	0.00	35.00	35.00	0.00	35.00
<i>Wedding co-ordination appointments</i>	N	v	60.00	12.00	72.00	60.00	12.00	72.00
<b>Consideration fee to accept or reject divorce or civil partnership dissolution documents obtained outside the UK, Channel Islands or Isle of Man.</b>								
<i>If considered by the Registrar</i>	Y		50.00	0.00	50.00	50.00	0.00	50.00
<i>If request has to be referred to GRO</i>	Y		75.00	0.00	75.00	75.00	0.00	75.00
<b>Ceremony fees at Admiral Suite(Marriages and Civil Partnerships):</b>								
<i>Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm</i>	N		202.60	0.00	202.60	280.00	0.00	280.00
<i>Ceremony in the Admiral's Suite on a Friday before 5pm</i>	N		342.90	0.00	342.90	380.00	0.00	380.00
<i>Ceremony in the Admiral's Suite on a Saturday before 5pm</i>	N		390.00	0.00	390.00	400.00	0.00	400.00
<i>Ceremony in the Admiral's Suite on a Sunday before 5pm</i>	N		590.00	0.00	590.00	590.00	0.00	590.00
<i>Ceremony fee at Admiral's suite on a bank holiday before 5pm</i>	N		880.00	0.00	880.00	1,000.00	0.00	1,000.00
<i>Ceremony in the Admiral's Suite on Monday to Friday 5pm - 8pm</i>	N		457.20	0.00	457.20	600.00	0.00	600.00
<i>Ceremony in the Admiral's Suite on a Saturday and Sunday 5pm - 8pm</i>	N		571.50	0.00	571.50	800.00	0.00	800.00
<i>Ceremony fee at the Admiral Suite Bank holiday /Christmas Eve/New Years Eve 5pm - 8pm</i>	N		1,000.00	0.00	1,000.00	1,500.00	0.00	1,500.00



Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Stat	Service is Vatable	LONDON BOROUGH OF ENFIELD CEX DEPARTMENT FEES & CHARGES 2022/23			LONDON BOROUGH OF ENFIELD CEX DEPARTMENT PROPOSED FEES & CHARGES 2023/24		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Ceremony in the Council Chamber on a Saturday *	N		685.70	0.00	685.70	700.00	0.00	700.00
<b>Ceremony fees at an Approved Venue (Marriages and Civil Partnerships and Other ceremonies):</b>								
Ceremony fee at an approved venue Monday to Friday before 5pm	N		560.00	0.00	560.00	590.00	0.00	590.00
Ceremony fee at an approved venue Saturday before 5pm	N		590.00	0.00	590.00	600.00	0.00	600.00
Ceremony fee at an approved venue Sunday before 5pm	N		590.00	0.00	590.00	620.00	0.00	620.00
Ceremony fee at an approved venue Bank Holiday before 5 pm	N		880.00	0.00	880.00	1,000.00	0.00	1,000.00
Ceremony fee at an approved venue Monday to Friday 5pm-8 pm	N		800.00	0.00	800.00	800.00	0.00	800.00
Ceremony fee at an approved venue Saturday & Sunday 5pm - 8pm	N		800.00	0.00	800.00	900.00	0.00	900.00
Ceremony fee at an approved venue Bank holiday /Christmas Eve/New Years Eve 5pm - 8pm	N		1,000.00	0.00	1,000.00	1,500.00	0.00	1,500.00
<b>Ceremony fees Admiral Suite (Renewal of vows etc ):</b>								
Ceremony in the Admiral's Suite on a Monday to Thursday before 5pm	N	v	168.80	33.80	202.60	233.33	46.67	280.00
Ceremony in the Admiral's Suite on a Friday before 5pm	N	v	285.70	57.10	342.80	316.67	63.33	380.00
Ceremony in the Admiral's Suite on a Saturday before 5pm	N	v	325.00	65.00	390.00	333.33	66.67	400.00
Ceremony in the Admiral's Suite on a Sunday before 5pm	N	v	491.60	98.40	590.00	491.67	98.33	590.00
Private Citizenship Ceremony Monday to Friday	N	v	116.90	23.40	140.30	133.33	26.67	160.00
Private Citizenship Ceremony Saturday	N	v	133.30	26.70	160.00	150.00	30.00	180.00
<b>LEGAL SERVICES</b>								
<b>The Council will charge fixed fees for the majority of cases, save where protracted or complex, in which case the following current hourly rates will apply :</b>								
Solicitors and legal executives with over 8 years' experience	N					250.00	0.00	250.00
Solicitors and legal executives with over 4 years' experience	N					200.00	0.00	200.00
Other solicitors or legal executives and equivalent fee earners	N					160.00	0.00	160.00
Trainee solicitors, paralegals and other fee earners	N					110.00	0.00	110.00
<b>The Council will charge fixed fees for the majority of cases.</b>								
<b>Property Work</b>	N							
Sale residential	N					950.00	0.00	950.00
Sale commercial	N					1,200.00	0.00	1,200.00
Sale greensward	N					950.00	0.00	950.00
Agreement for lease (agreement and new lease)	N					1,500.00	0.00	1,500.00
New Lease Commercial (standard)	N					1,200.00	0.00	1,200.00
New Lease Commercial (nonstandard)	N					Charged at Hourly rates		
New Lease Residential	N					950.00	0.00	950.00
Licence to Assign / Change User & Alter - commercial	N					850.00	0.00	850.00
Licence to Underlet	N					1,200.00	0.00	1,200.00
Licence to Occupy	N					850.00	0.00	850.00
Deed of Variation of Residential & Commercial Leases (minor variations)	N					850.00	0.00	850.00
Deed of Surrender of Lease	N					850.00	0.00	850.00
Lease extension (residential)	N					1,000.00	0.00	1,000.00
Easement / wayleave	N					850.00	0.00	850.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2022/23			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2023/24		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
			£	£	£	£	£	£
<b>LIBRARIES</b>								
<b>Overdue Charges</b>								
Books, CDs, Talking Books:								
Full charges (per day)	N		0.30	0.00	0.30	0.35	0.00	0.35
<b>DVDs (Price Code B/D) :</b>								
Price Code B (per day)	N		0.65	0.00	0.65	0.70	0.00	0.70
Price Code D (per day)	N		0.35	0.00	0.35	0.35	0.00	0.35
<b>Concessionary Charge:</b>								
60+/Disabled/Unemployed	N		0.15	0.00	0.15	0.15	0.00	0.15
Age 0-17/Housebound			Free of charge			Free of charge		
A £10 administration fee is added to all account Adult and Concessionary where accounts are referred to a third party to recover unreturned items or money owed.								
The amount customers can owe before their accounts are blocked is reducing from £20 to £10. This is an LLC wide decision.								
<b>DVDs and music recordings: loan charges</b>								
<u>DVD Price code B-1 week loan</u>								
Full Charge	N		2.80	0.00	2.80	2.90	0.00	2.90
Concessionary charge: Age 0-17/60+/Disabled	N		2.20	0.00	2.20	2.30	0.00	2.30
<u>DVD Price code D-1 week loan</u>								
Full Charge	N		1.65	0.00	1.65	1.75	0.00	1.75
Concessionary charge: Age 0-17/60+/Disabled	N		1.15	0.00	1.15	1.25	0.00	1.25
<u>Compact Discs-2 weeks loan</u>								
Full Charge	N		0.65	0.00	0.65	0.70	0.00	0.70
Concessionary charge: Age 0-17/60+/Disabled	N		0.45	0.00	0.45	0.50	0.00	0.50
Housebound and Registered Blind			Free of charge			Free of charge		
<u>Spoken word: loan charges</u>								
<u>Full Charges</u>								
CD /Cassette sets - 3 weeks loan			Free of charge			Free of charge		
Concessionary charge								
CD /Cassette sets: Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound			Free of charge			Free of charge		
<u>Cassette sets-3 weeks loan</u>								
Full Charge			Free of charge			Free of charge		
Concessionary charge								
Age 0-17 / 60+ / Unemployed /Disabled/Low Income/Housebound			Free of charge			Free of charge		
Disabled/Low income/Housebound								
<u>Languages Courses: Loan charges</u>								
<u>Full Charges</u>								
9 weeks loan	N		2.20	0.00	2.20	2.30	0.00	2.30
3 weeks loan	N		1.15	0.00	1.15	1.30	0.00	1.30
<u>Concessionary Charge (Age 0-17 / 60+ / Unemployed /Low Income)</u>								
9 weeks loan	N		1.15	0.00	1.15	1.20	0.00	1.20
3 weeks loan	N		0.65	0.00	0.65	0.65	0.00	0.65
<u>English Language Courses:</u>			Free of charge			Free of charge		
<u>IT Facilities</u>								
<u>PC use</u>								
First Hour			Free of charge			Free of charge		
Then for 15 mins	N	√	0.29	0.06	0.35	0.30	0.10	0.40
<u>Introductory Sessions:</u>								
<u>Full Charges</u>	N	√	4.70	0.90	5.60	4.83	0.97	5.80
<u>Concessionary Charge</u>								
Age 0-17 / 60+ / Unemployed /Low Income/Housebound/Students/Disabled	N	√	2.33	0.47	2.80	2.42	0.48	2.90

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non-statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2022/23			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2023/24		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Supported Sessions for Enfield Residents				Free of charge			Free of charge	
<b>Printouts:</b>								
A4 Black and white	N	✓	0.21	0.04	0.25	0.25	0.05	0.30
A4 Colour	N	✓	0.42	0.08	0.50	0.50	0.10	0.60
<b>Reservations:</b>								
Full charge: Books( if copy available in Enfield)	N		1.00	0.00	1.00	1.10	0.00	1.10
<i>Concessionary Charge: books</i>								
Unemployed/Low income/Disabled/60+	N		0.50	0.00	0.50	0.55	0.00	0.55
Age 0-17				Free of charge			Free of charge	
Full charge: Books( if copy needs to be purchased )	N		1.65	0.00	1.65	1.80	0.00	1.80
Concessionary Charge: Age 0-17/Low income/Disabled/60+	N		1.15	0.00	1.15	1.20	0.00	1.20
<b>On-line Reservations:</b>								
Full charge	N		0.65	0.00	0.65	0.70	0.00	0.70
Concessionary Charge: Age 0-17/Low income/Disabled/60+				Free of charge			Free of charge	
<b>Audio Visual /Spoken word reservations:</b>								
Full charge:	N		0.95	0.00	0.95	1.10	0.00	1.10
Concessionary Charge: Unemployed/Low Income/Disabled/60+	N		0.50	0.00	0.50	0.55	0.00	0.55
Concessionary Charge: Age 0-17				Free of charge			Free of charge	
<b>Replacement Charges:</b>								
Membership cards	N		2.80	0.00	2.80	3.00	0.00	3.00
Lost items				Full replacement cost			Full replacement cost	
<b>Library Market place notice boards:</b>								
Per week	N		2.15	0.00	2.15	2.20	0.00	2.20
<b>Photocopies</b>								
Black & White A4	N	✓	0.21	0.04	0.25	0.25	0.05	0.30
Black & White A3	N	✓	0.40	0.10	0.50	0.50	0.10	0.60
Colour A4	N	✓	0.54	0.11	0.65	0.50	0.10	0.60
Colour A3	N	✓	1.08	0.22	1.30	1.00	0.20	1.20
<b>Laminating:</b>								
A4	N	✓	0.83	0.17	1.00	0.90	0.20	1.10
A3	N	✓	1.25	0.25	1.50	1.37	0.28	1.65
<b>Faxes</b>								
Outgoing faxes-UK - 1st page	N	✓	1.08	0.22	1.30	1.20	0.20	1.40
Outgoing faxes-UK per page- subsequent page	N	✓	0.54	0.11	0.65	0.60	0.10	0.70
Outgoing faxes-Overseas -1st page	N	✓	1.50	0.30	1.80	1.70	0.30	2.00
Outgoing faxes-Overseas per page-subsequent page	N	✓	1.08	0.22	1.30	1.20	0.20	1.40
Incoming faxes-UK-1st page	N	✓	0.54	0.11	0.65	0.60	0.10	0.70
Incoming faxes-UK per page-subsequent page	N	✓	0.25	0.05	0.30	0.29	0.06	0.35
<b>Community Room hire charges:</b>								
<b>Edmonton Green:</b>								
Room 1	N		15.50	0.00	15.50	16.00	0.00	16.00
Room1 concessionary	N		4.20	0.00	4.20	4.50	0.00	4.50
Room 2	N		24.00	0.00	24.00	25.00	0.00	25.00
Room 2 Concessionary	N		5.50	0.00	5.50	6.00	0.00	6.00
Office 1	N		17.50	0.00	17.50	18.00	0.00	18.00
Office 1 concessionary	N		17.50	0.00	17.50	18.00	0.00	18.00
Office /month introductory price	N		818.20	0.00	818.20	850.00	0.00	850.00
Office /month introductory price concessionary	N		818.20	0.00	818.20	850.00	0.00	850.00
<b>Enfield Town:</b>								
Room	N		15.50	0.00	15.50	16.00	0.00	16.00

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non-statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2022/23			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2023/24		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Room concessionary	N		4.20	0.00	4.20	4.50	0.00	4.50
<u>Palmers Green:</u>								
Room	N		15.50	0.00	15.50	16.00	0.00	16.00
Room concessionary	N		4.20	0.00	4.20	4.50	0.00	4.50
<u>Ordnance Unity Centre</u>								
Room	N		15.50	0.00	15.50	16.00	0.00	16.00
Room concessionary	N		4.20	0.00	4.20	4.50	0.00	4.50
<u>Oakwood</u>								
Room+ kitchenette	N		15.50	0.00	15.50	16.00	0.00	16.00
Room+ kitchenette concessionary	N		4.20	0.00	4.20	4.50	0.00	4.50
<u>Enfield Highway</u>								
Room	N		15.50	0.00	15.50	16.00	0.00	16.00
Room concessionary	N		4.20	0.00	4.20	4.50	0.00	4.50
<u>Southgate</u>								
Room	N		15.50	0.00	15.50	16.00	0.00	16.00
Room concessionary	N		4.20	0.00	4.20	4.50	0.00	4.50
<u>Local Studies</u>								
<u>Photocopies &amp; Printouts</u>								
Black & White A4	N	✓	0.21	0.04	0.25	0.25	0.05	0.30
Black & White A3	N	✓	0.29	0.06	0.35	0.50	0.10	0.60
Colour A3	N	✓	1.08	0.22	1.30	1.00	0.20	1.20
Colour A4	N	✓	0.54	0.11	0.65	0.50	0.10	0.60
Premium Photographic paper A4	N	✓	1.20	0.30	1.50	1.30	0.30	1.60
By post (admin fee)	N	✓	1.08	0.22	1.30	1.20	0.20	1.40
<u>Scanning</u>								
By Email (per image)	N	✓	1.08	0.22	1.30	1.20	0.20	1.40
CD/Memory Disk (per image)	N	✓	1.08	0.22	1.30	1.20	0.20	1.40
<u>Photography</u>								
Own equipment (per day)	N		2.30	0.00	2.30	2.60	0.00	2.60
By staff (per image)	N		1.30	0.00	1.25	1.50	0.00	1.50
<u>Research Service</u>								
First Hour			Free of charge			Free of charge		
2nd-3rd hour (per hour to a maximum of 2 hours)	N		17.40	0.00	17.40	19.50	0.00	19.50
<u>Reproduction Charges</u>								
Community website/exhibition (per image)	N	✓	4.80	1.00	5.80	5.40	1.10	6.50
Commercial website /exhibition (per image)	N	✓	38.50	7.70	46.20	43.20	8.60	51.80
Commercial publication (per image)	N	✓	38.50	7.70	46.20	43.20	8.60	51.80
<b>CONCESSIONARY TRAVEL</b>								
<b>Blue Badge</b>	N		10.00	0.00	10.00	10.00	0.00	10.00
Disabled Persons' Freedom Pass scheme or the Taxi Card Scheme.	N		Free of charge			Free of charge		
<b>CATERING</b>								
<b>Primary Schools</b>								
Pupil meal	N		Price on Application			Price on Application		
Adult meal (Duty meal paid by school)	N	✓	Price on Application			Price on Application		

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non-statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2022/23			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2023/24		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Adult meal	N	✓	Price on Application			Price on Application		
After school club meal	N		As per individual arrangement			As per individual arrangement		
Breakfast Club	N		As per individual arrangement			As per individual arrangement		
<b>Special Schools</b>								
Pupil meal	N		Price on Application			Price on Application		
Adult meal (Duty meal paid by school)	N	✓	Price on Application			Price on Application		
Adult meal	N	✓	Price on Application			Price on Application		
<b>Secondary schools</b>								
Pupil meal	N		Price on Application			Price on Application		
Adult meal (Duty meal paid by school)	N	✓	Price on Application			Price on Application		
Adult meal	N	✓	Price on Application			Price on Application		
<b>MUSIC SERVICES</b>								
<b>Partnership Festivals:</b>								
Cost of taking part (per school)	N		62.00	0.00	62.00	70.00	0.00	70.00
<b>Tuition (All Schools &amp; Academies):</b>								
Cost per hour	N		39.00	0.00	39.00	40.00	0.00	40.00
<b>School based ensembles:</b>								
<b>Cost per week(All schools &amp; Academies):</b>								
30 mins rehearsal	N		40.00	0.00	40.00	42.00	0.00	42.00
45 mins rehearsal	N		51.00	0.00	51.00	54.00	0.00	54.00
60 mins rehearsal	N		61.00	0.00	61.00	64.00	0.00	64.00
<b>School-based CPD</b>								
<b>Cost per session (All schools &amp; Academies):</b>								
Twilight	N		175.00	0.00	175.00	180.00	0.00	180.00
Half day	N		310.00	0.00	310.00	310.00	0.00	310.00
Full day	N		525.00	0.00	525.00	525.00	0.00	525.00
<b>CHARGES TO PARENTS</b>								
<b>Tuition fees for 10 lessons:</b>								
10 x small group lessons	N		70.00	0.00	70.00	72.00	0.00	72.00
10 x 20 minutes individual lessons	N		122.00	0.00	122.00	125.00	0.00	125.00
10 x 30 minutes individual lessons	N		182.00	0.00	182.00	186.00	0.00	186.00
Additional termly fee for lessons taking place out of school hours	N		15.00	0.00	15.00	15.00	0.00	15.00
<b>Out of school music groups, charged to parents per term</b>								
All junior groups (1 hr)	N		54.00	0.00	54.00	59.00	0.00	59.00
Concert Band/Orchestra (1.5 hrs)	N		72.00	0.00	72.00	78.00	0.00	78.00
Enfield Youth Symphony Orchestra (2.5 hrs)	N		93.00	0.00	93.00	99.00	0.00	99.00
<b>Instrument Hire (All Schools &amp; Academies and Parents):</b>								
Cost per term	N		39.00	0.00	39.00	40.00	0.00	40.00
<b>DEPUTYSHIP FEES</b>								
<b>Remuneration of public authority deputies</b>								
The following fixed rates of remuneration will apply where the court appoints a holder of an office in a public authority to act as deputy. These rates should be applied regardless of who carries out the function within the public authority								
<b>Category 1</b>								
Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs. <u>An amount not exceeding £745</u>	N		An amount not exceeding £745			An amount not exceeding £745		
<b>Category II</b>								

Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non-statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT FEES & CHARGES 2022/23			LONDON BOROUGH OF ENFIELD RESOURCES DEPARTMENT PROPOSED FEES & CHARGES 2023/24		
			Basic	VAT@ 20%	Total	Basic	VAT@ 20%	Total
Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order. Management costs are assumed to cover any incidental costs incurred in management of P's affairs with the exception of those mentioned under paragraph 20 below								
<i>20. Public Authorities are allowed to use P's funds to pay for specialist services that P would have normally be expected to pay if he had retained capacity such as conveyancing, obtaining expert valuations and obtaining investment advice</i>								
a) For the first year: <i>An amount not exceeding £775</i>	N		An amount not exceeding £775			An amount not exceeding £775		
b) For the second and subsequent years: <i>An amount not exceeding £650</i>	N		An amount not exceeding £650			An amount not exceeding £650		
c) Where the net assets of P are below £16,000, the local authority deputy for property and affairs may take an annual management fee not exceeding 3.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy	N		An Annual management fee not exceeding 3.5% of net assets			An Annual management fee not exceeding 3.5% of net assets		
d) Where the court appoints a local authority deputy for health and welfare, the local authority may take an annual management fee not exceeding 2.5% of P's net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £555	N		An Annual management fee not exceeding 2.5% of net assets up to maximum of £555			An Annual management fee not exceeding 2.5% of net assets up to maximum of £555		
<b>Category III</b>								
Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property or properties where 'P' is a tenant	N		An amount not exceeding £300			An amount not exceeding £300		
<i>An amount not exceeding £300</i>								
<b>Category IV</b>								
Preparation and lodgement of a report or account to the Public Guardian	N		An amount not exceeding £216			An amount not exceeding £216		
<i>An amount not exceeding £216</i>								
<b>Category V</b>								
Preparation of a Basic HMRC income tax return (bank or NS&I interest and taxable benefits) on behalf of P	N		An amount not exceeding £70			An amount not exceeding £70		
<i>An amount not exceeding £70</i>								
Preparation of a Complex HMRC income tax return (bank or NS&I interest, taxable benefits, small investment portfolio) on behalf of P	N		An amount not exceeding £140			An amount not exceeding £140		
<i>An amount not exceeding £140</i>								
<b>Travel Rates</b>								
Public authority and other third sector deputies are allowed the fixed rate of £40 per hour for travel costs	N		£40 per hour			£40 per hour		
<b>APPOINTEESHIP FEES: Charge per annum</b>	N		An amount not exceeding £650			An amount not exceeding £650		
<b>Winding down fee</b>	N		An amount not exceeding £250			An amount not exceeding £250		
<b>COUNCIL TAX COURT COSTS:</b>								
<b>Council Tax:</b>								
Summons	N		75.00	0.00	75.00	84.20	0.00	84.20
Liability Order	N		27.00	0.00	27.00	30.30	0.00	30.30
Magistrates Court costs	N		0.50	0.00	0.50	0.60	0.00	0.60
<b>Business Rates:</b>								
Summons	N		150.00	0.00	150.00	168.50	0.00	168.50
Liability Order	N		50.00	0.00	50.00	56.20	0.00	56.20
Magistrates Court costs	N		0.50	0.00	0.50	0.60	0.00	0.60
<b>Discount options:</b>								
Provision to offer discount to adapt to the market (Where required and appropriate)	N							
Online Discount (Provision to provide online discount where appropriate)	N							

Additions and amendments to January schedules  Description of Fees & Charges <i>Italics denotes statutory fees</i>	Statutory or Non Statutory	Service is Vatable	LONDON BOROUGH OF ENFIELD			LONDON BOROUGH OF ENFIELD		
			FEES & CHARGES 2022/23			PROPOSED FEES & CHARGES 2023/24		
			Basic £	VAT@ 20% £	Total £	Basic £	VAT@ 20% £	Total £
<b>CHILDREN'S &amp; FAMILIES</b>								
<b>Enfield Public Safety Centre</b>								
Non-police CCTV footage requests and evidence packs to support civil claims:								
<i>Initial request fee</i>				~		100.00	20.00	120.00
<i>Second stage fee</i>				~		200.00	40.00	240.00
<b>PLACE</b>								
<b>Planning Application Fees</b>								
<b>Administration Fee where a planning application fails to meet the Local/National Validation Requirements and is returned</b>								
Householder/ Certificate of Lawful Use or Development				~		50.00	0.00	50.00
Minor works and other				~		100.00	0.00	100.00
Major works				~		200.00	0.00	200.00
Administration charge for uploading a planning application received by post or email in place of a Planning Portal submission (Minimum charge £30.00)				~		Price on Application		
<b>Emergency Accommodation</b>								
<b>Rough Sleeper Accommodation Programme</b>								
Rough Sleeper Accommodation Property - 1 bed				~		Price on Application		
Rough Sleeper Accommodation Property - Shared Facilities				~		Price on Application		
<b>Homelessness Hub</b>								
1 bed Space				~		Price on Application		
<b>Local Land Charges</b>								
Local Land Charges plan checking service (To confirm correct addresses, parcels of land and search fee in advance of search submission) £7.55 per 15 minutes				~		Price on Application		
<b>Private Rented Property Licensing Scheme</b>								
Licence application fee for 5 lettable rooms			1,200.10	0.00	1,200.10	1,347.80	0.00	1,347.80
Licence application fee for more than 5 lettable rooms if £1,100 plus £125 per room thereafter			£1201+£137 per room	0.00	£1201+£137 per room	£1347.80+£152 per room	0.00	£1347.80+£152 per room
Copy of HMO Register			134.50	0.00	134.50	151.10	0.00	151.10
ADDITIONAL (HMO) LICENCES			900.00	0.00	900.00	1,010.70	0.00	1,010.70
SELECTIVE LICENCES			600.00	0.00	600.00	673.80	0.00	673.80